

**September 8, 2020**  
**REGULAR MEETING**

The Board of Trustees of School District #4 and Forsyth High School District held a Regular Meeting on August 11, 2020, at 7:00 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman School District #4 & Forsyth High School District

Gerald Killen, Vice Chairman “ “

David Sorenson, Trustee “ “

Jennifer Anderson, Trustee “ “

Donald John Cameron, Trustee “ “

Absent

Jeanette Krueger, Trustee “ “

Also Present:

Dinny Bennett, Superintendent

Stacy Montgomery, District Clerk/Business Assistant

Dixie Seleg, K-6 Principal

Shelly Weight, 7-12 Principal

Craig Knoche, AD

Guests present via ZOOM meeting:

Danae Pinkerton, Jayme Sievers, Kaybree Cole, Beth Hall, Kelsey Bird, Karilea Hutchins

The Chairman called the meeting to order at 7:15 p.m.

The Chairman led the group in the Pledge of Allegiance.

**Public Participation: none**

**Revise/Review Agenda:** Under District New Business agenda was revised to switch “b” and “a”.

**Consent Agenda**

Gerald Killen moved, seconded by Donald John Cameron, to approve the consent agenda consisting of the following,

-September bills in the amount of \$234,962.84 including warrants

#47428 through #47474

- Minutes for the August 11, 2020 Regular Meeting

- Minutes for the August 21, 2020 Special Meeting

- Warrant lists from 08/01/2020 through 08/31/2020 including the following:

-Claims 47399 – 47438 \$ 210,909.57\*

-Payroll 312595 -312606 \$ 13,447.13

[\*Includes direct deposit check 47430 \$ 29,527.17]

- Activity Cash Report

Upon call for a vote, all trustees present voted in favor of the motion. Motion carried.

**Student - none**

**Personnel**

**Old Business**

**Hire Junior High Coaches – update**

The hiring of Lex Heberle and Cody Kanta as the JH Football coaches was tabled at the regular August Board meeting pending final duties assigned to reflect correct salaries. It was agreed between all coaches that the duties be shared equally 50/50 and the salary would be shared 50/50 as well. It was recommended that the Board of Trustees approve Lex Heberle and Cody Kanta as JH Football coaches for the 2020-21 season

Donald John Cameron moved, seconded by Jennifer Anderson to hire Lex Heberle and Cody Kanta as JH Football coaches with split duties and salary for the 2020-21 season. All trustees present voted in favor. Motion carried.

**New Business**

**Hire Elementary Special Education Paraprofessional**

After conducting an interview, the interview committee is recommending Trina Peppersack as the Elementary Special Education Paraprofessional for the 2020-21 school year.

Jennifer Anderson moved, seconded by Gerald Killen to hire Trina Peppersack as the Elementary Special Education Paraprofessional for the 2020-21 school year. All trustees present voted in favor of the motion. Motion carried

**Hire Substitute Staff**

It is necessary to hire substitutes for certified and non-certified positions. The following list indicates individuals who are willing to serve in various substitute positions and have completed all necessary paperwork and requirements.

Fitzgerald, Rita  
Jones, Tracie  
Kaup, Lanell  
Kisman, Andrew  
Pinkerton, Jennifer  
Quinlan, Susan  
Simmons, Jan  
Sorenson, Elsie  
Sorenson, Gina  
Warner, Barb

Mr. Bennett recommended that the Board of Trustees hire the listed substitutes for the 2020-2021 school year,

Gerald Killen moved, seconded by Jennifer Anderson, to hire the listed substitutes for the 2020-2021 school year. All trustees present voted in favor of the motion. Motion carried.

**District**

**Old Business**

**Hard to Fill Teaching Vacancies**

Over the last few months, various incentives and ideas were discussed regarding the hard to fill teaching vacancies. With no final resolution, the item is being pulled from any further discussions.

For informational purposes.

### **Reopening Plan for Forsyth Public Schools**

A plan for reopening Forsyth Public Schools was presented at the regular August board meeting. Language regarding the use of face coverings during classroom instruction has been added and presented for approval. It was recommended that the Board of trustees approve the added language as presented.

Gerald Killen moved, seconded by Jennifer Anderson to approve the added language as presented. All trustees present voted in favor of the motion. Motion carried.

### **Reopening Plan** **Forsyth Public School 2020-21**

The following guidelines will be in place when Forsyth Public Schools reopen on August 26, 2020. These guidelines are due to the COVID-19 pandemic and are established to help ensure the safety of our staff, students and their families. The guidelines will remain in place until the Forsyth Board of Trustees sees fit to lift them. The Board has declared a state of emergency in Forsyth, MT, and in doing so, these guidelines are needed to meet the requirements of the Montana Office of Public Instruction and the State of Montana.

\*Changes to these guidelines will be determined by mandates put in place by our County Health Department and/or the Governor of Montana. These changes may occur throughout the school year.

### **Goals**

- Provide for the physical safety and the emotional need of our students and staff.
- Provide educational opportunities to meet the specific needs of our students.

### **School Year/School Day**

- Forsyth Schools will follow the 2020-21 school calendar adopted by the Board in March.
- School doors will open daily at 8:00 am and will be locked at 4:00 pm.
- Students/Staff will follow the master schedules implemented by the building principals.
- All students will be required to attend classes according to their individual schedule (This includes both onsite and online students).
- The District will follow the current attendance policies approved by the Board of Trustees in the Student/Parent Handbooks.
- Parents will be required to sign an “opt out” form provided by the district for the child(ren) to receive online educational services. (Policy 1908F)
- Parents/students have the opportunity to try either learning venue for up to ten (10) consecutive school days. Once the learning venue has been chosen for the second time, the student will remain with it for the remainder of the semester.

### **School Wide Instruction**

- Onsite students will follow the traditional schedule and change classes every period.
- Google Meet will be the live streaming platform used by Forsyth Public Schools for our online students.
- Attendance will be taken each period for both onsite and online students.
- Homework, assignments, projects and assessments are to be completed and sent through Google Classroom.

- Hard copy packets are not part of the offsite instruction platform.
- The grading system adopted by the Board of Trustees will be followed.
- Online students will be projected onto the whiteboards and all students will be interactive during the class.
- A student will have the option of trying both onsite and online services, but when the student chooses the service for the second time, they will remain with that service for the remainder of the semester.

### **Classroom Instruction**

*Students, staff, volunteers, and visitors are not required to wear a mask or face shield under this provision when:*

- *consuming food or drink;*
- *engaged in physical activity;*
- *communicating with someone who is hearing impaired;*
- *giving a speech, lecture, class presentation, course lesson, or performance when separated by at least six feet of distance from the gathering, class, or audience;*
- *identifying themselves;*
- *receiving medical attention; or*
- *precluded from safely using a face covering due to a medical or developmental condition. The superintendent, building principal, or their designee shall request documentation from a care provider when considering an exception to this provision for medical or developmental reasons. The School District will comply with all applicable disability and discrimination laws when implementing this provision.*

*Teachers may allow students to remove their masks or face shields if students are seated at their desks in a classroom and six feet of distance is strictly maintained between each of the students. If a teacher is working one on one with a student, both teacher and student must wear a mask or face shield. If students are working in small groups, the students must be wearing masks or face shields.*

*\*\*Classroom doors are to remain open during the school day. Ventilation is an important part of enclosed areas. I know this is something many of you may not want to hear, but in speaking with Public Health, this is a recommendation they want to see happen.*

### **Health Screenings**

- In accordance with the latest report from the CDC, symptom screenings of students before each school day will not be conducted by the District.
- Parents or caregivers are strongly encouraged to monitor their children for signs of infectious illness every day.
- Students who are sick should not attend school in-person.

### **Safety Protocols**

- Physical Distancing**—Forsyth Schools will adhere to State and Local mandates regarding physical distancing requirements. It is expected students, families and community members adhere to the recommendations of the district. \*Classrooms will be arranged according to distancing regulations.
- Students Who Are Ill**—Students feeling sick, ill or feverish school be directed to the school office. Students running a temperature above 100.00 degrees will be sent home. Once the fever is controlled for 24 hours without medication, the student will be allowed to return to school.

C. Face Coverings—Forsyth Schools will follow State and County directives regarding the use of face masks/face shields in the school building. Face coverings will be required for students anytime they are on school grounds (includes buses).

**School employees will be required to wear a face covering when in contact with a student or fellow employee.** \*\*Face coverings will be available at school offices.

D. Sanitation—Students and staff will be expected to sanitize their areas when arriving in class. Hand sanitizing stations will be stationed throughout the school buildings. Sanitizing wipes will be placed in each classroom for use by students and staff. Each school will have a sanitation plan developed by the building principal.

E. Fogging Machines—Fogging machines will be used to sanitize large areas after student use. Areas the machines will be used are: Buses, Elementary playground equipment, hallways, gymnasiums, lunch room, auditorium, locker rooms and weight room. \*\*Fogging will be done by maintenance or custodial staff.

F. Cleaning Buildings—Custodial staff will clean school building each night. A maintenance/custodial employee will be available during the school day.

G. Drinking Fountains—All drinking fountains have been turned off. The water bottle fill stations will be available to students/staff. Individual water bottles are required.

### Meals

- Prices for meals are located in the Student/Parent Handbook.
- Breakfast will be served in the classroom. Follow same routine as last year.
- Lunch will be served in the lunchroom with lunch tables distanced to meet state guidelines.
- Lunch staff will serve each student. There will be no salad/soup bar.
- Class rotation and seating arrangements will be determined by the building principals.
- Offsite students may receive breakfast and lunch by notifying the elementary office the previous day. Meals will be picked up at school. More details will be provided by the Elementary principal.

### Transportation

- Students will have assigned seats on the daily school routes.
- Seats will be assigned by family units and distancing protocols.
- Face coverings will be required on the school bus.
- Windows will be open whenever possible to increase ventilation.
- Students with a fever before school should not be sent to school on the school bus.
- Bus drivers will be responsible for sanitizing their bus after each route/trip.

### Extra-Curricular Activities Trips

- Passengers traveling out of the district will be required to wear a face covering when physical distancing is not practical or possible.

### Athletics/Activities

- Forsyth Schools will follow the guidelines from the MHSAs, the State of Montana and the County Health Department regarding the teams competing.
- Coaches will be responsible for monitoring and adhering to the MHSAs guidelines.
- Coaches will sanitize all equipment following each practice session.

- The final determination of the level of competition and activity outside of the district will be at the discretion of the Board of Trustees.
- Attendance at home events will be determined by guidelines issued by the State of Montana, Rosebud County Health Department and the Board of Trustees.
- Physical distancing will be followed.
- Masks will be worn by spectators at indoor events.

### **Out of District Travel**

- Out of district travel will occur within the guidelines of the MHSAA, the State of Montana and the Rosebud County Health Department.
- All out of district travel for school business will require prior approval from the superintendent.
- All district travelers need to be aware of face covering directives in the destination county.

### **Quarantine**

- If a student is quarantined by the County Health Department, the student will be moved to the online format until the quarantine is completed. Once the quarantine is lifted, the student may return to school. If the parent/student wishes to remain online, they will remain online for the remainder of the semester.

### **Technology**

- Each class will be live streamed into the classroom with Google Meet as the platform.
- Online students will be invited to attend and click on the link provided.
- If a student is in need of a tablet or laptop, notify the building principal to check out a district device. The student is responsible for the care of the device while in their possession.

### **Visitors**

Visitors will report directly to the main office of the school they are visiting. Visitors will not be allowed beyond the main office. Approved volunteers and/or maintenance contractors will be allowed to access the building for approved duties/services.

### **Positive Cases**

This school year will look like no other. It is possible, or even likely, there will be a positive case in the Forsyth community or potentially in our schools. Should Rosebud County Public Health identify a positive case in our schools, the District will follow all guidance provided by our local public health officials.

Should a student, faculty, or staff member be tested positive for COVID-19, Rosebud County Public Health will conduct a contact tracing assessment and notify all pertinent individuals. The district will, while maintaining confidentiality, announce the appropriate information. An approved disinfecting and sanitizing regime will be implemented immediately.

Students and staff who are mandated to quarantine will be expected to do so. The District will not permit entry to our school building for quarantined individuals.

\*Current guidance tells us: Individuals wearing appropriate personal protective equipment (PPE) during the time of exposure to an infected person are NOT considered to be primary contacts.

Although face-coverings may not be required, they are considered appropriate PPE and are highly encouraged.

### **School Closure Plan**

In the event COVID 19 cases surge to outrageous numbers throughout the state of Montana and the Governor mandates schools close OR the County Health Department quarantines an entire school, the following online plan will be implemented:

1. Maintain education plan for all students.
2. Staff will be at work daily.
3. Lessons will be broadcast online by Zoom, Google, etc.
4. All students are attending school online following individual daily schedules.
5. Attendance will be taken each period.
6. District will apply for summer lunch program waiver (if possible) to serve meals daily to our students.
7. Meals will be delivered, if necessary, through our transportation department.

### **Spectator Seating Guidelines for Home Events – Revision of Guidelines**

Seating guidelines for spectators attending home events was presented at the August special meeting. Revisions/clarifications have been added to the guidelines and presented for approval

### **Spectator Seating Guidelines at Home Fall Events** **Forsyth Public Schools**

The Forsyth School District is committed to providing a safe environment for our athletes, coaches, event workers and spectators. We are consulting with the Rosebud County Health Department and implementing strategies to mitigate the potential risk of COVID-19 at our school activities. These measures are being taken to address the possibility of COVID-19 in our school system and preventing further spread. We appreciate your patience and flexibility as we navigate through these tumultuous times.

**\*Subject to Change Weekly**

### **Fall Activities**

#### **Football**

- Spectators will be required to wear a mask and will either stand on the track area or sit in the bleacher area in their family pod. The pod will practice social distancing from all other groups.
- Immediately following the completion of the game all spectators will be asked to leave school grounds and will not be allowed onto the field at any point.
- Event workers will wear masks and anyone handling money will wear gloves as well, changing their gloves throughout the event as well as sanitizing and washing their hands and area.
- Sanitizing stations will be available each ticket booth.
- Family members that are health compromised, over the age of 65, or are exhibiting Covid-19 related symptoms are asked to stay home but encouraged to watch the activity on the NFHS network.
- Concessions will not be sold during games.
- Outside food and drink will not be allowed at the contest.
- Attendance at MHSA events is dependent on both the host site and the county health department.
- Failure to comply with guidelines could lead to spectator's loss of privilege to attend home events.

#### **Volleyball**

- Attendance will be at ~~75%~~ **50%** of maximum capacity (number to be determined when bleachers are completed).
- ~~25%~~ **15%** of seating tickets will be sent to opposing team for each home game.
- Spectators will be required to wear a face covering and is recommended they sit as a family in a pod with social distancing from other spectators.

- Immediately following the completion of the match all spectators will be asked to leave the school grounds and will not be allowed onto the court at any point during the match.
- Event workers will wear masks and anyone handling money will wear gloves as well, changing their gloves throughout the event as well as sanitizing and washing their hands and area.
- Family members that are health compromised, over the age of 65, or are exhibiting Covid-19 related symptoms are asked to stay home but encouraged to watch the activity on the NFHS network.
- Sanitizing stations will be made available throughout the gym area and it will be suggested throughout the match from the announcer that spectators are washing and sanitizing their hands.
- Concessions will not be sold during games.
- Outside food and drink will not be allowed in the building.
- Attendance at MHSA events is dependent on both the host site and the county health department.
- Failure to comply with guidelines could lead to spectator's loss of privilege to attend home events.

### Cheerleading

- Masks must be worn during sideline cheering and all cheerleading/dance routines.
- Participants should appropriately space on the court, field, or sideline to ensure proper social distancing
- Cheerleading and dance can be done with physical distancing or individually with no sharing of equipment or the ability to clean the equipment between uses by competitors
- Before, during, and after the contests cheerleaders and coaches should wash and sanitize their hands as often as possible
- Always maintain social distancing on sideline/field/court of play when possible
- Everyone must have their own beverage container that is not shared
- Equipment (poms, megaphones, signs, etc) must be clearly marked with students' name to insure use by only that student.
- Attendance at MHSA events is dependent on both the host site and the county health department

### Scenarios

#### Scenario 1

- Only Participants, Coaches, and Event Staff will be allowed at the contest
- Parents and Fans are encouraged to tune into the NFHS network and watch the activity online

#### Scenario 2

- Forsyth High School will give every athlete 4 tickets to home activities
- No visiting spectators will be allowed into the activity
- Masks are required for all spectators and it is recommended that they sit as a family in a pod practicing social distancing from other spectators
- Family members that are health compromised, over the age of 65, or are exhibiting Covid-19 related symptoms are asked to stay home but encouraged to watch the activity online

#### Scenario 3

- All spectators in-district will be allowed in with masks.
- Visiting Schools will be allowed two spectator passes per player. Names for tickets and player associated with will need to be sent to High School Activities Director 24 hours prior to tickets being distributed
- Visiting schools and their respective spectators will be assigned seating away from the in-district seating
- Family members that are health compromised, over the age of 65, or are exhibiting Covid-19 related symptoms are asked to stay home but encouraged to watch the activity online.

#### Scenario 4

- ***Forsyth High School sports specific athletes' home activities admittance passes will be honored—passes must be presented to a ticket taker before you are allowed to enter***
- ***All FHS students & staff will be allowed into the activity***
- ***150 general rush admittance tickets will be available to the general public – 1st come basis***
- ***Visiting schools will be allowed 100 spectator passes. Visiting names for admittance will need to be sent to the Forsyth High School Activities Director by noon on game day. Visiting schools from a county with 4+ active cases will only be allowed to have two spectator passes per player & coach.***



- *Visiting schools and their respective spectators will be assigned seating away from the in-district seating*
- *Family members that are health compromised, over the age of 65, or are exhibiting Covid-19 related symptoms are asked to stay home but encouraged to watch the activity on the NFHS network*

It was recommended that the Board of Trustees approve the revised guidelines as presented.

Gerald Killen moved, seconded by Donald John Cameron to approve the revised guidelines as presented. All trustees present voted in favor of the motion. Motion carried.

### **MTSBA Policy Manual Review – Update**

Final approval of the entire policy manual will be planned for a later date. Superintendent will get recommendation from Kris Goss for dates.

Provided for informational purposes.

### **Music Curriculum Review**

The Music curriculum was presented for first reading at the regular August board meeting. With no recommended changes, the Music curriculum is being presented on second and final reading.

It was recommended that the Board of Trustees approve the Music Curriculum on second and final reading.

Gerald Killen moved, seconded by Jennifer Anderson to approve the Music Curriculum on second and final reading. All trustees present voted in favor of the motion. Motion carried

### **English Curriculum Review**

The English curriculum was presented for first reading at the regular August board meeting. With no recommended changes, the English curriculum is being presented on second and final reading.

It was recommended that the Board of Trustees approve the English Curriculum on second and final reading.

Donald John Cameron moved, seconded by David Sorenson to approve the English Curriculum on second and final reading. All trustees present voted in favor of the motion. Motion carried

### **New Business**

#### **Policy Review – 7220, 7220P (Title I) – First Reading**

New policies are being presented for review. These will be included with the other MTSBA policies currently under review once they are approved.

Policy 7220 – Use of Federal Title I Funds

Policy 7220P – Use of Federal Title I funds Methodology

It was recommended that the Board of Trustees Approve the policies 7220 and 7220P on first reading.\

Gerald Killen moved, seconded by Jennifer Anderson to approve policies 7220 and 7220P on first reading. All trustees present voted in favor of the motion. Motion carried

**Drug Testing Policy – Amended**

When the District changed drug testing agencies, the number of test per month had to be changed to fit the schedule of the testing director. The same number of students will be tested as originally agreed upon. The changes are referenced on page 4.

Timing of Testing

This policy is adopted as of July 7, 2020, and all activity students are required to be placed in the random selection process upon completion and return of the consent form. The following timing of testing regulations will apply:

1. Random: Periodically throughout the calendar days, activity students will be required to participate in random drug testing. The selection of participants to be tested will be done randomly by a contracted third party testing company. Names will be drawn from the complete pool of activity students who have returned the signed consent form. Each student will be assigned a number that will be placed in the random drawing, and only student numbers will be utilized by the testing company. The process will be documented in writing by the principal, administrative designee or third party testing company. Testing may occur at any time during the school day or during a scheduled activity time Monday through Saturday. No student or school personnel will be given advance notice or early warning of the testing. This variable scheduling will keep students conscious of the possibility of being tested at any time during the season. Random testing will occur at a rate of ~~ten (10)~~ **twenty (20)** percent of the testing pool ~~per month~~ **during each random test. Random tests will occur five (5) times each school year.**
2. Reasonable Suspicion: Any activity student may be required to participate in a drug test when there is reasonable suspicion of illegal drug use.

It was recommended the Board of Trustees approve the Activity Drug Testing Policy as amended on first and final reading.

Gerald Killen moved, seconded by Donald John Cameron to approve the Activity Drug Testing Policy as amended on first and final reading. All trustees present voted in favor of the motion. Motion carried.

**Attendance Agreements – (Non-Forsyth District)**

The following list of attendance agreements are presented for out of district students who wish to attend the Forsyth Schools.

Forsyth Public Schools  
Attendance Agreements  
School Year 2020-2021

Student Last	First	Grade	Home District	Parent Last	First
Asay	Kielyee	5	Hysham	Asay	Matthew
Asay	Chase	3	Hysham	Asay	Matthew
Icopini	Harper	5	Hysham	Icopini	Bart & Amber
Icopini	Nolan	1	Hysham	Icopini	Bart & Amber
Icopini	Morgan	4	Hysham	Icopini	Bart & Amber
Lackman	Joe	12	Hysham	Lackman	Audrey
Long, Jr	Michael	8	Hysham	Long	Mike & Susan
Nelson	Colter	2	Hysham	Nelson	Patrick & Jayme
Nelson	Isabel	4	Hysham	Nelson	Patrick & Jayme

Nelson	Chase	K	Hysham	Nelson	Patrick & Jayme
Stahl	Connor	10	Hysham	Stahl	Reese & Angela
Stahl	Sadie	12	Hysham	Stahl	Reese & Angela
Stevens	Jesse	2	Hysham	Stevens	Kayla
Warner	Averie	2	Hysham	Warner	Jessica
Wood	Raetta	10	Hysham	Wood	Josh
Fraker	Karissa	6	Rosebud	Fraker	Tracy
Fraker	Cort	9	Rosebud	Fraker	Tracy
Fraker	Ashlee	11	Rosebud	Fraker	Tracy
Jackson	Andrew	10	Rosebud	Jackson	Linda
Jones	Henry	1	Rosebud	Jones	Amy
Jones	Wylie	K	Rosebud	Jones	Amy
Larsen	Kenan	3	Rosebud	Larsen	Tyler
Larsen	Shelbie	6	Rosebud	Larsen	Tyler
Montgomery	Jade	11	Rosebud	Montgomery	Zane & Lynda
Montgomery	Madeline	10	Rosebud	Montgomery	Zane & Lynda
Potts	Abraham	8	Rosebud	Potts	Kelly
Potts	Nola	6	Rosebud	Potts	Chad
Reilly	Camron	12	Rosebud	Reilly	Ben & Elise
Reilly	Sheldon	5	Rosebud	Reilly	Ben & Elise
Reilly	Payne	9	Rosebud	Reilly	Ben & Elise
Reilly	Adaline	11	Rosebud	Reilly	Ben & Elise
Robinette	Jasmine	7	Rosebud	Robinette	Diana
Schiffer	Joseph	9	Rosebud	Schiffer	Dusty
Schiffer	Cassandra	12	Rosebud	Schiffer	Dusty
Schiffer	Kayden	7	Rosebud	Schiffer	Bill & Sheena
Schiffer	Lane	6	Rosebud	Schiffer	Bill & Sheena
Willson	Colton	6	Rosebud	Willson	Kaycee

It was recommended that the Board of trustees approve the attendance agreements as presented.

Gerald Killen moved, seconded by Donald John Cameron to approve the attendance agreements as presented. All trustees present voted in favor of the motion. Motion carried.

**Individual Transportation Contracts**

As a result of the Bus Route 3 being discontinued, the listed individual transportation contacts are being presented for the 2020-21 school year. The funds to pay for the transportation contracts come from the state and county transportation reimbursements.

**FORSYTH PUBLIC SCHOOLS  
2020-21 TRANSPORTATION CONTRACTS**

PARENT NAME	CHILD NAME	GRADE
Jennifer Anderson	Cooper	10
	Tucker	6
Shanda Anderson	Peyton	5
	Samantha	3
	Madilyn	1
Erica Bidwell	Bryan	7
Jo Fulton	Teajay	12
	Mariska	10
Cathy Morris	Rachel	10
Courtney Morris	Abigail	6
	Mattalyn	4
Lee Patrick	Ruth	1

It was recommended the Board of Trustees approve the individual transportation contracts.

Donald John Cameron moved, seconded by Gerald Killen to approve the individual transportation contracts as presented. 4 trustees present voted in favor of the motion. Jennifer Anderson abstained. Motion carried.

**High School Football – Out of State travel**

The HS Football team is requesting permission to travel to Grenora, ND on Friday, September 18 to play the Mon-Dak team, Westby –Grenora to replace one of the games that have been lost due to the COVID. The trip will be one day, 474 miles round trip.

It is recommended that the Board of trustees approve the out of state travel to Grenora, ND.

Gerald Killen moved, seconded by Jennifer Anderson to approve the out of state travel to Grenora, ND. All trustees present voted in favor of the motion. Motion carried

## **Administrative Team Reports**

### **K-6 Principal**

Dixie Seleg presented the K – 6 Principal’s report.

- August 12 met with Mrs. Fay and Mrs. Treible to discuss how to schedule and conduct library and counseling
  - It was agreed they would travel to the classrooms to have less common area that students gather in
- August 13 – held the new teacher training
  - Elementary teachers that attended were Karlene Steiger, Kenzie Stahl and Joan Engle
- August 18 – met with Wendy Shreeve to review menus and discuss protocol and procedures for the lunchroom
- August 18 – met with Mandi McDanold to outline her duties as lead para in the special education classroom
- August 20 – interviewed a special education para needed for a one to one aide
- August 24 – Half day PIR to discuss protocol - administrative protocol was discussed and staff input was given for procedures such as playground and hallway
- August 25 Regular beginning of the year PIR
  - Para meeting in the afternoon where we set up the lunchroom and discussed procedures and protocol for student seating and movement
- September 1 – hearing screenings were conducted
- September 1 – interviewed a special education para for a one on one aide
- September 2 – Met with my Professional Learning School Improvement team
  - We will continue to work on the Social Studies curriculum as the state completes it
  - We will develop a Google Doc to share teaching strategies and workshop ideas among the staff
  - Set a goal to focus on important character traits for students
    - Students will be recognized, have their picture displayed and receive a t-shirt for being nominated by their grade level teachers.
- September 2 – Eckroth Music was in to display instruments and material for the 5<sup>th</sup> grade parents
  - Students were unable to try an instrument but could discuss the various instruments with Mrs. Hall and the Eckroth representative
- September 4 – held a fire drill
  - Changing our procedures to make all evacuation procedures consistent
  - All classes meet at the MS parking lot
- September 8 – met with the Rosebud Cattlewomen group to discuss Farm to School program with local beef

### **7-12 Principal**

Mrs. Weight presented the 7-12 Principal’s report

- Handbooks all placed on the web for the start of the year
- New Teacher Orientation held August 13<sup>th</sup> - HS teachers Tina Zent, Taylor Ramsey, and Amber Icopini
- English Language Arts, Counseling/Guidance, Art and part of Social Science transferred to Chalk for lesson planning
- Registration of students held August 14-21. Tour new students as needed.
- 7<sup>th</sup> grade orientation held in two sessions on August 21<sup>st</sup>.
- Lisa Blevins helping with Spanish again, but remotely
- To balance sections for future social distancing expectations, schedule changed 3 times. With new students moving in a second Geometry section needed added, combined Algebra II into one.
- PIR August 24
  - Setup Google classroom and meet for each class section
  - Import new grade scale into classes in School Master

- Added weights to each section in School Master
- Setup Clever logins for apps and programs used by 7-12 students
- PLC plan and expectations set for the year. Once again the focus will be on writing across the curriculum.
- Chalk lesson planning system training for those that didn't take it earlier. Held August 25<sup>th</sup>
- Faculty Meeting with
  - Opening plan – COVID expectations
  - Handbook changes
  - Duty and committee assignments
  - Teachers measured class limits to meet 6 ft. social distancing requirements for class sizes.
- Three 504 plans written for students and faculty with face mask limitations
- With no male PE personnel, our male teachers are sharing locker room coverage, while an aide covers their classes if not their prep. Thank you to Craig Knoche, Taylor Ramsey, Eric Herndon, and Shane Cole
- Opening session for students August 26<sup>th</sup> with dance theme.
- Speech services from the co-op will be over Zoom this year
- Online classes getting going now with few glitches. Expectations to parents and student sent out.
- Special programs this semester:
  - 13 student going to the Elementary to help with student tutoring
  - 2 students have work related 7<sup>th</sup> period
  - 14 College Core classes by 8 students
  - 22 students taking MTDA classes, many of them languages (4 online)
  - Student Body Officers:
    - Kyleigh Heberle –JR – President
    - Lindsey Hein – SR – Vice President
    - Chloe Maciag – SR – Secretary
    - Mariska Fulton – SO – Treasurer
- Homecoming planned for the week of September 28 thru October 3

### **Activities Director**

- Activities have started with a fluid schedule
- HS Bleachers done, MS almost done
- Scorer's table will be delivered
- Sports team numbers:
  - JHFB – 23
  - JHVB –22
  - HSFB – 21
  - HSVB - 22

### **District Clerk/Business Manager**

Stacy Montgomery presented the Business Manager report

- Free and Reduced application being processed – Now available to fill out online
- Working on beginning of year payroll
- Working on getting the expenditure report set up for the 2020-21 fiscal year.

### **Superintendent**

Mr. Bennett presented the Superintendent's report.

- Summer program for meals is being discussed. This will offer free meals to all students enrolled thru December 31, 2020
- Bleachers are in and Funding is being processed

- Online student count – 10 elementary and 8 grades 7-12
- MEA will be offered online
- COVID dollars – have purchased Plexiglass, foggers, pallet of wipes and other supplies

**Next Meeting**

The next regular meeting will be Tuesday, October 6 2020. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

**Adjournment**

The Chairman declared the meeting adjourned at 8:50 p.m.

Respectfully submitted,

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Stacy Montgomery  
District Clerk/Business Manager

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Layton Salsbery  
Chairman of the Board