

**February 7, 2017
REGULAR MEETING**

The Board of Trustees of School District #4 and Forsyth High School District held a Regular Meeting on February 7, 2017, at 7:00 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman, School District #4 & Forsyth High School District
Gerald Killen, Vice-Chairman, “ “
Jeanette Krueger, Trustee “ “
Doug Roberts, Trustee “ “
Donald John Cameron, Trustee “ “

Absent:

Jerry Hagadone, Trustee “ “

Also Present:

Dinny Bennett, Superintendent
Stephanie Schnug, District Clerk/Business Manager
Dixie Seleg, K – 6 Principal
Shelly Weight, 7-12 Principal
Craig Knoche, Activities Director

Guests: Molly Fay, Steve Pulver, Marty Cox

The Chairman called the meeting to order at 7:04 p.m.

The Chairman led the group in the Pledge of Allegiance.

Public Participation: None

Revise/Review Agenda

The agenda was accepted as presented.

Consent Agenda

Doug Roberts moved, seconded by Gerald Killen, to approve the consent agenda consisting of the following:

- February bills in the amount of \$436,582.38 including warrants #44793 through #44853.
- Minutes for the January 10, 2017 regular meeting.
- Minutes for the January 10, 2017 executive session
- Warrant lists from 01/01/17 through 01/31/17 including the following:
 - Claims 44744 - 44804 \$ 431,441.89*
 - Payroll 311171 - 311210 \$ 44,025.83
 - [*Includes direct deposit check 44797 \$ 99,650.61]
- Activity Cash Report
- Correspondence
 - a. Thank You Card

b. Montana Community Foundation Donation (2 cards)

Upon call for a vote, all trustees present voted in favor of the motion. Motion carried.

Student

Information regarding a student discipline issue was to be presented to the board in executive session. The student has been withdrawn from school prior to the meeting. Executive session is no longer in need.

Personnel

New Business

Hire Administrators

The Superintendent discussed the need to hire the administrators for the upcoming year. He recommended that the following individuals be hired for the 2016 – 2017 school year:

- K – 6 Principal – Dixie Seleg
- 7 – 12 Principal – Shelly Weight
- Activities Director – Craig Knoche (.8)
- Activities Director- Dinny Bennett (.2)

Jeanette Krueger moved, seconded by Donald John Cameron, to hire the individuals as recommended. All trustees present voted in favor of the motion. Motion carried.

Appoint Volunteer Track & Field Coaches

Dinny Bennett discussed the need for volunteers to assist in the upcoming Track & Field season. Craig Knoche recommends that Rob Johnstone be appointed as a volunteer coach.

Jeanette Krueger moved, seconded by Gerald Killen, to appoint the individual as a volunteer as recommended. All trustees present voted in favor of the motion. Motion carried.

District

Old Business

MHSA Proposals and Votes-Update

The Superintendent discussed the 2017 MHSA Annual meeting that was held on January 16, 2017 in Great Falls, MT. Dinny Bennett and Craig Knoche, Activities Director, attended the meeting. Craig Knoche voted on the proposals according to the Board of Trustee recommendations that were discussed at the January 10, 2017 board meeting.

New Business

Board Evaluation

On the Standard Meeting Calendar, it was noted that the Board of Trustees has done a self-evaluation in the past. The Superintendent requested feedback if the Board of Trustees are interested in conducting the self-evaluation. It was discussed that the evaluation forms will be mailed to the Board of Trustee members on February 8, 2017 and it was requested that they be return mailed to the Board Chair by February 28, 2017. It was also recommended that the administration staff complete an evaluation form and return it to the Board Chair by the same date. Donald John Cameron moved, seconded by Gerald Killen, to conduct Board of Trustees self-evaluation. All trustees present voted in favor of the motion. Motion carried.

Trustee and Levy Elections

The date for the general school election is the first Tuesday after the first Monday in May. This year, that date will be May 2, 2017.

The trustee positions up for election this year are those held by Layton Salsbery and Jerry Hagadone. These are three year positions. In addition, the position held by Doug Roberts must be filled for the balance of the term (two years). It may be necessary to run a mill levy election in both the Elementary and High School Districts. The preliminary data sheets are not expected until March 1, therefore, the amount of the voted levies and mills required is not known at this time.

The following actions were taken by the trustees:

RESOLUTION TO CALL FOR TRUSTEE ELECTION FOR SCHOOL DISTRICT NO. 4, ROSEBUD COUNTY

BE IT THEREFORE RESOLVED that on Tuesday, May 2, 2017, a School Election is called.

Trustee Gerald Killen introduced the following resolution and moved its passage and adoption.

WHEREAS, this school board has determined that an election of the registered electors for School District No. 4, Rosebud County be held at the Forsyth High School Multipurpose Room for the purpose of electing two (2) trustees, for three (3) year terms and one (1) trustee for two (2) year term.

The following electors of this district who are qualified to vote at such election are appointed to act as judges at the election.

Name	Address
Mrs. Tracy Heberle	Box 1333; Forsyth, MT
Mrs. Collene Hill	Box 588; Forsyth, MT
Mrs. Jane Deering	Box 1055; Forsyth, MT

Polls will be open at 12:00 Noon. Once opened, the polls shall be kept open continuously until 8:00 p.m., except that whenever all the registered electors have voted, the polls shall be closed immediately.

BE IT FURTHER RESOLVED, that the Clerk of this school district is hereby directed to notify said election judges of their appointment not less than 30 days before the election.

BE IT FURTHER RESOLVED, that the Clerk of this school district is hereby directed to prepare ballots to be used in the election.

BE IT FURTHER RESOLVED, that the Clerk of this school district is hereby directed to notify the Rosebud County Clerk & Recorder of this election, the date of holding said election, and request her to close registration, and prepare poll books.

BE IT FURTHER RESOLVED that if it is later determined that any portion of the election is not required; the Board of Trustees authorizes the Clerk of this school district to cancel that portion of the election in accordance with 13-1-304 and 20-3-313, MCA.

Trustee Donald John Cameron seconded the motion for the adoption of the resolution. All trustees present voted in favor of the motion. Motion carried.

Attest:

Layton Salsbery
Chairman, Board of Trustees
School District #4 and
Forsyth High School District #4

Stephanie Schnug
District Clerk/Business Manager
School District #4 and
Forsyth High School District #4

**RESOLUTION TO CALL FOR ELEMENTARY GENERAL FUND ELECTION
FOR SCHOOL DISTRICT NO. 4, ROSEBUD COUNTY**

BE IT THEREFORE RESOLVED that on Tuesday, May 2, 2017, a School Election is called.

Trustee Doug Roberts introduced the following resolution and moved its passage and adoption.

WHEREAS, this school board has determined that an election of the registered electors for School District No. 4 be held at the Forsyth High School Multipurpose Room for the purpose of voting on the question of whether the Board of Trustees of School District No. 4, shall be authorized to make the following special levy for the purpose:

Of providing funds to support the General Fund for the proper maintenance and operation of the school programs for the 2017 - 2018 school year beginning July 1, 2017.

The following electors of this district who are qualified to vote at such election are appointed to act as judges at the election.

Name	Address
Mrs. Tracy Heberle	Box 1333; Forsyth, MT
Mrs. Collene Hill	Box 588; Forsyth, MT
Mrs. Jane Deering	Box 1055: Forsyth, MT

Polls will be open at 12:00 Noon. Once opened, the polls shall be kept open continuously until 8:00 p.m., except that whenever all the registered electors have voted, the polls shall be closed immediately.

BE IT FURTHER RESOLVED, that the Clerk of this school district is hereby directed to notify said election judges of their appointment not less than 30 days before the election.

BE IT FURTHER RESOLVED, that the Clerk of this school district is hereby directed to prepare ballots to be used in the election.

BE IT FURTHER RESOLVED, that the Clerk of this school district is hereby directed to notify the Rosebud County Clerk & Recorder of this election, the date of holding said election, and request her to close registration, and prepare poll books.

BE IT FURTHER RESOLVED, that if it is later determined that any portion of the election is not required; the Board of Trustees authorizes the Clerk of this school district to cancel that portion of the election in accordance with 13-1-304 and 20-3-313, MCA.

Trustee Gerald Killen seconded the motion for the adoption of the resolution. All trustees present voted in favor of the motion. Motion carried.

Attest:

Layton Salsbery
Chairman, Board of Trustees
School District #4 and
Forsyth High School District #4

Stephanie Schnug
District Clerk/Business Manager
School District #4 and
Forsyth High School District #4

**RESOLUTION TO CALL FOR HIGH SCHOOL GENERAL FUND ELECTION
FOR SCHOOL DISTRICT NO. 4, ROSEBUD COUNTY**

BE IT THEREFORE RESOLVED that on Tuesday May 2, 2017, a School Election is called.

Trustee Donald John Cameron introduced the following resolution and moved its passage and adoption.

WHEREAS, this school board has determined that an election of the registered electors for Forsyth High School District No. 4 be held at the Forsyth High School Multipurpose Room and the Ingomar School for the purpose of voting on the question of whether the Board of Trustees of Forsyth High School District No. 4, shall be authorized to make the following special levy for the purpose:

Of providing funds to support the General Fund for the proper maintenance and operation of the school programs for the 2017-2018 school year beginning July 1, 2017.

The following electors of this district who are qualified to vote at such election are appointed to act as judges at the election.

Name	Address
Mrs. Tracy Heberle	Box 1333; Forsyth, MT
Mrs. Collene Hill	Box 588; Forsyth, MT
Mrs. Jane Deering	Box 1055; Forsyth, MT
Mrs. Patti Erickson	Ingomar, MT
Mrs. Johnna Newman	Ingomar, MT
Mrs. Susan Webber	Ingomar, MT

Polls will be open at 12:00 Noon. Once opened, the polls shall be kept open continuously until 8:00 p.m., except that whenever all the registered electors have voted, the polls shall be closed immediately.

BE IT FURTHER RESOLVED, that the Clerk of this school district is hereby directed to notify said election judges of their appointment not less than 30 days before the election.

BE IT FURTHER RESOLVED, that the Clerk of this school district is hereby directed to prepare ballots to be used in the election.

BE IT FURTHER RESOLVED, that the Clerk of this school district is hereby directed to notify the Rosebud County Clerk & Recorder of this election, the date of holding said election, and request her to close registration, and prepare poll books.

Trustee Doug Roberts seconded the motion for the adoption of the resolution. All trustees present voted in favor of the motion. Motion carried.

Attest:

Layton Salsbery
Chairman, Board of Trustees
School District #4 and
Forsyth High School District #4

Stephanie Schnug
District Clerk/Business Manager
School District #4 and
Forsyth High School District #4

Spring Enrollment

The Business Manager reported that the Spring Enrollment Count date was on Monday, February 6. The enrollment numbers were collected and discussed with the Board of Trustees.

Bus Purchases

Steve Pulver presented information regarding the need to purchase a replacement bus for route #1 and a replacement of the activity bus.

The route bus will be a 65 passenger 2017 Blue Bird. The quote from Hartley’s School Buses is as follows:

Cost of Bus:	\$89,905.00
Trade Allowance:	\$ 4,000.00 (2004 Blue Bird 108,000 miles)
Net Cost:	\$ 85,905.00 (delivered)

The activity bus will be a 46 passenger 2017 Blue Bird. The quote from Hartley’s School Buses is as follows:

Cost of Bus:	\$184,800.00
Trade Allowance	\$ 25,000.00 (2009 Blue Bird 156,000 miles)
Net Cost	\$159,800.00 (delivered)

The funding for this purchase will be from the Elementary and High School Bus Reserve Funds which are to be used specifically for replacement of buses and radios. Doug Roberts moved, seconded by Jeanette Krueger, to purchase the bus as quoted. All trustees present voted in favor of the motion. Motion carried.

Administrative Team Reports

K – 6 Principal

Dixie Seleg presented the K – 6 Principal’s report. The elementary staff is active in coordinating and practicing emergency drills throughout the month. This month’s Dogie ticket reward for good behavior was hot chocolate and cookies. The students earned 750 total tickets and a new goal of 1000 has been set. The academic assembly was held on January 23 and 52% of the students in the school received High Honors, this is up from 47% last quarter. The grade level meetings are looking at new science curriculum. The PTSA has sponsored the Missoula Children’s Theatre performance of Peter and Wendy. It will be held at the High School Auditorium on February 11, 2017. Fifty-two students tried out and will be in the performance.

7 – 12 Principal

The Shelly Weight presented the 7 – 12 Principal’s report. Currently five students are taking college courses with two of them enrolled in the Miles City Community College Dual Enrollment program. The Digital Academy and Academic Assistance programs are going well and the math lab is available for students having trouble in Algebra 1. The Geography Bee was held on January 17, with Destiny Hein taking first place and Brianna Price taking second place. The FCCLA water cooler project is in full swing. A new water bottle filling station has been installed in the multi-purpose room to help eliminate and recycle plastic water bottles. Naomi Umfleet took 1st place at State Speech and Drama for Pantomime. The Junior class took the belt in the Dodge Ball Tournament.

Activities Director

Craig Knoche presented the Activity Director’s report. Our wrestling team will be competing at the state tournament. JH Boys basketball will be finishing up their season this week. High School basketball will be attending the District Tournament in Colstrip next week.

District Clerk/Business Manager

Stephanie Schnug presented the Business Manager’s report. ANB reporting will be done in Maefairs this week. The elections season is in full swing and several seminars have been scheduled for budget training.

Superintendent

Dinny Bennett presented the Superintendent’s report. It was necessary to move February payroll dates due to bank holiday and school vacation day. Legislature is going in Helena and he will be following the bills to see how they will affect our district.

Next Meeting

The next regular meeting will be held Tuesday, March 7, 2017. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

Adjournment

The Chairman declared the meeting adjourned at 8:07 p.m.

Respectfully submitted,

Stephanie Schnug
District Clerk/Business Manager

Layton Salsbery
Chairman of the Board