

**August 08, 2017  
REGULAR MEETING**

The Board of Trustees of School District #4 and Forsyth High School District held a Regular Meeting on August 08, 2017, at 7:00 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman, School District #4 & Forsyth High School District		
Gerald Killen, Vice Chairman,	“	“
Jeanette Krueger, Trustee	“	“
Clay Redding, Trustee	“	“
Amy Fulton, Trustee	“	“
Donald John Cameron		“

Absent:

Dixie Seleg, K-6 Principal

Also Present:

Dinny Bennett, Superintendent  
Stephanie Schnug, District Clerk/Business Manager  
Shelly Weight, 7-12 Principal  
Craig Knoche, Activities Director

Guests: Steffani Grogan, Robert Engle, AnnaLea Engle, Rian Pinkerton, Shane Cole

The Chairman called the meeting to order at 7:02 p.m.

The Chairman led the group in the Pledge of Allegiance.

**Public Participation:** Steffani Grogan introduced herself to the board and presented a Technology update since the computer situation in March 2017.

**Revise/Review Agenda:** None

**Consent Agenda**

Amy Fulton noted two mistakes in the Minutes from the regular July board meeting. Stephanie Schnug, District Clerk, will correct those mistakes. Gerald Killen moved, seconded by Donald John Cameron, to approve the consent agenda with edited minutes, and consisting of the following:

- August bills in the amount of \$145,821.19 including warrants #45237 through #45290.
- Minutes for the July 14, 2017 regular meeting.
- Warrant lists from 07/01/2017 through 07/31/2017 including the following:

-Claims	45187-45250	\$ 187,810.93*
-Payroll	311457-311472	\$ 18,526.18
[*Includes direct deposit check 45239		\$ 18,867.80]
- Activity Cash Report

- Correspondence

- a. Salome Antonio Resignation- Custodian
- b. Jim Dutton Resignation- Route Bus Driver

Upon call for a vote, all trustees present voted in favor of the motion. Motion carried.

**Student**

None

**Personnel**

**New Business**

**Hire Fall Coaches**

After reviewing applications and conducting interviews; Craig Knoche recommended the Board of Trustees hire the following for the 2017 Fall season.

Kayla Fulton -	HS Assistant Volleyball Coach
Heaven Beals -	JH Head Volleyball Coach
AnnaLea Engle -	JH Assistant Volleyball Coach

Jeanette Krueger moved, seconded by Gerald Killen, to hire the for mentioned coaches for the 2017 Fall Season. All trustees present voted in favor of the motion. Motion carried.

**Appoint Volunteer Coaches**

Craig Knoche recommended the Board of Trustees appoint the following for Volunteer Coaches for the 2017 Season.

Scott Weber -	HS Football
Rob Johnstone -	HS Volleyball
Rhea Wenschlag-	HS Volleyball
Kyanne Hegel-	HS Volleyball

Gerald Killen moved, seconded by Clay Redding, to appoint the for mentioned individuals as Volunteer Coaches for the 2017 Fall Season. All trustees present voted in favor of the motion. Motion carried

**Hire Route Bus Drivers**

With the decrease in Route Bus Drivers, Marty Cox and Dinny Bennett recommend retired driver Cherri Potts and substitute/activity driver Dave Potts for two of the vacant Route Driver positions for the 2017-2018 school year. Donald John Cameron moved, seconded by Clay Redding, to hire Cherri Potts and Dave Potts as Route Bus Drivers for the 2017-2018 school year. All trustees present voted in favor of the motion. Motion carried.

**District**

**New Business**

**Route Bus Drivers' Compensation**

With the retirement and resignations in our Route Bus Driver staff, it has been discussed that it is a good time to reorganize the manner in which Route Bus Drivers are compensated for their time. Previously Route Bus Drivers were paid a base salary and then additional accommodations based on their bus size, route length, and number of children on the bus

route. It is the recommendation to change the compensation to an hourly rate of \$18.50 per hour. Each route is approximately 4 hours a day. Discussion followed regarding current bus driver calculations. Clay Redding moved, seconded by Amy Fulton, to change the Route Bus Drivers' Compensation to \$18.50 per hour. All trustees present voted in favor of the motion. Motion carried.

### **2017-2018 Fall Athletic Schedules**

Craig Knoche presented the game schedules for Junior High Football, High School Football, Junior High Volleyball, High School Volleyball, and Junior High Girls Basketball. It was recommended that the Board of Trustees approve the Fall Athletic Schedules as presented. Gerald Killen moved, seconded by Jeanette Krueger, to approve the Fall Athletic Schedules as presented. All trustees present voted in favor of the motion. Motion carried.

### **Budget Hearing**

The Business Manager reported that the budget is not yet ready for presentation and adoption and requested that the meeting be continued to August 21, 2017. Upon discussion, it was determined that the meeting would be August 21, 2017 at 7:00 p.m. All trustees present voted in favor.

### **Trailer Bid**

First State Bank of Forsyth is accepting bids on a dump trailer located here in Forsyth. The dump trailer would be beneficial to the district for hauling equipment/supplies to the different buildings.

By policy, transactions over \$5000 need to be presented to the board. Because of the short time line, a bid of \$5100 was submitted prior to the board meeting. Dinny Bennett is recommending, pending the results of the bid, the Board of Trustees approve the purchase of the dump trailer. Discussion followed regarding the trailer's present condition and value. Donald John Cameron moved, seconded by Gerald Killen, to approve the purchase of the dump trailer pending the results of the bid. All trustees present voted, the vote was 3:1 in favor of the motion with one abstention. Motion carried.

### **Administrative Team Reports**

#### **7– 12 Principal**

Shelly Weight presented the 7 – 12 Principal's report. An interview was conducted for the vacant 7-12 Science Teacher position. No recommendation will be made. Mrs. Weight has spoken with her staff to reorganize the schedule to fill the vacancies for Science and Music.

#### **Activities Director**

Craig Knoche presented the Activity Director's report. Mr. Knoche attended the Coaches Clinic in Great falls. High School activities start on August 11, 2017. Junior High activities start on August 28, 2017. The High School Football goal posts have been moved to meet the 8-man standards. The approved Fall schedules will be delivered to the Businesses in the Community by the student athletes. Mr. Knoche is working with sponsors to obtain funds for a new High School Gym score board.

**District Clerk/Business Manager**

Stephanie Schnug presented the Business Manager’s report. Mrs. Schnug has been working very hard the past few weeks, with the help of Mr. Martelle to complete the Trustee Financial Summary and the 2017-2018 Budget. Mr. Martelle is graciously donating his time and expertise to train and assist in this process.

**Superintendent**

Dinny Bennett presented the Superintendent’s report. Mr. Bennett updated the board on Mrs. Seleg’s absence from the meeting. An update was given on all the vacancies in the district along with discussion of our Bus Driver shortages. The Science Lab Hazardous Chemical Waste inventory had been completed and the Department of Environmental Quality has been contacted for removal.

**Next Meeting**

The Budget Hearing meeting will be held Monday, August 21, 2017. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

The next regular meeting will be held Tuesday, September 12, 2017. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

**Adjournment**

The Chairman declared the meeting adjourned at 8:34 p.m.

Respectfully submitted,

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Stephanie Schnug  
District Clerk/Business Manager

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Layton Salsbery  
Chairman of the Board