

April 11, 2017
REGULAR MEETING

The Board of Trustees of School District #4 and Forsyth High School District held a Regular Meeting on April 11, 2017, at 7:00 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman, School District #4 & Forsyth High School District
Gerald Killen, Vice-Chairman, “ “
Jeanette Krueger, Trustee “ “
Doug Roberts, Trustee “ “
Donald John Cameron, Trustee “ “

Absent:

Jerry Hagadone, Trustee “ “

Also Present:

Dinny Bennett, Superintendent
Stephanie Schnug, District Clerk/Business Manager
Dixie Seleg, K – 6 Principal
Shelly Weight, 7-12 Principal
Craig Knoche, Activities Director

Guests: Barb Warner, Tanner Gambill, Stephanie Wells, Rian Pinkerton, Steve Pulver

The Chairman called the meeting to order at 7:00 p.m.

The Chairman led the group in the Pledge of Allegiance.

Public Participation: None

Revise/Review Agenda

Consent Agenda

Donald John Cameron moved, seconded by Jeanette Krueger, to approve the consent agenda consisting of the following:

- April bills in the amount of \$566,074.13 including warrants #44854 through #44915.
- Minutes for the March 7, 2017 regular meeting.
- Warrant lists from 03/01/17 through 03/31/17 including the following:
 - Claims 44861-44923 \$ 551,835.14*
 - Payroll 311274-311312 \$ 33,067.52
 - [*Includes direct deposit check 44916 \$ 101,754.35]
- Activity Cash Report

- Correspondence

- a. Thank You Card
- b. Sandy White Resignation – Bus Driver
- c. Shelly Weight Resignation – Cheerleading Sponsor
- d. Susan Quinlan Resignation – MS Head Girls’ Basketball Coach
- e. Amanda Bundy Resignation – K-12 Counselor

Upon call for a vote, all trustees present voted in favor of the motion. Motion carried.

Personnel

Hire Coaches and Sponsors for 2017-2018

The attached list includes the staff that is being recommended for rehire for positions for the 2017-18 school year as Activity/Athletic Coaches and Sponsors:

High School:

Head Football — Shawn Hollowell
Asst. Football — Ty Baumeister
Asst. Football — Steve Pulver

Head Volleyball — Kelsey Oblender
Asst. Volleyball — *Vacant*

Head Wrestling — Scott Weber

Head Boys Basketball -Shawn Hollowell
Asst. Boys Basketball — Craig Knoche

Head Girls Basketball — *Vacant*
Asst. Girls Basketball — *Vacant*

Head Speech & Drama – Marlys Lee
Asst. Speech & Drama -Tonya Wetherelt

Head Cheerleading — Vacant

Middle School:

Head Football — Shane Cole
Asst. Football — *Vacant*
Head Volleyball - Kayla Fulton
Asst. Volleyball — *Vacant*

Head Girls Basketball — *Vacant*
Asst. Girls Basketball — Ryan Tooke

BPA:	Deanette Goyette
FCCLA:	Kim Knoche
FFA:	Jan Banks
Frosh Advisor:	Shane Cole
Sophomore Advisor:	Tara Anderson
Jr. Class Advisor:	Susan Treible
Concessions:	Diane Bell
Sr. Class Advisor:	Craig Knoche
HS Academic Olympics:	Deanette Goyette
	Wendy Killebrew
Annual Advisor:	Deanette Goyette
Drama:	Tonya Wetherelt
National Honor Society:	Craig Knoche
Pep Band:	Beth Hall
Instrumental Music:	Beth Hall
Choir:	Susan Treible
MS Academic Olympics:	Deanette Goyette
	Tara Anderson
7 th Grade Class Advisor:	Steffani Grogan
8 th Grade Class Advisor:	Dana [Sievers] Icopini

Dinny Bennett recommended that the Board of Trustees offer an extra-curricular contract for these positions for the 2017-2018 school year. Discussion followed regarding volunteer coaches. Gerald Killen moved, seconded by Donald John Cameron, to offer extra-curricular contracts to the listed coaches and sponsors for the 2017-2018 school year. Of the Trustees present; three trustees voted in favor of the motion, one abstention. Motion carried.

District

Old Business

Negotiations – Ratify Master Contract

The Chairman discussed the negotiations process. He presented the Master Contract and discussed the negotiated changes. He recommended that the new contract be ratified. Gerald Killen moved, seconded by Doug Roberts, to ratify the Master Contract as presented. All trustees present voted in favor of the motion. Motion carried.

Senate Bill 307 Resolution –Amended

Dinny Bennett Presented and amended Senate Bill 307 Resolution to the Board of Trustees. Mr. Bennett explained the reasons to amend the previous resolution amounts from \$0. Due to the reducing amount of state and local funds available, it is necessary to increase the levy amount for Tuition and Adult Education. The Tuition amount is intended to help supplement the Special Education Program. Doug Roberts moved, seconded by Gerald Killen, to approve the amended Senate Bill 307 Resolution. All trustees present voted in favor of the motion. Motion carried.

FORSYTH SCHOOL DISTRICT #4

NOTICE OF INTENT TO INCREASE NONVOTED LEVIES

April 11, 2017

Senate Bill 307 (SB307), which is working its way through the legislature, requires the District to provide notice of its intent to increase nonvoted levies in the ensuing fiscal year. As an essential part of its budgeting process, the Forsyth Public Schools Board of Trustees is authorized by law to impose levies to support its budget. The Forsyth Public Schools Board of Trustees estimates the following increases/decreases in revenues and mills for the funds noted below for the next school fiscal year beginning July 1, 2017, using certified taxable valuations from the current school fiscal year as provided to the district.

Elementary

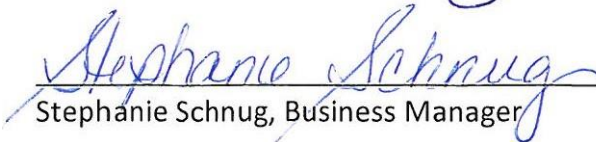
Fund Supported	Estimated change in Revenues*	Estimated change in Mills*	Estimated impact, Home of \$100,000*	Estimated impact, Home of \$200,000
Adult Education	\$ 0			
Bus Depreciation	\$0			
Transportation	\$ 0			
Tuition	\$ 50,000	9.04	\$ 12.20	\$ 24.40
Building Reserve	\$ 0			

High School

Fund Supported	Estimated change in Revenues*	Estimated change in Mills*	Estimated impact, Home of \$100,000*	Estimated impact, Home of \$200,000
Adult Education	\$ 17,982	3	\$ 4.05	\$ 8.10
Bus Depreciation	\$ 0			
Transportation	\$ 0			
Tuition	\$ 25,000	4.17	\$ 5.63	\$ 11.26
Building Reserve	\$0			

The increase in the Tuition Levy is intended to subsidize the Special Education funding. Due to the reducing amount of state funds available, it is necessary to increase the levy amount for Tuition and Adult Education.


 Layton Salsbery, Board Chair


 Stephanie Schnug, Business Manager

These estimates are the District's best estimates at the current time. The impacts are based on current certified taxable valuations from the current school year. These estimates are preliminary and changes are expected before the final budgets are set in August. If you have any questions, please call Forsyth Schools Business Office at (406) 346-2796 or sschnug@forsyth.k12.mt.us for further information.

Counseling & Guidance Curriculum –Second Reading

The Counseling & Guidance Curriculum was presented at the regular March meeting for the first reading. Shelly Weight discussed the concerns that were brought up during the last meeting. The curriculum with the recommended changes was presented. It is recommended that the Board of Trustees approve the curriculum as presented on the second and final reading. Doug Roberts moved, seconded by Donald John Cameron, to approve the Counseling and Guidance Curriculum on the second and final reading. All trustees present voted in favor of the motion. Motion carried.

K-6 Student-Parent Handbook- First Reading

The K – 6 Principal presented the 2017 – 2018 Student-Parent Handbook for first reading. Mrs. Seleg discussed the various changes. Discussion followed regarding some changes. Gerald Killen moved, seconded by Doug Roberts, to approve the handbook on first reading. The second reading will be at the May meeting. All trustees present voted in favor of the motion. Motion carried.

Elections Update

The Business Manager reported that six candidates have submitted the Declaration of Intent and Oath of Candidacy for the three open trustee positions. The dates for submitting applications and filing as a write-in candidate have passed. The Trustee Election will be held at the High School Multi-Purpose room on May 2, 2017 from 12:00pm-8:00pm. The candidates were announced.

According to the Preliminary Budget Data for 2017-2018 school year that was received from OPI, we will not be running a Mill Levy Election.

New Business

Policy 1512- Conflict of Interest

Dinny Bennett presented Policy 1512, Conflict of Interest involving Board Members for first reading. Discussion continued in regards to accepting the policy as the first and final reading. Jeanette Krueger moved, seconded by Doug Roberts, to approve the Policy 1512 as first and final reading. All trustees present voted in favor of the motion. Motion carried.

Policy Review – Policy 2510 – First Reading

Dinny Bennett presented policy revisions for School Wellness Policy 2510 for first reading. Discussion continued to accepting the policy as the first and final reading. Jeanette Krueger moved, seconded by Donald John Cameron, to approve the Policy 2510 revisions as first and final reading. All trustees present voted in favor of the motion. Motion carried.

Transportation Agreement- Colstrip

The Business Manager presented a request from the Colstrip Schools to allow that district to enter the Forsyth District to pick up students to attend school in Colstrip. He recommended that the request be denied. Gerald Killen moved, seconded by Doug Roberts, to deny the request presented by the Colstrip Schools. All trustees present voted in favor of the motion. Motion carried.

Audit Contract

The Business Manager reported an Engagement Letter and Contract has been received from WIPFLI CPA's and Consultants for auditing services for a term of two years. The fees for these years are \$ 9,950.00 for initial audit covering 7/1/2016-6/30/2017 and \$10,350.00 for subsequent audit covering 7/1/2017-6/30/2018. The Superintendent and Business Manager recommended to approve the quoted prices for the 2016-2017 and 2017-2018 fiscal years. Donald John Cameron moved, seconded by Gerald Killen, to approve the quoted price for the next two fiscal year's audits by Wipfli, LLP. All trustees present voted in favor of the motion. Motion carried.

Multi-District Agreement Renewal

The Business Manager reported that the multi-district agreement needs to be renewed. Current statute requires that the agreement be renewed at least every three years. It is important that the status of the agreement be monitored. Discussion followed regarding the discrepancies in the dates noted in the agenda item. The Business Manager will research the requirements for the agreement and report her finding at the May Board Meeting. Gerald Killen moved, seconded by Jeanette Krueger, to renew the agreement for three years. All trustees present voted in favor of the motion. Motion carried.

LED Lighting Retrofit

March board meeting Steve Pulver was directed by the Board to come up with costs for LED lighting retrofit for the high school, middle school, and vocational buildings in the district. The district has applied for an incentive grant from MDU to assist with the retrofit expenses. The incentive amounts were received after the April 11, 2017 Board Packet was delivered to the Board of Trustees. The incentive amounts were discussed at the meeting and this item will be reviewed at the May 9, 2017 meeting for recommendation.

The costs are as follows:

High School	\$26,884.00
MDU Incentive	-\$ 6,979.25
Middle School	\$ 5,958.00
MDU Incentive	-\$ 1,639.00
Vocational Building	\$13,110.00
MDU Incentive	-\$ 3,515.00

Administrative Team Reports

K – 6 Principal

Dixie Seleg presented the K – 6 Principal’s report. The March PIR day consisted of an ALICE (Active Shooter) Training presented by Dawson County Administrators. The elementary school was greatly affected by the Ransomware attack. While the School master system was repaired, most teachers and staff lost a great deal of work files. During the month of March 3rd and 4th grades had their Spring Concerts and the 4th grade conducted their Science Fair. Kindergarten Screening was conducted on April 5, 2017 and 16 new kindergarteners are registered thus far. The Civil Rights Data reporting has been started.

7– 12 Principal

Shelly Weight presented the 7 – 12 Principal’s report. CRT Science testing was held March 15 - 17. The seniors took the ACT WorkKeys exam. It is an examination that tests students for essential workplace skills. The students can earn certificates. We were a “test” site, which meant some were given in paper and some chosen for online. We will be compensated \$30 per student tested. Smarter Balanced testing is nearly finished for the 7th and 8th graders in ELA and Math. ACT Aspire testing started this week for the freshmen and sophomores. ACT Aspire testing will continue through May 12, with the junior high and 6th grade students testing last to give them a break and ACT test for juniors will be held April 19. AdvanceEd student surveys found that our lowest rating or need for improvement dealt with “respect”. Respect of students and teachers, so a behavior code is under development with respect at the core. The parent surveys were reviewed as well. They will be invited to a meeting the third week in May to review the surveys. March Belt Event was the March Madness Bracket, the Juniors won the belt with the most games picked correctly. Jordan Cookman had the best bracket and Camron Riley was second. Connections competition in March was an improv skit by each group. Our next Connections will be a Community Service project where we will clean the highways around Forsyth on April 28. PIR Day held March 24 with ALICE (Alert, Lockdown, Inform, Combat, Escape) training. Showed the video to our students during Connections April 5 and then practiced barricade strategies April 7. Signs in building now need reworked. The High School was also affected by finding the ransom ware on our computer systems. Have been dealing with that since. Many files lost. District Student Council held March 30th in Baker. Lex Heberle is District VI Student Council Vice President, Gracie Tooke is District VI Student Council Secretary. Prom was held April 1, it was a fun night for all with King Chris Pattison and Queen Kailen Hlad. AdvancEd Accreditation Team for CCDHS accreditation in Miles City for 3 days. State of Montana had a surprise safety visit on April 5. Attended the annual conference in Helena April 5 – 7 as a member of the Montana Association of Secondary Principals. The pre-festival band and choir concert was held April 10, and our students are sounding very good going into festival April 21st and 22nd.

Activities Director

Craig Knoche presented the Activity Director’s report. BPA, FCCLA, and FFA have attended state competitions. Spring sports have begun including 31 High School Boys and Girls Track, 7 High School Girls Tennis, 5 High School Boys and Girls Golf, and 39 Junior High Boys and Girls Track. Forsyth hosted their Junior High Track Meet and FFA had

Donkey Basketball as a fundraiser. Spring Sport's pictures are coming up. Working on finalizing the sports schedules for next year. Discussion followed on Open Gym policies.

District Clerk/Business Manager

Stephanie Schnug presented the Business Manager's report. Clarification was requested on the Wrestling Equity and Girl's Equity account balances. Mandy Bonomo explained that the monies in these accounts were donations from various organizations. Mandy has transferred this remaining money to the General Athletics account. There have been 4 different budget trainings this month with MASBO and MTSBA, all of them have shown to be very helpful. Insurance renewal rates were discussed. The preparations for the Trustee election are coming along.

Superintendent

MTSBA/MSGIA visited the district for a Department of Labor visit. Steve and the maintenance crew are working with them on safety standards. Ransomware was discovered on Friday March 24, this effected our information servers. A huge Thank You to Jeff Bradley, Alumni Arlen Kirkaldie Jr, and Paul Rainey with Range Telephone for all your help in restoring and repairing our systems.

Next Meeting

The next regular meeting will be held Tuesday, May 9, 2017. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

Adjournment

The Chairman declared the meeting adjourned at 9:17 p.m.

Respectfully submitted,

Stephanie Schnug
District Clerk/Business Manager

Layton Salsbery
Chairman of the Board