

**November 10, 2015
REGULAR MEETING**

The Board of Trustees of School District #4 and Forsyth High School District held a Regular Meeting on November 10, 2015, at 7:00 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman, School District #4 & Forsyth High School District		
Dennis Kopitzke, Vice-Chair	“	“
Gerald Killen, Trustee	“	“
Ginger Roll, Trustee	“	“
Donald John Cameron		“

Absent:

Jerry Hagadone, Trustee	“	“
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Also Present:

Dinny Bennett, Superintendent
 Robert J. Martelle, District Clerk/Business Manager
 Dixie Seleg, K – 6 Principal
 Shelly Weight, 7 – 12 Principal

Guests: Craig Knoche, Hunter Hollowell, Heather Johnstone, Erica Bidwell, Barry Bidwell, Shan Kuntz, Jan Banks, Shawn Hollowell, Terri Hein, Michele Ayers, Kim Knoche, Amanda Brewer, AnnaLea Engle, Cade Johnstone, Laura Hein, Paul Johnstone, Lex Heberle, Morgan Martens, Alexis Bell, Hali Adams, Kelsey Seleg, Caleb Knoche, Dannon Purkett, Cassie DuBois, Sidney Grogan, Steffani Grogan, Robert Engle, Susan Quinlan, Tristan Rogers

The Chairman called the meeting to order at 7:00 p.m.

The Chairman led the group in the Pledge of Allegiance.

Public Participation: None

Revise/Review Agenda

The Agenda was approved as presented.

Consent Agenda

Dennis Kopitzke moved, seconded by Donald John Cameron, to approve the consent agenda consisting of the following:

- November bills in the amount of \$139,377.57 including warrants #43730 through 43795.
- Minutes for the October 6, 2015 regular meeting.
- Warrant lists from 10/01/15 through 10/31/15 including the following:

-Claims	43659 – 43729	\$ 310,698.55*
-Payroll	310627– 310663	\$ 45,347.68
[*Includes direct deposit check 43723		\$ 97,994.34]

-Activity Cash Report

Upon call for a vote, all trustees present voted in favor of the motion. Motion carried.

Students

FCCLA Report and Request to Travel

Kim Knoche and members of the FCCLA presented a report on the results of their National Conference that was held in July. They also discussed the State Leadership Rally that was held in Bozeman this fall. The State Conference will be March 20 – 22 in Billings. Mrs. Knoche asked permission for those members who qualify at the State Conference to attend the National Conference which will be held in San Diego July 1 – 8 of 2016. Ginger Roll moved, seconded by Dennis Kopitzke, to approve the request for those students who qualify to attend the National Conference. All trustees present voted in favor of the motion. Motion carried.

Personnel

New Business

Hire Paraprofessional

Shelly Weight discussed the need to hire an additional .5 FTE paraprofessional to work with students in academic assistance. She recommended that Sarah Polich be hired to fill that position. Dennis Kopitzke moved, seconded by Donald John Cameron, to hire Sarah Polich as recommended. All trustees present voted in favor of the motion. Motion carried.

Superintendent's Evaluation

The Chairman reminded the trustees that the Superintendent's evaluation should be returned to the Chair no later than December 8.

District

Old Business

Physical Education and Health Curriculum – Final Reading

Dixie Seleg presented the updated PE and Health Curriculum. She reported that all changes discussed at the October meeting had been made to the document. She recommended that the curriculum be adopted on final reading. Donald John Cameron moved, seconded by Ginger Roll, to approve the Physical Education and Health Curriculum on final reading. All trustees present voted in favor of the motion. Motion carried.

New Business

Administration Building HVAC Controls

The Superintendent discussed the request to update the HVAC controls in the music room and office area of the Administration Building. This will be the final part of the control system. He presented a quote from ATS in the amount of \$4,382 and recommended that the project be approved. Dennis Kopitzke moved, seconded by Ginger Roll, to approve the project as presented. All trustees present voted in favor of the motion. Motion carried.

Attendance Agreement – Non-Forsyth Student

The Business Manager presented an attendance agreement for a student who is not a resident of the Forsyth District but wishes to attend school in Forsyth. It was recommended that the following attendance agreement be approved:

Name	Parent/Guardian	Resident Dist.	Grade
Regan, Zachary	Boschee, Shara	Lockwood	7

Gerald Killen moved, seconded by Ginger Roll, to approve the attendance agreement as recommended. All trustees present voted in favor of the motion. Motion carried.

Attendance Agreements – Forsyth Students

The Business Manager presented a list of attendance agreements for Forsyth Students who are attending the Colstrip schools. This was presented for informational purposes only.

Name	Parent/Guardian	Grade
Clark, Gracie	Clark, Hayley & Joe	K
Clark, Jaden	Clark, Hayley & Joe	2
Lewandowski, Trinity	Lewandowski, Robert & Deb	10

Policy Review – First Reading

The Superintendent presented the following policies for review:

Policy 3417 – Student Health Issues in School Setting: This was a substantial re-write over the previous version.

Policy 2158 – Family Engagement: This is a new policy

After the policy changes were explained and discussed, the Superintendent recommended that they be approved on first reading. Gerald Killen moved, seconded by Donald John Cameron, to approve the policies on first reading. All trustees present voted in favor of the motion. Motion carried. The second reading will be at the December 8, 2015 meeting.

MQEC Update

The Superintendent recently attended a meeting of the Board of Directors of the Montana Quality Education Coalition. He reported on the actions taken at that meeting. A new purpose of that group is to promote advocacy of public education and look at means of recruiting and retaining teachers.

Emergency Classification to MHSA Class C

The Superintendent reported that he had been asked to place the issue of requesting emergency reclassification of the Forsyth Schools MHSA status from “B” to “C”. He reported on current and projected high school enrollment. Lowering the classification causes concerns in the areas of participation and offerings to students. Ryan Gatch, the Activities Director, presented participation statistics and other MHSA information.

The following individuals participated in the discussion: Scott Weber, Shawn Hollowell, Terri Hein, Barry Bidwell, Heather Johnstone, Steffani Grogan, Craig Knoche, Shan Kuntz, Hunter Hollowell, Tristen Rogers, Robert Engle, Dinny Bennett, Ryan Gatch and the Trustees present.

The Superintendent recommended that Forsyth High School remain in Class “B” through the duration of the current agreement and that the issue be re-considered in the fall of 2016 as scheduled. Dennis Kopitzke moved, seconded by Ginger Roll, to accept the administrative recommendation. All trustees present voted in favor of the motion. Motion carried.

Administrative Team Reports

K – 6 Principal

Dixie Seleg presented the K – 6 Principal’s report. Activities that were held this past month were: Walk to School Day, Child Find, Fire Prevention Week, Pink Day (Cancer Awareness) and FCCLA Fall Family Festival. She attended sessions at MCEL dealing with Bullying Laws and IDEA. For Native American Heritage Week there were dancers performing traditional dances and a traveling trunk from the Montana Historical Society. There was a 92% turnout for Parent-Teacher Conferences.

7 – 12 Principal

Shelly Weight presented the 7 – 12 Principal’s report. Letters were sent home for students who do not have the legally required immunizations. Phone calls were used to follow-up. The Perkins Grant in the amount of \$4,910 has been submitted. Many other activities have been occurring in the 7 – 12 building including Connections Groups, BNSF Safety Presentations, College Fair at Colstrip, the ACT test, Academic Assistance, Student Council activities and more.

District Clerk/Business Manager

Robert Martelle reported that the TOE is complete and submitted to the OPI. The principals completed the TEAMS portion. MCEL was informative and productive. The Perkins Grant was approved. Work has been done on the camera and lock systems. Tomorrow is the Big Country Coop Board meeting, Thursday will be the MT Schools Insurance Pool Board meeting (conference call) and the Audit of the 14-15 fiscal year will start Monday, November 16.

Superintendent

Dinny Bennett reported that policy review will be a continuous project. Litigation was a big topic at MCEL. He also attended the fall Superintendent’s conference and the MQEC Board meeting. The OPI deadlines are numerous and frustrating for staff. Things are going well and enrollment appears to be steady.

Next Meeting

The next regular meeting will be held Tuesday, December 8, 2015. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

Adjournment

The Chairman declared the meeting adjourned at 8:50 p.m.

Respectfully submitted,

Robert J. Martelle
District Clerk/Business Manager

Layton Salsbery
Chairman of the Board

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