

August 25, 2016
CONTINUATION OF FINAL BUDGET MEETING

The Board of Trustees of School District #4 and Forsyth High School District resumed the Final Budget Meeting on August 25, 2016, at 8:30 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman, School District #4 & Forsyth High School District		
Gerald Killen, Vice-Chairman,	“	“
Jerry Hagadone, Trustee	“	“
Jeanette Krueger, Trustee	“	“
Doug Roberts, Trustee	“	“
Donald John Cameron, Trustee		“

Absent: None

Also Present:

Dinny Bennett, Superintendent
 Robert J. Martelle, District Clerk/Business Manager
 Dixie Seleg, K – 6 Principal
 Shelly Weight, 7 – 12 Principal
 Craig Knoche, Activities Director

Guests: None

The Chairman called the meeting to order at 8:30 p.m.

The Chairman led the group in the Pledge of Allegiance.

Public Participation: None

Revise/Review Agenda

The agenda was accepted as presented.

Students

Attendance Agreements

The Business Manager presented the following attendance agreements for students who are not residents of the Forsyth District, but wish to attend the Forsyth Schools and recommended that they be approved.

Student Name	Grade	Home District	Parent Name
Montgomery, Ailee	9	Rosebud	Montgomery, Zane & Lynda
Montgomery, Jade	7	Rosebud	Montgomery, Zane & Lynda
Montgomery, Madeline	6	Rosebud	Montgomery, Zane & Lynda
Raymond, Kevin	11	Colstrip	Raymond, Tammy
Rodgers, Dyllon	12	Rosebud	Rodgers, Kelly
Rodgers, Stormy	11	Rosebud	Rodgers, Kelly

Doug Roberts moved, seconded by Jerry Hagadone, to approve the attendance agreements as recommended. All trustees present voted in favor of the motion. Motion carried.

Attendance Agreements – Forsyth Students

The Business Manager presented the following attendance agreements for students who are residents of the Forsyth District, but wish to attend the Melstone Schools and recommended that they be approved. Approval will allow the Melstone Schools to claim these students as eligible for transportation purposes.

Student Name	Grade	Parent Name
Grebe, Brody	10	Grebe, Jason
Griswold, Harry	10	Stroh, Karen & Michael
Griswold, Joe	11	Stroh, Karen & Michael

Jerry Hagadone moved, seconded by Donald John Cameron, to approve the attendance agreements as recommended. All trustees present voted in favor of the motion. Motion carried.

Personnel

Hire Kitchen Assistant

The Superintendent discussed the need to hire a kitchen assistant. The individual hired at the prior meeting was unable to accept the position. Mr. Bennett recommended that Sharilyn Harvey be hired as a part-time kitchen assistant subject to the results of fingerprint and background checks.

Jeanette Krueger moved, seconded by Gerald Killen, to hire Sharilyn Harvey as recommended. All trustees present voted in favor of the motion. Motion carried.

Hire Coaches & Sponsor

Craig Knoche discussed the vacant coach and sponsor positions. He recommended that the following individuals be hired subject to the results of fingerprint and background checks.

Asst. HS Volleyball Coach	Rhea Wenschlag
Asst. MS Football Coach	Dillon Rohrich
Concessions Sponsor	Diane Bell

Jerry Hagadone moved, seconded by Donald John Cameron, to hire the individuals as recommended. All trustees present voted in favor of the motion. Motion carried.

Appoint Volunteers

Craig Knoche requested that the following individuals be appointed as volunteers:

HS Football	MS Football
Scott Weber	Steve Pulver
Shane Cole	
Dillon Rohrich	

HS Volleyball
Kayla Fulton

MS Volleyball
Kelsey Oblender
Rhea Wenschlag

Discussion ensued regarding developing a policy whereby High School Coaches will be considered to be volunteers for the Middle School programs and Middle School Coaches will be considered volunteers for the High School programs. The Activities Director will address the issue when the handbooks are updated.

Doug Roberts moved, seconded by Jerry Hagadone, to approve the volunteer appointments as requested. All trustees present voted in favor of the motion. Motion carried.

Sixth Grade Participation in Middle School Football

The Activities Director requested clarification regarding participation by sixth graders in Middle School Football. After discussion, the consensus of the Trustees was that Sixth Graders will be allowed to participate in the program; however, they should not displace Seventh & Eighth grade students. All students should have the opportunity to play.

Final Budget Hearing

The Chairman opened the final budget hearing at 9:00 p.m.

Trustees' Financial Summary

The Business Manager presented the Trustees Financial Summaries for 2015 – 2016. He explained various portions of the document and highlighted areas of interest. Questions from the Trustees were answered.

Budgets 2016- 2017

The Business Manager presented the 2016 - 2017 Elementary and High School Districts' Budgets for consideration. Comparative and statistical information for the previous year and historical information were also presented. The Budget Summaries which are included in these minutes show the adopted budget, reserves, reserve limits, reserve percentages, unreserved fund balance re-appropriated, other revenues, district property tax requirements and district mill levy for each fund. It was noted that the total mills for the District decreased from the prior year by 2.14 mills. Questions from the Trustees were answered.

Motions

After all discussion was completed, the following motions were made:

Doug Roberts moved, seconded by Gerald Killen, to approve the Elementary District Trustees' Financial Summary as presented. All trustees present voted in favor of the motion. Motion carried.

Jerry Hagadone moved, seconded by Donald John Cameron, to approve the High School District Trustees' Financial Summary as presented. All trustees present voted in favor of the motion. Motion carried.

Gerald Killen moved, seconded by Jerry Hagadone, to adopt the Elementary District Budgets as presented. All trustees present voted in favor of the motion. Motion carried.

Doug Roberts moved, seconded by Jerry Hagadone, to adopt the High School District Budgets as presented. All trustees present voted in favor of the motion. Motion carried.

The Chairman closed the budget hearing at 9:45 p.m.

The Superintendent reminded the Trustees that the MTSBA Legal Primer will be held on September 14.

Next Meeting

The next regular meeting will be held Tuesday, September 6, 2016. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

Adjournment

The Chairman declared the meeting adjourned at 9:50 p.m.

Respectfully submitted,

Robert J. Martelle
District Clerk/Business Manager

Layton Salsbery
Chairman of the Board



**Submitted Budget Report
FY2016-17
44 Rosebud
0790 Forsyth Elem**

Submit ID: 0790-39424486

Summary

Fund (A)	Adopted Budget (B)	Total Reserves (961-966) (C)	Reserve Limit (D)	% of Adopted Budget Reserved (C/D) x 100 (E)	Unreserved Fund Balance Reappropriated (970) (F)	Other Revenue (G)	District Property Tax Requirements (B - F - G - H) If < 0, enter 0 (H)	District Mill Levies H / (TV x .001) (I)
01 General	1,867,075.26	283,096.50	10%	15.16%	6,272.50	1,341,611.74	519,191.02	93.91
10 Transportation	232,000.00	46,400.00	20%	20.00%	57,039.00	91,456.61	83,504.39	15.10
11 Bus Depreciation	178,207.33	0.00	N/A	0.00%	150,375.00	1,500.00	26,332.33	4.76
13 Tuition	0.00		N/A		0.00	0.00	0.00	0.00
14 Retirement	313,350.00	62,670.00	20%	20.00%	70,594.00	242,756.00		
17 Adult Education	0.00	0.00	35%	0.00%	0.00	0.00	0.00	0.00
19 Non-Operating	0.00	0.00	N/A	0.00%	0.00	0.00	0.00	0.00
28 Technology	56,573.04	0.00	N/A	0.00%	9,926.00	1,647.04	45,000.00	8.14
29 Flexibility	118,582.48	0.00	N/A	0.00%	102,028.00	16,554.48	0.00	0.00
61 Building Reserve	14,187.00	0.00	N/A	0.00%	14,187.00	0.00	0.00	0.00
Total of All Funds:	2,779,975.11	392,166.50			410,421.50	1,695,525.87	674,027.74	121.91
50 Debt Service								
Tax	0.00	0.00	20-9-438	0.00%	0.00	0.00	0.00	0.00



**Submitted Budget Report
FY2016-17
44 Rosebud
0791 Forsyth H S**

Submit ID: 0791-77575656

Summary

Fund (A)	Adopted Budget (B)	Total Reserves (961-966) (C)	Reserve Limit (D)	% of Adopted Budget Reserved (C/D) x 100 (E)	Unreserved Fund Balance Reappropriated (970) (F)	Other Revenue (G)	District Property Tax Requirements (B - F - G = H) If < 0, enter 0 (H)	District Mill Levies H / (TV x .001) (I)
01 General	1,340,424.69	242,495.84	10%	18.09%	24,221.16	877,692.50	438,511.03	73.15
10 Transportation	128,000.00	25,600.00	20%	20.00%	37,523.00	49,216.42	41,260.58	6.88
11 Bus Depreciation	265,314.33	0.00	N/A	0.00%	236,982.00	2,000.00	26,332.33	4.39
13 Tuition	0.00		N/A		0.00	0.00	0.00	0.00
14 Retirement	236,000.00	47,200.00	20%	20.00%	76,116.00	159,884.00		
17 Adult Education	55,000.00	19,250.00	35%	35.00%	15,797.00	33,209.00	5,994.00	1.00
19 Non-Operating	0.00	0.00	N/A	0.00%	0.00	0.00	0.00	0.00
28 Technology	86,406.83	0.00	N/A	0.00%	40,319.00	1,087.83	45,000.00	7.51
29 Flexibility	174,557.00	0.00	N/A	0.00%	174,557.00	0.00	0.00	0.00
61 Building Reserve	93,296.00	0.00	N/A	0.00%	93,296.00	0.00	0.00	0.00
Total of All Funds:	2,378,998.85	334,545.84			698,811.16	1,123,089.75	557,097.94	92.93
50 Debt Service								
Tax	0.00	0.00	20-9-438	0.00%	0.00	0.00	0.00	0.00