

**December 6, 2016
REGULAR MEETING**

The Board of Trustees of School District #4 and Forsyth High School District held a Regular Meeting on December 6, 2016, at 7:00 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman, School District #4 & Forsyth High School District
Gerald Killen, Vice-Chairman, “ “
Jeanette Krueger, Trustee “ “
Doug Roberts, Trustee “ “

Absent:

Jerry Hagadone, Trustee “ “
Donald John Cameron, Trustee “ “

Also Present:

Dinny Bennett, Superintendent
Robert J. Martelle, District Clerk/Business Manager
Stephanie Schnug, Incoming District Clerk/Business Manager
Shelly Weight, 7 – 12 Principal

Guests: None

The Chairman called the meeting to order at 7:00 p.m.

The Chairman led the group in the Pledge of Allegiance.

Public Participation: None

Revise/Review Agenda

The Superintendent requested that Item VII.2.a. Attendance Agreement be removed from the agenda. It will be addressed at the January meeting. There being no objection, the agenda stands as revised.

Consent Agenda

Doug Roberts moved, seconded by Jeanette Krueger, to approve the consent agenda consisting of the following:

- End of November and December bills in the amount of \$356,541.36 including warrants #44667 through #44734.
- Minutes for the November 8, 2016 regular meeting.
- Warrant lists from 11/01/16 through 11/30/16 including the following:
 - Claims 44604 – 44674 \$ 320,442.10*
 - Payroll 311106– 311142 \$ 35,389.53
 - [*Includes direct deposit check 44670 \$ 108,084.52]
- Activity Cash Report
- Thank You Card from Karen Seward

Upon call for a vote, all trustees present voted in favor of the motion. Motion carried.

Personnel

Old Business

Hire Paraprofessionals

The Superintendent reported that there were five candidates for the Library Aide position that will be vacant with the retirement of Jan Simmons. The interview committee recommended Mindy Macioroski be hired for the position and she will start at the beginning of the year.

The Superintendent reported that there was one candidate for the Route Driver position that will be vacant with the resignation of Geneva Stroud. The interview committee recommended that Karen Losing be hired for the position subject to the results of fingerprint and background checks.

Gerald Killen moved, seconded by Jeanette Krueger, to hire the individuals as recommended. All trustees present voted in favor of the motion. Motion carried.

Hire Payroll Clerk

The Superintendent reported that three applications were received for the Payroll/Accounts Payable Clerk position that will be vacant with the transfer of Stephanie Schnug to the Business Manager position. One person did not show for the interview so, only one person was interviewed. The interview committee recommended Charly Bermes be hired for the position. Doug Roberts moved, seconded by Jeanette Krueger, to hire Ms. Bermes as recommended. All trustees present voted in favor of the motion. Motion carried.

District

Old Business

Football Cooperative with Rosebud

The Superintendent reported that the Montana High School Association had approved the dissolution of the football cooperative between Forsyth and Rosebud. This is effective the end of the 2016 – 2017 school year.

Administrative Team Reports

K – 6 Principal

Dixie Seleg was unable to attend. She had forwarded a report to the Superintendent and he distributed it to the Trustees. Mrs. Seleg and Mrs. Wright attended a special education workshop. Corrections to the special education records that were noted in in the OPI monitoring have been completed.

7 – 12 Principal

Shelly Weight presented the 7 – 12 Principal's report. There was an assembly honoring veterans and one featuring a Peace Corps Volunteer. The District Honor Band and Choir programs went very well; FCCLA had another successful "Hee Haw" production and pie auction. The data for the TEAMS has been updated.

Activities Director

Craig Knoche was unable to attend.

District Clerk/Business Manager

Robert Martelle presented the Business Manager’s report. He is working on finishing pending items and clearing files in preparation for the transition to a new Business Manager.

Superintendent

Dinny Bennett presented the Superintendent’s report. The MHSA reclassification of football was approved. There were other re-alignment adjustments made for the various classes of schools. He is looking at some new vehicles to use for staff and small student group transport. This will be included on the January agenda.

Superintendent Evaluations

The Chairman reminded the Trustees to complete and return the Superintendent’s evaluation.

Next Meeting

The next regular meeting will be held Tuesday, January 10, 2017. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

Adjournment

The Chairman declared the meeting adjourned at 7:30 p.m.

Respectfully submitted,

Robert J. Martelle
District Clerk/Business Manager

Layton Salsbery
Chairman of the Board