

June 7, 2016
REGULAR MEETING

The Board of Trustees of School District #4 and Forsyth High School District held a Regular Meeting on June 7, 2016, at 7:00 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman, School District #4 & Forsyth High School District
Gerald Killen, Vice-Chair “ “
Jeanette Krueger, Trustee “ “

Absent:

Jerry Hagadone, Trustee “ “
Donald John Cameron, Trustee “ “

Also Present:

Dinny Bennett, Superintendent
Robert J. Martelle, District Clerk/Business Manager
Dixie Seleg, K – 6 Principal
Shelly Weight, 7 – 12 Principal

Guests: Monty Harris, Erica Bidwell, Kamryn Silva, Aerial Martens, Deani Goyette, Doug Roberts, Shane Cole, Robert Engle

The Chairman called the meeting to order at 7:05 p.m.

The Chairman led the group in the Pledge of Allegiance.

Public Participation: None

Revise/Review Agenda

The agenda was accepted as presented.

Consent Agenda

Gerald Killen moved, seconded by Jeanette Krueger, to approve the consent agenda consisting of the following:

- June bills in the amount of \$180,223.74 including warrants #44222 through #44282.
- Minutes for the May 10, 2016 regular meeting.
- Minutes for the May 10, 2016 Executive Sessions (#1 & #2)
- Warrant lists from 05/01/16 through 05/31/16 including the following:
 - Claims 44142 – 44221 \$ 488,309.04*
 - Payroll 310890– 310960 \$ 275,813.42
 - [*Includes direct deposit check 44201 \$ 103,313.30]
- Activity Cash Report
- Thank you Card from the family of Shirley Watson
- Notice of donation to the Community Foundation of Northern Rosebud County in honor of the Forsyth Public School by “Anonymous”

- Resignations

- a. Ryan Gatch – Health/PE Teacher, Activities Director,
HS Head Football Coach
- b. Michelle Rafferty – HS Special Education Aide
- c. Tara Anderson – HS Asst. Girls’ Basketball Coach
- d. Rob Johnstone – HS Asst. Volleyball Coach

Upon call for a vote, all trustees present voted in favor of the motion. Motion carried.

Students

BPA Report

Deani Goyette and two members of the Business Professionals of America were present to report on their travel to the National Conference of the BPA. This conference celebrated 50 years of BPA as an organization. The two students, Aerial Martens and Kamryn Sylva were presented the BPA Torch Awards for their public service projects.

Personnel

Old Business

Hire Social Studies Teacher

The Superintendent reported that the previously hired individual for the Social Studies position was unable to accept the offer. Mr. Bennett recommended that the position be offered to Shane Cole. Jeanette Krueger moved, seconded by Gerald Killen, to hire Mr. Cole as recommended. All trustees present voted in favor of the motion. Motion carried.

Hire Sponsors

The Superintendent recommended that the following individuals be hired for the sponsor positions as noted:

- Shane Cole – Freshman Class Advisor
- Wendy Killebrew – HS Academic Olympics Advisor
- Steffani Grogan – Concessions Manager

Gerald Killen moved, seconded by Jeanette Krueger, to hire the individuals as recommended. All trustees present voted in favor of the motion. Motion carried.

New Business

Resignation – District Clerk/Business Manager

The Superintendent presented the resignation of Robert Martelle, the District Clerk/Business Manager effective December 31, 2016. Mr. Martelle will retire after more than 26 years of service to the District. It was recommended that the resignation be accepted and that a transition plan be developed to fill the position.

Jeanette Krueger moved, seconded by Gerald Killen, to accept the resignation as presented. All trustees present voted in favor of the motion. Motion carried.

Transition Plan

The process to be followed in filling the position of District Clerk/Business Manager was discussed. It was determined that the position would be opened immediately and advertised on the District, MASBO and OPI websites (at a minimum). The position would close at the end of July and hopefully be filled in August with a starting date to be determined.

District

Old Business

Trustee Vacancy

The Business Manager discussed the process followed to date in attempting to fill the vacant trustee position. An ad was placed in the local paper and the vacancy was advertised on the District's website. Four individuals submitted letters of interest in the position. Those individuals are Robert Engle, Monty Harris, Doug Roberts and Janet Swanson. The candidates were interviewed individually except for Janet Swanson who was unable to attend due to a prior commitment. A letter from Mrs. Swanson was read to the Trustees. The candidates were discussed and the following motion was made:

Gerald Killen moved, seconded by Jeanette Krueger, to appoint Douglas Roberts to the vacant trustee position until the next regular school election which will be in May of 2017. All trustees present voted in favor of the motion. Motion carried.

Board Committees

This item will be deferred until the July meeting.

7 – 12 Student/Parent Handbook – Final Reading

Shelly Weight reported that no additional changes had been made to the handbook since the first reading. She recommended that it be passed on final reading. Gerald Killen moved, seconded by Jeanette Krueger, to approve the handbook on final reading. All trustees present voted in favor of the motion. Motion carried.

Activities Handbook

Shelly Weight reported that the changes that were discussed at the May meeting were made to the handbook. She recommended that it be passed on final reading. Jeanette Krueger moved, seconded by Gerald Killen, to approve the handbook on final reading. All trustees present voted in favor of the motion. Motion carried.

Staff/Coaches/Sponsors Handbook

Shelly Weight reported that the changes that were discussed at the May meeting were made to the handbook. She recommended that it be passed on final reading. Gerald Killen moved, seconded by Jeanette Krueger, to approve the handbook on final reading. All trustees present voted in favor of the motion. Motion carried.

MQEC Dues

The Superintendent reported that the dues for the Montana Quality Education Coalition are \$1,250 for the 2016 – 2017 fiscal year which is the same as the current year. Mr. Bennett recommended that the dues be paid. Jeanette Krueger moved, seconded by

Gerald Killen, to pay the MQEC dues for 2016 -2017. All trustees present voted in favor of the motion. Motion carried.

MTSBA Dues

The Superintendent reported that the dues for the Montana School Boards Association are \$3,837 plus \$12.00 for Trustee Insurance or a total of \$3,849 for the 2016 – 2017 fiscal year which is \$128 higher than the current year. Mr. Bennett recommended that the dues be paid. Gerald Killen moved, seconded by Jeanette Krueger, to pay the MTSBA dues for 2016 – 2017. All trustees present voted in favor of the motion. Motion carried.

MHSA Dues

The Superintendent discussed the Montana High School Association Dues for 2016 – 2017. The dues consist of a \$250 fee for each MHSA activity sponsored, catastrophic insurance premium in the amount of \$345 and concussion insurance premium in the amount of \$120. The total amount of the dues and premiums is \$3,965 which is the same as the current year. Mr. Bennett recommended that the dues be paid. Jeanette Krueger moved, seconded by Gerald Killen, to pay the MHSA dues as recommended. All trustees present voted in favor of the motion. Motion carried.

Purchase Storage Sheds

The Superintendent discussed the need to purchase storage sheds for the football, track and maintenance equipment stored at Riverside Park. He has received permission from the City of Forsyth to replace the existing sheds which are in very poor condition. A quote has been received from S Bar S Supply for the sheds. The total cost for two 16' x 25' sheds with 8' garage doors and delivery will be \$22,020. Funding for the purchase will be the Interlocal Fund. Gerald Killen moved, seconded by Jeanette Krueger, to approve the purchase of the sheds. All trustees present voted in favor of the motion. Motion carried.

Obsolete Equipment

The Business Manager discussed the need to dispose of various outdated and unused equipment. He requested that a hearing be set at the next meeting to seek public input regarding the disposal. Gerald Killen moved, seconded by Jeanette Krueger, to call for a hearing on the disposal of the equipment. All trustees present voted in favor of the motion. Motion carried.

Bus Driver Compensation

The Superintendent explained the bus route driver compensation formula. He recommended that the monthly base pay for route drivers be increased by \$10 to \$1,216 and that all other components of the formula remain the same. He discussed the need to simplify the method used for paying drivers on trips. Currently the drivers are paid a driving rate of \$10.75 per hour and a standby rate of \$8.05 (minimum wage) per hour. It is recommended that the pay for activity trips be changed to \$10.25 per hour to include both driving and standby. Although the driving rate is less, drivers will be paid more due to the increase of the standby rate.

Jeanette Krueger moved, seconded by Gerald Killen, to adjust the route drivers' compensation formula and the hourly rate for trips as discussed. All trustees present voted in favor of the motion. Motion carried.

Policy – Bring Your Own Device

The Superintendent discussed the need to adopt a policy that addresses the possibility that students will be allowed to bring electronic devices to school. The policy was presented and discussed. Gerald Killen moved, seconded by Jeanette Krueger, to approve Policy 3612 and attachments and Policy 3620 and attachments on first reading. The second reading will be at the July 12 meeting. All trustees present voted in favor of the motion. Motion carried.

Recess

The Chairman moved the meeting into Recess at 8:53 p.m. The meeting resumed at 8:57 p.m.

PIR Days Schedule

Dixie Seleg presented a proposed PIR Days Schedule for 2016 – 2017. This schedule will provide for guidance and planning for teacher training on Pupil Instruction Related Days. Mrs. Seleg discussed the reasons for presenting the proposal. Various discussion followed. Gerald Killen moved, seconded by Jeanette Krueger, to approve the PIR Days Schedule. All trustees present voted in favor of the motion. Motion carried.

Attendance Agreements

The Business Manager presented the following attendance agreements and recommended that they be approved.

Child	Parent/Guardian	Resident District	Grade
Luther, Callie	Luther, Darell & Tammy	Rosebud	10
Luther, Teal	Luther, Darell, & Tammy	Rosebud	12
Nelson, Isabel	Nelson, Patrick & Jayme	Hysham	K
Reilly, Adaline	Reilly, Elise	Rosebud	7

Jeanette Krueger moved, seconded by Gerald Killen, to approve the attendance agreements as presented. All trustees present voted in favor of the motion. Motion carried.

Transportation Agreement – Melstone

The Business Manager presented a transportation agreement with the Melstone Schools for 2016 – 2017 and recommended that it be approved. Gerald Killen moved, seconded by Jeanette Krueger, to approve the transportation agreement as presented. All trustees present voted in favor of the motion. Motion carried.

Spanish Curriculum – 7th & 8th Grades

Shelly Weight presented an updated Spanish Curriculum that will be used for grades 7 and 8. She discussed the need to update the curriculum to correspond to state standards. Gerald Killen moved, seconded by Jeanette Krueger, to approve the curriculum on first and final reading. All trustees present voted in favor of the motion. Motion carried.

Spanish Textbooks

Shelly Weight presented texts for the newly updated 7th & 8th Grade Spanish Curriculum. She recommended that the purchase of the texts be approved. Jeanette Krueger moved, seconded by Gerald Killen, to approve the purchase. All trustees present voted in favor of the motion. Motion carried.

Administrative Team Reports

K – 6 Principal

Dixie Seleg presented the K – 6 Principal’s report. She updated the board on various items of interest that happened in the last month of school. Items that were discussed included Science Fair, Arbor Day, Spelling Bee, music concerts, Senior Walk, Play Day, RTI, Smarter Balanced Testing Results, and MBI.

7 – 12 Principal

Shelly Weight presented the 7 – 12 Principal’s report. She discussed various activities that occurred during the last month of school. Items that were discussed were Graduation, Student Council elections, Arbor Day, scholastic awards and a year-end scavenger hunt.

District Clerk/Business Manager

Robert Martelle reported that the camera system is being upgraded, there are issues the ACA reporting and software and there will be more attendance agreements presented in the future.

Superintendent

Dinny Bennett reported that interviews are ongoing for the vacant teaching and coaching positions. Other items of interest were the All Star Football Game and board training.

Next Meeting

The next regular meeting will be held Tuesday, July 12, 2016. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

Adjournment

The Chairman declared the meeting adjourned at 10:02 p.m.

Respectfully submitted,

Robert J. Martelle
District Clerk/Business Manager

Layton Salsbery
Chairman of the Board