

**October 11, 2016  
REGULAR MEETING**

The Board of Trustees of School District #4 and Forsyth High School District held a Regular Meeting on October 11, 2016, at 7:00 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman, School District #4 & Forsyth High School District  
Gerald Killen, Vice-Chairman, “ “  
Jeanette Krueger, Trustee “ “  
Doug Roberts, Trustee “ “

Absent:

Jerry Hagadone, Trustee “ “  
Donald John Cameron, Trustee “ “

Also Present:

Dinny Bennett, Superintendent  
Robert J. Martelle, District Clerk/Business Manager  
Dixie Seleg, K – 6 Principal  
Shelly Weight, 7 – 12 Principal  
Craig Knoche, Activities Director

Guests: Steve Pulver, Dana Icopini

The Chairman called the meeting to order at 7:07 p.m.

The Chairman led the group in the Pledge of Allegiance.

**Public Participation:** None

**Revise/Review Agenda**

The agenda was accepted as presented.

**Consent Agenda**

Doug Roberts moved, seconded by Gerald Killen, to approve the consent agenda consisting of the following:

- October bills in the amount of \$139,839.31 including warrants #44530 through #44593.
- Minutes for the September 6, 2016 regular meeting.
- Warrant lists from 08/01/16 through 08/31/16 including the following:
  - Claims 44459 – 44529 \$ 341,822.56\*
  - Payroll 311036– 311070 \$ 33,458.76
  - [\*Includes direct deposit check 44522 \$ 100,443.49]
- Resignation - Lonnie Pulver – 7-12 Paraprofessional
- Jan Simmons – K – 12 Library Aide

Upon call for a vote, all trustees present voted in favor of the motion. Motion carried.

**Personnel**

**New Business**

**Hire Head Custodian**

The Superintendent discussed the need to hire a new head custodian following the resignation of Gena Brown from that position. He recommended that Lonnie Pulver be hired for the position. Jeanette Krueger moved, seconded by Gerald Killen, to hire Mrs. Pulver as recommended. All trustees present voted in favor of the motion. Motion carried.

**Hire Paraprofessionals**

The Superintendent discussed the need to hire two paraprofessionals. One will replace Lonnie Pulver; the other is to work with a student in the K – 6 building. He recommended that the following individuals be hired:

Cassandra Ferguson – K -6 Paraprofessional  
Kayla Fulton – 7-12 Paraprofessional

Doug Roberts moved, seconded by Gerald Killen, to hire the individuals as recommended. All trustees present voted in favor of the motion. Motion carried.

**Hire Community Education Director**

The Superintendent discussed the need to hire a Community Education Director following the resignation of Marlys Lee from that position. He recommended that Susan Treible be hired for the position. Doug Roberts moved, seconded by Gerald Killen, to hire Mrs. Treible as recommended. All trustees present voted in favor of the motion. Motion carried.

**Hire Coaches/Sponsor**

The Activities Director discussed vacant coaching and sponsor positions. He recommended that the following individuals be hired subject to necessary fingerprint and background checks:

High School Positions

Asst. Speech & Drama Coach – Tonya Wetherelt  
Drama Sponsor (School Play) – Tonya Wetherelt

Middle School Positions

Head Girls' Basketball Coach – Susan Quinlan  
Asst. Girls' Basketball Coach – Ryan Tooke

Gerald Killen moved, seconded by Jeanette Krueger, to hire the individuals as recommended. All trustees present voted in favor of the motion. Motion carried.

**Appoint Volunteer**

The Activities Director discussed the request to appoint a volunteer for the balance of the HS Volleyball season. He recommended that Rob Johnstone be appointed to that position. Doug Roberts moved, seconded by Gerald Killen, to appoint Rob Johnstone as recommended. All trustees present voted in favor of the motion. Motion carried.

**District  
Old Business**

**MCEL**

The Superintendent discussed the upcoming Montana Conference on Educational Leadership. There are late registrations available. He encouraged the Trustees to attend and requested that any who wishes to; please call the Administration Office.

**New Business**

**Attendance Agreement**

The Business Manager presented the following attendance agreement for a student who is not a resident of the Forsyth District but wishes to attend the Forsyth Schools and recommended that it be approved. Doug Roberts moved, seconded by Jeanette Krueger, to approve the attendance agreement as recommended. All trustees present voted in favor of the motion. Motion carried.

The following attendance agreement was approved by this action:

<b>Student Name</b>	<b>Grade</b>	<b>Home District</b>	<b>Parent Name</b>
Hargrove, Jerry	6	Miles City	Bundy, Amanda

**Fall Enrollment**

The Business Manager presented the results of the Fall Enrollment Count that was held Monday, October 3, 2016. Comparisons were made between the fall of 2015 and the fall of 2016. The enrollment was as follows:

K – 6	186
7 – 8	61
9 – 12	118
 Total	 365

**MHSA Reclassification**

The Superintendent discussed a new reclassification proposed by the Montana High School Association. The system would separate football from the other sports for classification purposes. The system would classify Forsyth as “C-8” which is Class C playing 8 man football. The other sports would remain as Class B. He recommended that the High School follow this system should it be adopted by the MHSA. He further recommended that the dissolution of the football cooperative with the Rosebud Schools be pursued. Gerald Killen moved, seconded by Doug Roberts, to accept the administrative recommendation. All trustees present voted in favor of the motion. Motion carried.

**Handbook Language – Ticket Prices – First Reading**

The Activities Director discussed the need to adjust ticket prices to events so that the District is in line with the other members of the Southern B Division. Currently, the prices for all events are \$1.00 less than the other member schools. He recommended the following:

Middle School Events:	Adults \$4.00; Students \$3.00
High School Single Events: (Volleyball or Football)	Adults \$5.00; Students \$4.00
High School Double Events: (Basketball)	Adults \$7.00; Students \$5.00

He noted that because this is a handbook change, it will require two readings, but the change, if adopted can be implemented for the Winter Sports.

Doug Roberts moved, seconded by Gerald Killen, to approve the ticket changes on first reading. All trustees present voted in favor of the motion except Jeanette Krueger who “abstained”. Motion carried.

The second reading will be at the November meeting.

### **SE/NE Lobbyist**

The Superintendent reported that schools in the eastern part of the state have hired a lobbyist to assist with legislative issues. They have extended an invitation to other schools to join in the process for a pro-rata fee. There was no consensus that this was needed by the Forsyth Schools. Mr. Bennett will discuss this with other superintendents at the November superintendents’ meeting.

### **Coach Compensation**

The Activities Director reported that Kayla Fulton had served as an interim Assistant HS Volleyball coach pending the hire of the current assistant. He recommended that she be compensated for her service. The amount (\$400.00) recommended was a pro-rated amount based on the time she worked. Doug Roberts moved, seconded by Gerald Killen, to approve the compensation for Kayla Fulton as recommended. All trustees present voted in favor of the motion. Motion carried.

### **Rosebud Middle School Wrestler**

The Superintendent discussed the request from Rosebud that an 8<sup>th</sup> grade student be permitted to participate in the Forsyth Middle School Wrestling Program. Rosebud does not have a wrestling program and the request is not subject to the MHSA cooperative rules. The wrestler would be required to comply with all Forsyth participation rules including academic eligibility, physical, concussion test, and fees. Doug Roberts moved, seconded by Gerald Killen to approve the request as presented. All trustees present voted in favor of the motion. Motion carried.

### **Basketball Cooperative with Rosebud**

This item was pulled from the agenda because there has been no further communication from Rosebud.

### **Administrative Team Reports**

#### **K – 6 Principal**

Dixie Seleg presented the K – 6 Principal’s report. This year’s K – 6 theme is “It’s OK to make mistakes”. Staff has been trained on the newly adopted evaluation tool. There are monthly grade level meetings. RTI and MBI goals and rewards are set. They will

purchase a keyboarding program as students need assistance with these skills. Various assemblies and commemorations are occurring throughout the month.

### **7 – 12 Principal**

Shelly Weight presented the 7 – 12 Principal’s report. She attended the Advanced Ed Conference in September. The Mentoring Program uses an evaluation tool. Homecoming went well. At risk students are being monitored. A Care Intervention Team has been established. Mrs. Weight presented data from the ACT Aspire tests that were taken by students last spring and explained their use in placing students in classes. Various assemblies and commemorations are occurring throughout the month.

### **Activities Director**

Craig Knoche presented the Activity Director’s report. The Middle School Football and Volleyball seasons have wrapped up. Speech & Drama is underway. HS Football and Volleyball are winding down. He is trying to encourage use of the District’s website by individuals seeking information regarding schedules.

### **District Clerk/Business Manager**

Robert Martelle presented the Business Manager’s report. Work is being done on updating the budgets. There will be a meeting for staff members interested in the 457 plan on October 25. The server used for the accounting system is having issues and work is being done to correct it. The annual audit will begin November 7.

### **Superintendent**

Dinny Bennett presented the Superintendent’s report. The sale of obsolete equipment was October 8. A letter has been sent to the Forsyth Education Association regarding beginning negotiations. He has started having principals’ meetings every Tuesday. Kim Knoche is a finalist for Teacher of the Year. A meeting will be held on Friday, October 14 for those certified staff members who are interested in National Certification.

Discussion was held regarding applicants for the Business Manager position. To date there have been none.

### **Next Meeting**

The next regular meeting will be held Tuesday, November 8, 2016. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

### **Adjournment**

The Chairman declared the meeting adjourned at 8:50 p.m.

Respectfully submitted,

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Robert J. Martelle  
District Clerk/Business Manager

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Layton Salsbery  
Chairman of the Board