

August 12, 2014
REGULAR MEETING

The Board of Trustees of School District #4 and Forsyth High School District held a Regular Meeting on August 12, 2014, at 7:00 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman, School District #4 & Forsyth High School District
Jerry Hagadone, Trustee “ “
Gerald Killen, Trustee “ “
Dennis Kopitzke, Vice-Chair “ “
Ginger Roll, Trustee “ “
Donald John Cameron, Trustee (7:15 p.m.) “

Absent: None

Also Present:

Dinny Bennett, Superintendent
Robert J. Martelle, District Clerk/Business Manager
Dixie Seleg, K – 6 Principal
Shelly Weight, 7 – 12 Principal

Guests: Chris Hess, Jan Banks, Michaela French, Erica Bidwell, Aerial Martens, Hannah Patterson, Alan Mork, Todd Lackman

The Chairman called the meeting to order at 7:00 p.m.

The Chairman led the group in the Pledge of Allegiance.

Public Participation: None

Revise/Review Agenda

It was requested that the agenda be revised and that Item VI.1.c. (Personnel Matter) be moved to the end of the meeting after Administrative Team Reports. The request was approved and the agenda was revised.

Consent Agenda

Jerry Hagadone moved, seconded by Dennis Kopitzke, to approve the consent agenda consisting of the following:

- End of June, July and August bills in the amount of \$177,166.71 including warrants #42614 through #42702.
- Minutes for the July 8, 2014 regular meeting.
- Warrant lists from 6/30/14 (final) through 07/31/14 including the following:
 - Claims 42616 – 42622 \$ 44,154.37*
 - Payroll 309978 – 309994 \$ 21,112.85
 - [*Includes direct deposit check 42618 \$ 15,087.74]
- Activity Cash Report

Upon call for a vote, all trustees present voted in favor of the motion. Motion carried

Students

FFA Request to Travel Out of State

Jan Banks and Aerial Martens requested permission for the FFA to travel to their National Conference in Louisville, KY from October 28 through November 2, 2014. Seven students and two chaperones are expected to travel to the conference.

Gerald Killen moved, seconded by Jerry Hagadone, to approve the travel as requested. All trustees present voted in favor of the motion. Motion carried.

Personnel

Old Business

Staff Hiring

The Superintendent presented a list of individuals that were interviewed to fill vacant positions and recommended that they be hired subject to the results of fingerprint and background checks. The following individuals were recommended:

Stephanie Jonas – Custodian
Nikki Douglas – Kitchen Assistant
Megan Powell – Kitchen Assistant
Megan Powell – Route Driver

Dennis Kopitzke moved, seconded by Ginger Roll, to hire the individuals as recommended. All trustees present voted in favor of the motion. Motion carried.

Hire Coaches

Chris Hess, the Activities Director, presented a list of individuals that were interviewed to fill vacant coaching/sponsor positions and recommended that they be hired. The following individuals were recommended:

Craig Knoche – Assistant HS Boys' Basketball Coach
Shelly Weight – Cheerleading Sponsor

Dennis Kopitzke moved, seconded by Jerry Hagadone, to hire the coaches/sponsors as recommended. All trustees present voted in favor of the motion. Motion carried.

New Business

Resignation – Asst. HS Volleyball Coach

Chris Hess presented the resignation of Stephanie Dana, the assistant high school volleyball coach, and recommended that it be accepted. Jerry Hagadone moved, seconded by Ginger Roll, to accept the resignation as recommended. All trustees present voted in favor of the motion. Motion carried.

Hire – Asst. HS Volleyball Coach

Chris Hess reported that Stephanie Quigley had been interviewed for the position of assistant high school volleyball coach. He recommended that she be hired for the position. Ginger Roll moved, seconded by Gerald Killen, to hire Stephanie Quigley as recommended. All trustees present voted in favor of the motion. Motion carried.

Appoint Volunteer Coaches

Chris Hess presented a list of individuals who have applied to be volunteer coaches and recommended that they be appointed subject to the results of fingerprint and background checks. The following individuals were recommended:

| | |
|----------------|-----------------------------------|
| MS Football: | Nick Hubbard |
| MS Volleyball: | Leanna Schwend Melanie Martens |
| HS Volleyball: | Stephanie Dana Jill Dana |

Dennis Kopitzke moved, seconded by Ginger Roll, to appoint the volunteers as recommended. All trustees present voted in favor of the motion. Motion carried.

District

Old Business

Activity Driving Rate

The Business Manager reported that the rate for activity driving approved the previous month was actually already in place. If the Trustees approve a \$.25 increase in the activity driving, rate the amount will be \$10.75 per hour. Jerry Hagadone moved, seconded by Ginger Roll, to approve the rate of \$10.75 per hour for activity driving. All trustees present voted in favor of the motion. Motion carried.

Donald John Cameron arrived at 7:15 p.m.

Hearing – Quality Schools Facility Grant and Environmental Review

The Chairman opened the Hearing on the Quality Schools Facility Grant and the Environmental Review required for the grant at 7:15 p.m. The Superintendent explained that this was to give the public a chance to comment on the environmental review and the grant in general. The notice of the availability of the document for public review and this hearing was posted at the Forsyth Post Office, the Rosebud County Courthouse and each district building. There being no public comment, the Chairman closed the hearing at 7:19 p.m.

New Business

Audit Contract

The Business Manager reported that the audit contract with Olness & Associates had expired with the completion of the 2012 – 13 audit. The firm has proposed a new three year contract with no change in fees from the 2012 – 13 audit. He recommended that the contract be approved. Ginger Roll moved, seconded by Donald John Cameron, to approve the three year contract with Olness & Associates as recommended. All trustees present voted in favor of the motion. Motion carried.

Employee Health Insurance

The Business Manager reported that a long-time employee had been injured while working for the District. The employee is no longer able to perform the necessary

functions of the job to which the employee was assigned. There are no other jobs available that the employee could perform. The employee has been determined to be disabled by Workers Compensation. This individual is a few months short of being eligible for Medicare. The Business Manager requested permission to carry the employee on the group health plan until the employee is eligible for Medicare. Dennis Kopitzke moved, seconded by Jerry Hagadone, to approve the request. All trustees present voted in favor of the motion. Motion carried.

Accreditation Report

The Superintendent presented the annual accreditation report for the Trustees to review. Staffing was the reason for the accreditation determination that all three schools received. Mr. Bennett has determined what needs to be done to improve the accreditation determination.

Budget Hearing

The Chairman opened the Budget Hearing. The Business Manager reported that the budget was not yet ready for approval by the Trustees. He requested that the hearing be continued until August 22, to give additional time to complete the process. The Chairman declared the hearing continued until 7:00 p.m. August 22.

Administrative Team Reports

K – 6 Principal

Dixie Seleg presented the K – 6 Principal's report. Fifteen new students have registered as of today. The annual open house will be held on August 19 from 5:30 to 6:30 p.m. The current enrollment is 198.

7 – 12 Principal

Shelly Weight presented the 7 – 12 Principal's report. Four new students have registered. There will be PIR training on the Interactive White Boards for all teaching staff. The first football game that was to be held August 29 has been cancelled.

District Clerk/Business Manager

Robert Martelle reported that work continues on the Trustees Financial Summaries and Budgets.

Superintendent

Dinny Bennett reported he had attended mentor training in Helena. There are 103 new administrators in the state and 47 of them are superintendents. Mr. Bennett also presented a summary of the various summer projects that had been completed. Monday, August 18 will be the first PIR day. Lunch will be served. He invited the trustees to attend if they were available. Work continues on filling the vacant certified positions.

Activities

Chris Hess reported on the numbers of participants in the fall sports. He reported that the numbers in MS football are low and it will be necessary to allow sixth graders to participate again.

Executive Session – Personnel Matter

The Chairman moved the meeting into Executive Session at 8:00 p.m. to discuss a personnel matter after determining that the right of individual privacy exceeded that of the public’s right to know. The District Clerk was excused from the Executive Session. The meeting resumed at 8:30 p.m.

Motion

Jerry Hagadone moved, seconded by Gerald Killen, to accept the recommendation and pay the insurance request for the individual. Upon call for a vote, all trustees voted in favor of the motion except Dennis Kopitzke who voted “nay”. Motion carried.

Next Meeting

The next regular meeting will be held Tuesday, September 9, 2014. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

Adjournment

The Chairman declared the meeting adjourned at 8:34 p.m.

Respectfully submitted,

Robert J. Martelle
District Clerk/Business Manager

Layton Salsbery
Chairman of the Board