

July 8, 2014
REGULAR MEETING

The Board of Trustees of School District #4 and Forsyth High School District held a Regular Meeting on July 8, 2014, at 7:00 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman, School District #4 & Forsyth High School District
Gerald Killen, Trustee “ “
Dennis Kopitzke, Vice-Chair “ “
Ginger Roll, Trustee “ “
Donald John Cameron, Trustee “ “

Absent:

Jerry Hagadone, Trustee “ “

Also Present:

Dinny Bennett, Superintendent
Robert J. Martelle, District Clerk/Business Manager
Dixie Seleg, K – 6 Principal
Shelly Weight, 7 – 12 Principal

Guests: None

The Chairman called the meeting to order at 7:00 p.m.

The Chairman led the group in the Pledge of Allegiance.

Public Participation: None

Revise/Review Agenda

The agenda was accepted as presented.

Consent Agenda

Dennis Kopitzke moved, seconded by Ginger Roll, to approve the consent agenda consisting of the following:

- End of June and July bills in the amount of \$134,861.77 including warrants #42558 through #42613.
- Minutes for the June 10, 2014 regular meeting.
- Warrant lists from 6/01/14 through 6/30/14 including the following:
 - Claims 42488 – 42615 \$ 462,083.17*
 - Payroll 309928 – 309977 \$ 33,728.52
 - [*Includes direct deposit check 42552 \$ 27,383.95]
- Activity Cash Report

Upon call for a vote, all trustees present voted in favor of the motion. Motion carried

Students – none

Personnel

New Business

Hire Concessions Manager

The Superintendent reported that the position of Concessions Manager was inadvertently omitted from the June list of hiring recommendations. He recommended that Steffani Grogan be hired for that position. Gerald Killen moved, seconded by Donald John Cameron, to hire Steffani Grogan as recommended. All trustees present voted in favor of the motion. Motion carried.

Resignation – Assistance Boys’ Basketball Coach

The Superintendent presented the resignation of Rob Sorenson as the High School Assistant Boys’ Basketball Coach and recommended that it be accepted. Dennis Kopitzke moved, seconded by Ginger Roll, to accept the resignation as presented. All trustees present voted in favor of the motion. Motion carried.

Bus Driver Compensation

The Business Manager presented a proposal to increase the base pay for route bus drivers by \$20.00. This increase would provide raises to the drivers commensurate with the raises received by the other employees. He also proposed that the activity driving rate be increased by \$.25 to \$10.50. Ginger Roll moved, seconded by Donald John Cameron, to increase the bus driver compensation as proposed. All trustees present voted in favor of the motion. Motion carried.

Resignation – Math Teacher

The Superintendent presented the resignation of Holly Kincaid, the newly hired math teacher. Ms. Kincaid had reported that she is under contract with her current employer who is unwilling to release her. Dennis Kopitzke moved, seconded by Donald John Cameron, to accept the resignation of Holly Kincaid as presented. All trustees present voted in favor of the motion. Motion carried.

District

Old Business

Non-Registered Students’ Participation in Activities

The Superintendent presented proposed policy #3333 Non-Registered Student Activity Participation. The policy contains two sections covering grades K – 8 and 9 – 12 respectively. Mr. Bennett recommended that the policy be passed on first and final reading. Ginger Roll moved, seconded by Gerald Killen, to approve Policy #3333 on first and final reading. All trustees present voted in favor of the motion. Motion carried.

MHSA Dues

A follow-up to the discussion held at the June meeting regarding payment of the MHSA dues, the possibility of eliminating the tennis program and entering into a cooperative agreement with the Colstrip Schools in a girls’ sport was presented. The Superintendent is not in favor of eliminating a sport so late in the process. He would like for interest surveys to be conducted and if possible make minor repairs to the tennis courts to make them suitable for practice. The consensus of the Board was to continue with the status quo and work on the surveys and planning.

Safety Plan

The Superintendent discussed the safety plan. There is a plan in place, and that was reported to OPI in advance of the July 1 deadline. The plan needs to be evaluated and reviewed and consolidated into a district-wide plan.

New Business

Athletic Schedules

The athletic schedules were presented for review and approval. There were questions regarding some of the scheduled dates. They will be checked and corrected if necessary. The Superintendent recommended that the athletic schedules be approved subject to the date changes and with the understanding that the schedules are subject to future changes due to scheduling issues, weather, etc. Gerald Killen moved, seconded by Ginger Roll, to approve the athletic schedules subject to possible adjustments. All trustees present voted in favor of the motion. Motion carried.

Policy #2375 - Advancement Requirements

Shelly Weight, the 7 – 12 Principal presented a proposal to amend Policy #2375 - Advancement Requirements. The purpose of the revision is to update the policy to better reflect the credits needed to stay on track to graduate in a timely manner. A student who enters their senior year with only 15 credits cannot take enough courses to graduate with 23 credits. She recommended that the proposed revisions be approved and passed on first and final reading. Dennis Kopitzke moved, seconded by Donald John Cameron, to approve the revisions to Policy #2375 on first and final reading. All trustees present voted in favor of the motion. Motion carried.

Handbooks for 2014 - 2015

K – 6 Handbook

Dixie Seleg, the K – 6 Principal, presented proposed changes to the K – 6 Student/Parent Handbook for the 14 – 15 school year. The changes were reviewed and some were discussed with minor adjustments. Gerald Killen moved, seconded by Dennis Kopitzke, to approve the K – 6 Handbook for 14 – 15 on first and final reading with the proposed changes and adjustments as discussed. All trustees present voted in favor of the motion. Motion carried.

7 – 12 Handbook

Shelly Weight presented proposed changes to the 7 – 12 Student/Parent Handbook for the 14 – 15 school year. The changes were reviewed and some were discussed with minor adjustments. It was noted that the grading periods between the K – 6 building and the 7 - 12 building need to match. Ginger Roll moved, seconded by Dennis Kopitzke, to approve the 7 – 12 Handbook for 14 – 15 on first and final reading with the proposed changes and adjustments as discussed. All trustees present voted in favor of the motion. Motion carried.

K – 12 Staff, Coaches and Sponsors Handbook

Dixie Seleg discussed the proposed changes to the staff portion of the handbook that are specific to the K – 6 building. Shelly Weight discussed the changes to the staff portion of the handbook that are specific to the 7 – 12 building. Shelly Weight discussed the changes to the Coaches and Sponsors section of the handbook. A curfew clause will be added as well as a medication clause. Dennis Kopitzke moved, seconded by Ginger Roll,

to approve the K – 12 Staff, Coaches and Sponsors Handbook for 14 – 15 on first and final reading. All trustees present voted in favor of the motion. Motion carried.

Student Activities Handbook

Shelly Weight discussed proposed changes to the Student Activities Handbook. Donald John Cameron moved, seconded by Gerald Killen, to approve the Student Activities Handbook for 14 – 15 on first and final reading. All trustees present voted in favor of the motion. Motion carried.

Administrative Team Reports

K – 6 Principal

Dixie Seleg presented the K – 6 Principal’s report. There will be several new staff members in the building next year. As part of the safety plan, the folding door/wall in the library has been removed and replaced by a solid wall with a wide door. It is estimated that K – 6 enrollment will be 196 for the 14 – 15 school year. There were MBI academic success celebrations and awards for good behavior during the year. The MBI Team worked hard throughout the year.

7 – 12 Principal

Shelly Weight presented the 7 – 12 Principal’s report. She reported that a substantial amount of time was spent revising the handbooks. Although the content did not change substantially, she believes that the document is more organized. A cost analysis of activities has been developed on a per participant basis. This information will be presented at a future date.

District Clerk/Business Manager

Robert Martelle reported that the painting on the High School gym is progressing and should be finished soon. The asbestos mitigation in the multipurpose room is complete and the tile is being laid. Work has started on the Trustees Report and closing grants.

Superintendent

Dinny Bennett reported that this was his first week on the job. He will have more to report as he gets familiar with the District.

Next Meeting

The next regular meeting will be held Tuesday, August 12, 2014. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

Adjournment

The Chairman declared the meeting adjourned at 9:42 p.m.

Respectfully submitted,

Robert J. Martelle
District Clerk/Business Manager

Layton Salsbery
Chairman of the Board