

**November 11, 2014  
REGULAR MEETING**

The Board of Trustees of School District #4 and Forsyth High School District held a Regular Meeting on November 11, 2014, at 7:00 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman, School District #4 & Forsyth High School District  
Gerald Killen, Trustee “ “  
Dennis Kopitzke, Vice-Chair “ “  
Ginger Roll, Trustee “ “

Absent:

Jerry Hagadone, Trustee “ “  
Donald John Cameron, Trustee “ “

Also Present:

Dinny Bennett, Superintendent  
Robert J. Martelle, District Clerk/Business Manager  
Dixie Seleg, K – 6 Principal  
Shelly Weight, 7 – 12 Principal

Guests: Jan Banks, Craig Knoche

The Chairman called the meeting to order at 7:00 p.m.

The Chairman led the group in the Pledge of Allegiance.

**Public Participation:** None

**Revise/Review Agenda**

The agenda was approved as submitted.

**Consent Agenda**

Dennis Kopitzke moved, seconded by Ginger Roll, to approve the consent agenda consisting of the following:

- November bills in the amount of \$87,504.56 including warrants #42857 through #42920.
- Minutes for the October 7, 2014 regular meeting and the November 4, 2014 special meeting.
- Warrant lists from 10/01/14 through 10/31/14 including the following:
  - Claims 42784 – 42856 \$350,435.14\*
  - Payroll 310058 – 310102 \$ 57,080.19
  - [\*Includes direct deposit check 42849 \$ 90,056.72]
- Activity Cash Report

Upon call for a vote, all trustees present voted in favor of the motion. Motion carried.

## **Personnel**

### **New Business**

#### **Resignation – HS Track Coaches**

The Superintendent presented the resignations of Cass Cole and Chris Hess from their positions as High School Track Coaches and recommended that they be accepted. Ginger Roll moved, seconded by Gerald Killen to accept the resignations as presented. All trustees present voted in favor of the motion. Motion carried.

## **District**

### **New Business**

#### **Attendance Agreement – Non Forsyth Student**

The Business Manager presented the attendance agreement for Landon Brester, a 1<sup>st</sup> grade student from Rosebud who wishes to attend the Forsyth Schools. Gerald Killen moved, seconded by Dennis Kopitzke, to approve the attendance agreement as presented. All trustees present voted in favor of the motion. Motion carried.

#### **Montana Quality Education Coalition Dues**

The Superintendent presented the invoice for dues for the MQEC and asked whether the trustees were interested in joining that organization for the current year. Information was provided pertaining to the work that the organization does on behalf of Montana public schools especially in a legislative year. Dennis Kopitzke moved, seconded by Ginger Roll, to approve the payment of the MQEC dues for the 2014 – 2015 year. All trustees present voted in favor of the motion. Motion carried.

#### **Fall Enrollment**

The Business Manager presented the results of the fall enrollment count. As of October 6, there were 199 students in grades K – 6, 53 students in grades 7 & 8 and 111 students in grades 9 – 12.

#### **Draft Audit and Findings**

The Business Manager presented the draft audit for the trustees to review. He discussed the auditors' findings and the proposed responses from the district as well as the Management Discussion and Analysis. Dennis Kopitzke moved, seconded by Gerald Killen, to approve the responses to the audit findings and the MD & A. All trustees present voted in favor of the motion. Motion carried.

#### **Big Country Educational Cooperative – Renewal of Interlocal Agreement**

The Business Manager reported that the BCEC Interlocal agreement must be renewed every three years. BCEC provides speech, school psychologist, occupational therapy and physical therapy services to qualifying students of its member districts. There was no change to the agreement since the last time it was approved. Ginger Roll moved, seconded by Gerald Killen, to approve the Interlocal Agreement as presented. All trustees present voted in favor of the motion. Motion carried.

### **Handbooks Addendum**

Shelly Weight, the 7 – 12 principal, presented addendums to the 2014 – 2015 Parent – Student Handbooks and Activities Handbooks. These addendums were necessary due to the travel changes made during the Special Board Meeting of November 4, 2014. Gerald Killen moved, seconded by Dennis Kopitzke, to approve the addendums on first and final reading. All trustees present voted in favor of the motion. Motion carried.

### **Superintendent Evaluation**

Copies of the superintendent evaluation document had been send to all trustees along with envelopes addressed to the Chairman. The Chairman asked the trustees to return the completed evaluations to him no later than December 9.

### **Administrative Team Reports**

#### **K – 6 Principal**

Dixie Seleg presented the K – 6 Principal’s report. She reported on several activities that have occurred over the past month at the Elementary Building. Among them were: Shake Out MT (earthquake drill), mock election, Red Ribbon week, an achievement assembly where 56% of the students were rewarded for academic achievement, Parent-Teacher Conferences (94% turnout), and a Veteran’s Day observance at the Courthouse. Mrs. Seleg is working on evaluations. The Family Link is up and running on the website. It allows parents to monitor their children’s performance.

#### **7 – 12 Principal**

Shelly Weight presented the 7 – 12 Principal’s report. Among the activities at the 7 – 12 Building were: the School Improvement Committee met to establish goals, the Safety Committee is making backpacks and door signs to assist with building evacuations, the Accreditation Committee has set 5 goals, the Technology Plan is being reviewed, care packages have been prepared for the “Adopt a Platoon” program, and the Band and Choir sang at the Veteran’s Day observance at the Courthouse. The hospitality room at the District Volleyball Tournament was hosted by Forsyth businesses and individuals and was very highly complemented. The 7 – 12 building also participated in Shake Out MT and the mock election.

#### **District Clerk/Business Manager**

Robert Martelle reported on the following: the annual data input has started for TEAMS which is part of the accreditation process. There were several good sessions at MCEL. The annual audit which was addressed earlier in the meeting went well.

#### **Superintendent**

Dinny Bennett reported on MCEL and the Continuing School Improvement process. He also discussed issues with TEAMS. The District Volleyball Tournament went very well. Football had a good year.

**Next Meeting**

The next regular meeting will be held Tuesday, December 9, 2014. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

**Adjournment**

The Chairman declared the meeting adjourned at 8:15 p.m.

Respectfully submitted,

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Robert J. Martelle  
District Clerk/Business Manager

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Layton Salsbery  
Chairman of the Board

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