

**January 6, 2015
REGULAR MEETING**

The Board of Trustees of School District #4 and Forsyth High School District held a Regular Meeting on January 6, 2015, at 7:00 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman, School District #4 & Forsyth High School District
Gerald Killen, Trustee “ “
Dennis Kopitzke, Vice-Chair “ “
Ginger Roll, Trustee “ “

Absent:

Jerry Hagadone, Trustee “ “
Donald John Cameron, Trustee “ “

Also Present:

Dinny Bennett, Superintendent
Robert J. Martelle, District Clerk/Business Manager
Dixie Seleg, K – 6 Principal
Shelly Weight, 7 – 12 Principal

Guests: Michaela French, Hailey Blackwell, Heather Johnstone, Deani Goyette, Aerial Martens, Steffani Grogan, Shayna Welch, Brooke Channel, Kamryn Silva, Chris Hess

The Chairman called the meeting to order at 7:00 p.m.

The Chairman led the group in the Pledge of Allegiance.

Public Participation: Heather Johnstone expressed concern regarding curfew rules for athletes for the upcoming “Snow Ball”. Mrs. Weight addressed those concerns.

Revise/Review Agenda

The Chairman suggested moving item VII.1.a Superintendent’s Evaluation to the end of the meeting. There was no objection so the agenda was revised as suggested.

Consent Agenda

Dennis Kopitzke moved, seconded by Ginger Roll, to approve the consent agenda consisting of the following:

- January bills in the amount of \$87,602.57 including warrants #42999 through #43039.
- Minutes for the December 9, 2014 regular meeting.
- Warrant lists from 12/01/14 through 12/31/14 including the following:
 - Claims 42932 – 42998 \$360,383.46*
 - Payroll 310173 – 310213 \$ 43,726.81
 - [*Includes direct deposit check 42987 \$ 88,857.17]
- Activity Cash Report

- Thank you card from the Lone Tree Inn in Sidney, MT regarding well behaved students.

Upon call for a vote, all trustees present voted in favor of the motion. Motion carried.

Students

BPA Report and Request to Travel

Deani Goyette and members of the Business Professionals of America were present to report on the results of their Regional Contest in Baker. Their State Conference will be in Billings this year. Mrs. Goyette requested permission for those students who qualify at state to be given permission to travel to the National Conference which will be held in Anaheim, CA May 5 – 10, 2015.

Dennis Kopitzke moved, seconded by Gerald Killen, to approve the request for travel to the National BPA Conference. All trustees present voted in favor of the motion. Motion carried.

Student Issue – Executive Session

The Chairman moved the meeting into Executive Session at 7:07 p.m. to discuss a student issue after determining that the right of individual privacy exceeded that of the public's right to know. The meeting returned to regular session at 7:21 p.m.

Motion

Dennis Kopitzke moved, seconded by Gerald Killen, to accept the administrative recommendation regarding the student. All trustees present voted in favor of the motion. Motion carried.

Personnel

New Business

Resignations

The Superintendent presented the resignations of Stephanie Jonas as a custodian and Nikki Douglas as a kitchen assistant. He recommended that they be accepted. Ginger Roll moved, seconded by Dennis Kopitzke, to accept the resignations as presented. All trustees present voted in favor of the motion. Motion carried.

Driver's Education Instructor Salary

The Superintendent discussed the need to increase the hourly rate of the driver's education instructor. It has not been increased for two years and is below the area average. The Driver's Education program is self-supporting through student fees and contributions from the State of Montana. He recommended that the rate be set at \$20.00 per hour. Ginger Roll moved, seconded by Dennis Kopitzke, to approve the increase as discussed. All trustees present voted in favor of the motion. Motion carried.

Hire HS Track Coach

Chris Hess, the Activities Director, presented his recommendation to hire Heather Johnstone as the Head HS Track Coach for the 2015 season. Dennis Kopitzke moved, seconded by Gerald Killen, to hire Heather Johnstone as recommended. All trustees present voted in favor of the motion. Motion carried.

District

Old Business

457 Deferred Compensation Plan

The Business Manager presented additional information regarding the 457 Deferred Compensation Plan that had been approved at the December meeting. There is additional documentation that is required by the MPERA (Montana Public Employees Retirement Administration) Board. He recommended that the Trustees approve the additional documentation. These documents include a Resolution to be adopted by the Trustees to show the action taken and an Adoption Agreement which is the agreement between the District and the MPERA. Dennis Kopitzke moved, seconded by Ginger Roll, to approve the additional documentation as discussed. All trustees present voted in favor of the motion. Motion carried.

Policy #4330 – Community Use of School Facilities – Second Reading

The Superintendent presented Policy #4330 for second reading. He discussed additions and corrections that had been made since the first reading. There was further discussion. Gerald Killen moved, seconded by Ginger Roll, to approve Policy #4330 on second reading. All trustees present voted in favor of the motion. Motion carried. The third and final reading will be at the February 10, 2015 meeting.

New Business

Activate Calendar Committee

The Superintendent reported that it is time to activate the Calendar Committee to begin developing a calendar for the 2015 – 2016 school year. He recommended that the building principals be appointed to the committee. The Chairman activated the committee and made appointments consisting of Shelly Weight, Dixie Seleg and Ginger Roll.

MHSA Proposals and Budget

Chris Hess discussed the annual meeting of the Montana High School Association and the proposals that will be voted on by the membership as well as the budget. The four proposals that will be voted upon were discussed and the Trustees expressed their ideas and concerns about each. Mr. Hess as the District's voting delegate was directed to vote on the proposals as discussed, however, it was noted that the vote may change due to amendments or changes made to the proposals during the various caucuses.

Administrative Team Reports

K – 6 Principal

Dixie Seleg presented the K – 6 Principal's report. There was good attendance at the Christmas program. The monthly reward assembly for the MBI program was held. She will be going to the OPI Data Assessment conference with three other staff members. Staff members will be attending conferences involving MBI and Indian Ed for All. There will be district-wide staff training on the upcoming PIR day.

7 – 12 Principal

Shelly Weight presented the 7 – 12 Principal's report. There are a variety of activities involving students and staff at the 7 – 12 building. Students have been involved in decorating the halls for Christmas, having a Christmas tree giveaway for a family that did

not have a tree, community service projects and concerts as well as athletic events. Staff members have been meeting regarding safety, fire and chemical spill drills, the Connections program and other areas.

District Clerk/Business Manager

Robert Martelle reported that he participated in judging the hallway decorations and was impressed by the effort put out by some of the classes. The mandated driver's license check of all bus drivers' licenses has been performed. No issues were noted. With the start of the 2015 Legislature, various bills will be monitored.

Superintendent

Dinny Bennett reported on some Legislative issues, the status of the Quality Schools Grant, the MHSAA annual meeting, an employment symposium to be held February 6 and the program for the January 19 PIR day. A Title IX workshop will be presented to all staff.

Recess

The Chairman moved the meeting into recess at 8:20 p.m. The meeting resumed at 8:27 p.m.

Executive Session

The Chairman moved the meeting into Executive Session at 8:27 p.m. for the Superintendent's evaluation which is a personnel matter. The Business Manager was excused from the Executive Session. The meeting resumed at 8:45 p.m.

Superintendent's Contract

Dennis Kopitzke moved, seconded by Gerald Killen, to extend the Superintendent's contract two years. All trustees present voted in favor of the motion. Motion carried.

Next Meeting

The next regular meeting will be held Tuesday, February 10, 2015. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

Adjournment

The Chairman declared the meeting adjourned at 8:50 p.m.

Respectfully submitted,

Robert J. Martelle
District Clerk/Business Manager

Layton Salsbery
Chairman of the Board