

**February 10, 2015  
REGULAR MEETING**

The Board of Trustees of School District #4 and Forsyth High School District held a Regular Meeting on February 10, 2015, at 7:00 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman, School District #4 & Forsyth High School District  
Jerry Hagadone, Trustee “ “  
Gerald Killen, Trustee “ “  
Ginger Roll, Trustee “ “  
Donald John Cameron, Trustee “ “

Absent:

Dennis Kopitzke, Vice-Chair “ “

Also Present:

Dinny Bennett, Superintendent  
Robert J. Martelle, District Clerk/Business Manager  
Dixie Seleg, K – 6 Principal  
Shelly Weight, 7 – 12 Principal

Guests: Steve Pulver, Shane Cole, Chris Hess

The Chairman called the meeting to order at 7:00 p.m.

The Chairman led the group in the Pledge of Allegiance.

**Public Participation:** None

**Revise/Review Agenda**

The Agenda was approved as presented.

**Consent Agenda**

Jerry Hagadone moved, seconded by Donald John Cameron, to approve the consent agenda consisting of the following:

- February bills in the amount of \$101,955.34 including warrants #43047 through #43105.
- Minutes for the January 6, 2015 regular meeting.
- Warrant lists from 01/01/15 through 01/31/15 including the following:
  - Claims 42999 – 43046 \$278,237.19\*
  - Payroll 310214 – 310262 \$ 56,907.87
  - [\*Includes direct deposit check 43042 \$ 85,130.37]
- Activity Cash Report

Upon call for a vote, all trustees present voted in favor of the motion. Motion carried.

**Personnel**

**Old Business**

**Hire Custodian**

The Superintendent presented the recommendation that Salome Antonio be hired to fill the vacant custodial position which resulted from the resignation of Stephanie Jonas. Gerald Killen moved, seconded by Ginger Roll, to hire Salome Antonio as recommended. All trustees present voted in favor of the motion. Motion carried.

**New Business**

**Resignation – K. Seward**

The Superintendent presented the resignation of Karen Seward effective the end of the 2014 – 2015 school year. Ms. Seward has taught in the Forsyth Schools for 30 years. Mr. Bennett recommended that the resignation be accepted with thanks for the 30 years of dedicated service to the students of Forsyth Public Schools. Ginger Roll moved, seconded by Jerry Hagadone, to reluctantly accept the resignation and to thank Ms. Seward for her service. All trustees present voted in favor of the motion. Motion carried.

**Hire Teacher – S. Cole**

The Superintendent reported that a .5 FTE Special Education position was budgeted. There had been no candidates and other staff had been teaching during their prep periods. Shane Cole has just completed his degree and has applied for the position. Mr. Bennett recommended that Shane Cole be hired for the .5 FTE Special Education position. It will actually only be .25 because the year is half over. Mr. Bennett further recommended that Mr. Cole's contract be retroactive to the beginning of the second semester when the appropriate paperwork is in place. Jerry Hagadone moved, seconded by Ginger Roll, to hire Shane Cole as recommended. All trustees present voted in favor of the motion. Motion carried.

**Hire Spring Coaches**

Chris Hess, the Activities Director, presented his recommendation to hire the following individuals for spring sports:

Head Golf	Gina Sorenson
Asst. Golf	Rob Sorenson
Head Tennis	Melanie Martens
Head MS Track	Steve Pulver
Asst. MS Track	Kaybree DeCock

Ginger Roll moved, seconded by Donald John Cameron, to hire the individuals as recommended. All trustees present voted in favor of the motion except Layton Salsbery who "abstained". Motion carried.

**District**

**Old Business**

**Negotiations – Ratify Master Contract**

The Chairman discussed the negotiations process. He presented the Master Contract and discussed the negotiated changes. He recommended that the new contract be ratified. Ginger Roll moved, seconded by Donald John Cameron, to ratify the Master Contract as presented. All trustees present voted in favor of the motion. Motion carried.

### **MHSA Proposals and Budget**

Chris Hess discussed the results of the annual meeting of the Montana High School Association and the proposals that were voted on by the membership. Of the four proposals presented, two were withdrawn, one passed and one failed. The budget was also passed by the membership.

### **Policy #4330 – Third and Final Reading**

The Superintendent discussed the final changes made to Policy #4330 – Community Use of School Facilities. He recommended that it be passed on third and final reading. Gerald Killen moved, seconded by Jerry Hagadone, to approve the policy as recommended. All trustees present voted in favor of the motion. Motion carried.

### **New Business**

#### **Spring Enrollment**

The Business Manager reported on the results of the Spring Enrollment Count. The results are as follows:

Grades K – 6	196 (3 less than the Fall Count)
Grades 7 – 8	52 (2 less than the Fall Count)
Grades 9 – 12	109 (2 less than the Fall Count)

#### **7 – 12 Student-Parent Handbook Addendum**

Shelly Weight, the 7 – 12 Principal, discussed issues concerning a section of the 7 – 12 Student-Parent Handbook regarding curfew violations. This section had caused confusion and needed to be amended. Mrs. Weight presented a proposed Addendum to the handbook and recommended that it be approved on first and final reading. Gerald Killen moved, seconded by Ginger Roll, to approve the handbook addendum as recommended on first and final reading. All trustees present voted in favor of the motion. Motion carried.

#### **Purchase of New Route Bus**

Steve Pulver, the Director of Maintenance, discussed the need to purchase a replacement route bus. He presented a quote from Hartley's School Buses for purchase of a new 74 passenger Bluebird Conventional bus. The bus will be placed in service on Route #2. The bus that will be traded is a 2008 Bluebird All American. The net cost after trade is \$78,500. Funding for the purchase will be from the Elementary and High School Bus Reserve Funds. Jerry Hagadone moved, seconded by Donald John Cameron, to approve the bus purchase as presented. All trustees present voted in favor of the motion. Motion carried.

#### **Building Upgrades**

Steve Pulver discussed building upgrades and presented quotes for the following projects:

1. Purchase new heating and air conditioning systems for the administration building at a cost of \$13,720.
2. Lighting upgrades to the exterior of the high school building at a cost of \$13,534.
3. Lighting upgrades to the exterior of the administration building at a cost of \$5,044.

4. Lighting upgrades to the exterior of the middle school building at a cost of \$3,422.
5. Lighting upgrades to the exterior of the bus barn at a cost of \$1,202.

The upgrades will save energy with fairly short paybacks. They will also decrease maintenance costs. Upgrades #1 – 4 will be paid from the Building Reserve and Interlocal Agreement Funds. Upgrade #5 will be paid from the Transportation Funds.

Jerry Hagadone moved, seconded by Ginger Roll to approve the building upgrades as discussed. All trustees present voted in favor of the motion. Motion carried.

### **Student Interest Survey**

Chris Hess, the Activities Director, presented the results of a student interest survey that was given to students in grades 7 – 11. This survey will be used to plan activity offerings in future years as the student population changes.

### **Board Evaluation**

The Superintendent reported that the topic of Board Evaluation is on the schedule of agenda items. He asked whether the trustees were interested in restarting that process. After discussion, it was the consensus of the trustees they were not in favor of restarting the process.

### **Administrative Team Reports**

#### **K – 6 Principal**

Dixie Seleg presented the K – 6 Principal’s report. Among the items that she discussed were: Vision and Mission statements for the K – 6 building, PIR Title IX training, math curriculum, Elementary Principals’ Conference, MBI survey, the rewards program, professional development, RTI, and safety drills.

#### **7 – 12 Principal**

Shelly Weight presented the 7 – 12 Principal’s report. Among the items that she discussed were: the Assessment and Data Conference, writing across the curriculum, the Smarter Balance Test, dual enrollment, academic assistance, the Connection program, PIR Title IX training, curriculum development and alignment, State Speech & Drama, State Wrestling, District Basketball, and a conference on evaluations.

#### **District Clerk/Business Manager**

Robert Martelle reported that a gasoline spill at Home Oil was causing issues with obtaining fuel for the buses. The minutes are caught up on the website. Mrs. Grogan has been making an extreme effort to keep the website current. District forms are being developed in PDF “fillable” format so they can be placed on the website for staff and the public to use.

#### **Superintendent**

Dinny Bennett reported on the website. He also discussed legislative issues, the MTSBA Employment Symposium, the MHSA annual meeting, the TEAMS and Accreditation process and the Quality Schools Grant.

**Next Meeting**

The next regular meeting will be held Tuesday, March 10, 2015. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

**Adjournment**

The Chairman declared the meeting adjourned at 8:38 p.m.

Respectfully submitted,

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Robert J. Martelle  
District Clerk/Business Manager

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Layton Salsbery  
Chairman of the Board

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