

**June 9, 2015**  
**REGULAR MEETING**

The Board of Trustees of School District #4 and Forsyth High School District held a Regular Meeting on June 9, 2015, at 7:00 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman, School District #4 & Forsyth High School District

Gerald Killen, Trustee “ “

Ginger Roll, Trustee “ “

Donald John Cameron, Trustee “

Absent:

Jerry Hagadone, Trustee “ “

Dennis Kopitzke, Vice-Chair “ “

Also Present:

Dinny Bennett, Superintendent

Robert J. Martelle, District Clerk/Business Manager

Dixie Seleg, K – 6 Principal

Shelly Weight, 7 – 12 Principal

Guests: None

The Chairman called the meeting to order at 7:05 p.m.

The Chairman led the group in the Pledge of Allegiance.

**Public Participation:** None

**Revise/Review Agenda**

The Agenda was approved as presented.

**Consent Agenda**

Gerald Killen moved, seconded by Donald John Cameron, to approve the consent agenda consisting of the following:

- June bills in the amount of \$92,669.97 including warrants #43343 through #43411.
- Minutes for the May 12, 2015 regular meeting.
- Warrant lists from 05/01/15 through 05/31/15 including the following:
  - Claims 43256 – 43342 \$528,588.44\*
  - Payroll 310419 – 310499 \$256,163.57
  - [\*Includes direct deposit check 43335 \$ 89,446.38]
- Activity Cash Report

Upon call for a vote, all trustees present voted in favor of the motion. Motion carried.

**Personnel**

**New Business**

**Hire Elementary Teacher**

The Superintendent discussed the vacant elementary teaching position and recommended that Andrea Breeze be hired to fill it subject to the results of fingerprint and background checks. Gerald Killen moved, seconded by Ginger Roll, to hire Andrea Breeze as recommended. All trustees present voted in favor of the motion. Motion carried.

**Hire Non-Certified Staff for the 2015 – 2016 School Year**

The Superintendent recommended that the following individuals be hired for the various non-certified positions for the 2015 – 2016 school year.

Office Staff

Terri Brown  
Mandy Bonomo  
Stephanie Schnug

Aides/Paraprofessionals

Lonni Pulver                      Jan Simmons  
Lori Lincoln                      Melanie Martens  
Mary Kay Bonomo                Patti Holmes  
Debbi DeCock

Maintenance

Steve Pulver  
Marty Cox  
Gary Rudolph

Custodians

Gena Brown  
Yvonne Mogle  
Salome Antonio

Food Service

Wendy Shreeve  
Pauline Goff  
Sandy James  
Patti Holmes  
Megan Powell

Bus Drivers

James Dutton  
Jenell Martens  
Sandy White  
Gary Rudolph  
Megan Powell

ABLE

Barbara Warner  
Shelly Nelson-Friez

Community Ed

Marlys Lee

Donald John Cameron moved, seconded by Ginger Roll to hire the above listed non-certified staff for the 2015 – 2016 school year. All trustees present voted in favor of the motion. Motion carried.

**Hire Coaches/Sponsors**

The Superintendent recommended that the following individuals be hired as coaches/sponsors in the positions listed for the 2015 – 2016 school year.

High School Positions:

Asst. Football - Steve Pulver  
Asst. Football - Shawn Hollowell  
Head Volleyball - Deb Cole  
Asst. Volleyball - Vacant  
Head Wrestling - Scott Weber  
Asst. Wrestling - Pat French  
Asst. Boys Basketball - Craig Knoche  
Head Girls Basketball – Terri Hein

Asst. Girls Basketball – Tara Anderson  
Head Speech & Drama – Marlys Lee  
Head Cheerleading – Shelly Weight  
Head Tennis - Melanie Martens  
Head Track – Heather Johnstone  
Asst. Track – Shane Cole  
Asst. Track – Heaven Zuehlsdorff  
Head Golf – Gina Sorenson  
Asst. Golf – Rob Sorenson

Middle School Positions:

Head Football – Vacant  
Asst. Football – Shane Cole  
Head Volleyball – Vacant  
Asst. Volleyball – Karen Harms  
Head Girls Basketball – Susan Quinlan  
Asst. Girls Basketball – Robert Engle  
Head Wrestling – Ben Reilly  
Asst. Wrestling – Kyle Fulton  
Head Boys Basketball – Rian Pinkerton  
Asst. Boys Basketball – Chris Wester  
Head Track – Steve Pulver  
Asst. Track – Kaybree DeCock

Sponsor Positions:

BPA – Deanette Goyette  
FCCLA – Kim Knoche  
FFA – Jan Banks  
Freshman Class Advisor – Robert Engle  
Sophomore Class Advisor – Tara Anderson  
Junior Class Advisor – Susan Treible  
Senior Class Advisor – Craig Knoche  
HS Academic Olympics – Deanette Goyette  
Robert Engle  
Annual Advisor – Deanette Goyette  
Drama (School Play) – Vacant  
National Honor Society – Craig Knoche  
Pep Band – Beth Hall  
Instrumental Music – Beth Hall  
Choir – Susan Treible  
MS Academic Olympics – Deanette Goyette  
Tara Anderson  
Vacant  
7<sup>th</sup> Grade Class Advisor – Steffani Grogan  
8<sup>th</sup> Grade Class Advisor – Vacant  
Concessions – Steffani Grogan

Ginger Roll moved seconded by Gerald Killen to hire the listed individuals as recommended. All trustees present voted in favor of the motion. Motion carried.

**Attendance Agreements**

The Business Manager presented a list of students who wish to attend the Forsyth Schools for the 2015 – 2016 school year and recommended that it be approved subject to return of the forms by the parents or guardians. The following attendance agreements were presented:

Grades K – 6

<u>Name</u>	<u>Grade</u>	<u>Home District</u>
Asay, Kielyee	K	Hysham
Brester, Landon	2	Rosebud
Jackson, Andrew	5	Rosebud
Kelsey, Kenna	1	Rosebud
Larsen, Shellbie	2	Rosebud
Long, Jr., Michael	3	Hysham
Pinkerton, Coy	K	Hysham
Potts, Abraham	3	Rosebud
Potts, Nola	1	Rosebud
Robinette, Jasmine	2	Rosebud
Schiffer, Andrew	2	Rosebud
Schiffer, Joseph	4	Rosebud
Yagar, Taryn	5	Rosebud
Zepeda, Tristen	4	Rosebud

Grades 7 – 12

Hollowell, Hunter	11	Hysham
Jackson, Dylan	10	Rosebud
Keefer, Raelynn	12	Rosebud
Keefer, Roxanne	8	Rosebud
Kelsey, Chessa	9	Rosebud
Lackman, Joe	7	Hysham
Mork, McKenzie	8	Hysham
Pinkerton, Casey	8	Hysham
Reilly, Camron	8	Rosebud
Rickett, Kylana	12	Rosebud
Rogers, Tristan	12	Hysham
Schiffer, Cassandra	7	Rosebud
Vance, Haley	8	Rosebud
Vance, Laney	10	Rosebud
Woods, Joseph	11	Rosebud
Woods, Tobias	9	Rosebud

Ginger Roll moved, seconded by Donald John Cameron, to approve the attendance agreements as recommended. All trustees present voted in favor of the motion. Motion carried.

**Transportation Agreement – Melstone**

The Business Manager presented the annual transportation agreement between the Melstone School District and the Forsyth School District. The Melstone School District is requesting permission to transport high school students from the portion of its elementary district that is shared with the Forsyth High School District. The Melstone School District currently transports elementary students from this area. There is no cost to the Forsyth District. Donald John Cameron moved, seconded by Gerald Killen, to approve the transportation agreement as presented. All trustees present voted in favor of the motion. Motion carried.

**Property Insurance Renewal**

The Business Manager presented the renewal for the property, casualty and liability insurance and requested that it be approved. The amount of \$63,371 is approximately 4.0% higher than last year. Ginger Roll moved, seconded by Gerald Killen, to approve the property insurance renewal as presented. All trustees present voted in favor of the motion. Motion carried.

**MTSBA Dues**

The Business Manager presented the Montana School Boards' Association dues for approval by the Trustees. The total of the dues is \$3,721 which is \$35.00 higher than the previous year. Donald John Cameron moved, seconded by Ginger Roll, to approve the MTSBA dues as presented. All trustees present voted in favor of the motion. Motion carried.

**MHSA Dues**

The Business Manager presented the Montana High School Association dues for approval by the Trustees. The amount total amount is \$3,965 which is slightly higher than last year and includes a concussion insurance package as well as the mandatory catastrophic insurance premium. Gerald Killen moved, seconded by Donald John Cameron, to approve the dues and insurance as presented. All trustees present voted in favor of the motion. Motion carried.

**MQEC Dues**

The Superintendent presented the dues for the Montana Quality Education Coalition. The amount of the dues is \$2,000 which is up \$750 from the previous year. After discussion, Gerald Killen moved, seconded by Donald John Cameron, to table the item until the reason for the increase can be explained. All trustees present voted in favor of the motion. Motion carried.

**Retention Policy**

Shelly Weight presented proposed changes to the 7<sup>th</sup> & 8<sup>th</sup> grade retention policy #2423. She discussed the changes and recommended that they be adopted. Ginger Roll moved, seconded by Gerald Killen, to adopt the proposed changes to Policy #2423 on first and final reading. All trustees present voted in favor of the motion. Motion carried.

**K – 6 Student – Parent Handbook**

Dixie Seleg presented proposed changes to the K – 6 Student – Parent Handbook for the 2015 – 2016 school year. She discussed the changes and recommended that they be adopted. There were minor corrections and additions that needed to be made prior to the final reading. Ginger Roll moved, seconded by Gerald Killen, to adopt the changes to the handbook on first reading. All trustees present voted in favor of the motion. Motion carried. The second and final reading will be at the July meeting.

**7 – 12 Student – Parent Handbook**

Shelly Weight presented proposed changes to the 7 - 12 Student – Parent Handbook for the 2015 – 2016 school year. She discussed the changes and recommended that they be adopted. There were minor corrections and additions that needed to be made prior to the final reading. Gerald Killen moved, seconded by Donald John Cameron, to adopt the changes to the handbook on first reading. All trustees present voted in favor of the motion. Motion carried. The second and final reading will be at the July meeting.

**K – 12 Staff/Coaches Handbook**

Dixie Seleg and Shelly Weight presented proposed changes to the K – 12 Staff/Coaches Handbook Student – Parent Handbook for the 2015 – 2016 school year. She discussed the changes and recommended that they be adopted. There were minor corrections and additions that needed to be made prior to the final reading. Gerald Killen moved, seconded by Ginger Roll, to adopt the changes to the handbook on first reading. All trustees present voted in favor of the motion. Motion carried. The second and final reading will be at the July meeting.

**Activities Handbook**

Shelly Weight presented proposed changes to the Activities Handbook for the 2015 – 2016 school year. She discussed the changes and recommended that they be adopted. Ginger Roll moved, seconded by Gerald Killen, to adopt the changes to the handbook on first reading. All trustees present voted in favor of the motion. Motion carried. The second and final reading will be at the July meeting.

**Administrative Team Reports**

**K – 6 Principal**

Dixie Seleg presented the K – 6 Principal’s report. She reported on several areas of interest and activities that the students and staff participated in. There were several field trips at the end of the year. Mrs. Seleg is working on a Civil Rights Report. The summer crew is working on cleaning the elementary building. The summer program for some special education students has started. The year ended with 200 students.

**7 – 12 Principal**

Shelly Weight presented the 7 – 12 Principal’s report. The ACT data is due in August. The Smarter Balance Test has been completed. There was a retirement party for Karen Seward. Interviews have been conducted for several teaching positions.

**District Clerk/Business Manager**

Robert Martelle reported on the following items: All teaching contracts have been returned, the MASBO summer conference is next week, Stephanie will be receiving

training in the accounting software, the health insurance enrollment has been completed, two servers have been replaced, the electronic key fobs are being used for the weight room.

**Superintendent**

Dinny Bennett reported that the graduation ceremony was very nice. Several students got substantial amounts of scholarships, he discussed the interview process, Title I monitoring and the lunch program monitoring.

**Next Meeting**

The next regular meeting will be held Tuesday, July 7, 2015. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

**Adjournment**

The Chairman declared the meeting adjourned at 10:02 p.m.

Respectfully submitted,

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Robert J. Martelle  
District Clerk/Business Manager

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Layton Salsbery  
Chairman of the Board

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