

**March 10, 2015
REGULAR MEETING**

The Board of Trustees of School District #4 and Forsyth High School District held a Regular Meeting on March 10, 2015, at 7:00 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman, School District #4 & Forsyth High School District
Dennis Kopitzke, Vice-Chair “ “
Gerald Killen, Trustee “ “
Ginger Roll, Trustee “ “
Donald John Cameron, Trustee “ “

Absent:

Jerry Hagadone, Trustee “ “

Also Present:

Dinny Bennett, Superintendent
Robert J. Martelle, District Clerk/Business Manager
Dixie Seleg, K – 6 Principal
Shelly Weight, 7 – 12 Principal

Guests: Aerial Martens, Kamryn Silva, Melanie Martens, Deani Goyette Michaela Jensen, Hailey Blackwell, Scott Weber, Heather Johnstone, Kim Knoche, Ruby Kallenbach, Mickey Bidwell, Lex Heberle, Hali Adams, Caleb Knoche, Amanda Brewer, Kelsey Seleg, Laura Hein, Morgan Martens, Paul Johnstone, AnnaLea Engle, Shaunessy Bidwell, Cassie Dubois, Alexis Bell

The Chairman called the meeting to order at 7:00 p.m.

The Chairman led the group in the Pledge of Allegiance.

Public Participation: None

Revise/Review Agenda

The Agenda was approved as presented.

Consent Agenda

Dennis Kopitzke moved, seconded by Ginger Roll, to approve the consent agenda consisting of the following:

- March bills in the amount of \$108,662.93 including warrants #43114 through #43168.
- Minutes for the February 10, 2015 regular meeting.
- Warrant lists from 02/01/15 through 02/28/15 including the following:
 - Claims 43047 – 43121 \$367,852.51*
 - Payroll 310263 – 310312 \$ 63,609.95
 - [*Includes direct deposit check 43109 \$ 87,460.86]
- Activity Cash Report

Upon call for a vote, all trustees present voted in favor of the motion. Motion carried.

Students

BPA State Results and National Qualifiers

Deani Goyette and members of the BPA chapter were present to report on the results of the State Conference and give the names of those who qualified for the National Conference.

FCCLA Request to Travel

Kim Knoche and members of the FCCLA chapter were present to report on their projects for the state conference and to request permission for those members who qualify at the state conference to attend the national conference. Donald John Cameron moved, seconded by Ginger Roll, to give permission for those FCCLA members who qualify at the state conference to travel to the national conference which will be held in Washington, D.C. All trustees present voted in favor of the motion. Motion carried.

Personnel

New Business

Hire Administrators

The Superintendent discussed the need to re-hire administrators for the 2015 – 2016 school year and presented the following list with his recommendation that they be re-hired:

K – 6 Principal:	Dixie Seleg
7 – 12 Principal:	Shelly Weight
K – 12 Activities Director:	Chris Hess

Ginger Roll moved, seconded by Dennis Kopitzke, to re-hire the administrators as recommended. All trustees present voted in favor of the motion. Motion carried.

Hire Assistant HS Track Coaches

Chris Hess, the Activities Director, presented his recommendation to hire the following individuals as assistant HS Track Coaches:

Shane Cole
Heaven Zuehlsdorff

Dennis Kopitzke moved, seconded by Donald John Cameron, to hire the individuals as recommended subject to the results of fingerprint and background checks. All trustees present voted in favor of the motion. Motion carried.

Appoint Volunteer Coaches

Chris Hess, the Activities Director, presented his recommendation to appoint the following individuals as volunteer HS Track Coaches:

Rob Johnston
Nathan Satran

Gerald Killen moved, seconded by Ginger Roll, to appoint the individuals as recommended subject to the results of fingerprint and background checks. All trustees presented voted in favor of the motion. Motion carried.

Resignation – W. Young

The Superintendent presented the resignation of Whitney Young, the 7 – 12 Spanish teacher and 9 – 12 Language Arts teacher. He recommended that it be accepted effective the end of the 2014 – 2015 school year. Ginger Roll moved, seconded by Dennis Kopitzke, to accept the resignation as presented. All trustees present voted in favor of the motion. Motion carried.

District

Old Business

Sports Survey

Chris Hess discussed the sports survey that was presented at the February meeting. If the District chooses, Colstrip is willing to coop with Forsyth for Girls' Cross Country and Girls' Softball.

The Superintendent discussed the need to repair the tennis courts. Long term repairs are estimated to cost in the area of \$65,000. There are several options that can be explored. Minor repair work needs to be done this year to make the courts safe for practice.

Various questions and discussion followed. The survey will be used for planning future sports offerings which will be discussed further at future meetings.

Calendar for 2015 - 2016

Dixie Seleg discussed the process followed in developing the proposed calendars for the 2015 – 2016 school year. The Superintendent discussed the proposed calendars that were presented. It was recommended that Calendar A be adopted as it was the calendar that received the most votes from the staff. Dennis Kopitzke moved, seconded by Donald John Cameron, to adopt Calendar A as recommended. All trustees present voted in favor of the motion. Motion carried.

New Business

MTSBA School Budget Symposium

The Superintendent presented information pertaining to a school budget training symposium that will be presented by the Montana School Boards' Association in Miles City on March 31. He asked any trustees who plan on attending to contact the business office.

Range Donation

Information was presented regarding a donation given by Range Telephone Coop to the schools. A thank you letter was written on behalf of the District.

Trustee and Mill Levy Elections

The Business Manager reported that the annual school trustee and levy elections will be held Tuesday, May 5, 2015. He reported that the trustee positions that are up for election at this time are those held by Gerald Killen (Elementary and High School Position) and Donald John Cameron (Outlying High School Position). It is possible to run a levy for

the High School General Fund, but at the present, not for the Elementary General Fund. Because the Legislature is still in session, he recommended that the trustees authorize elections for both general funds and that the Elementary election be canceled if it is not needed.

The following actions were taken:

**RESOLUTION TO CALL FOR TRUSTEE ELECTION
FOR SCHOOL DISTRICT NO. 4, ROSEBUD COUNTY**

BE IT THEREFORE RESOLVED that on Tuesday, May 5, 2015, a School Election is called.

Trustee Dennis Kopitzke introduced the following resolution and moved its passage and adoption.

WHEREAS, this school board has determined that an election of the registered electors for School District No. 4, Rosebud County be held at the Forsyth High School Multipurpose Room for the purpose of electing one (1) trustee, for a three (3) year term.

The following electors of this district who are qualified to vote at such election are appointed to act as judges at the election.

Name	Address
Mrs. Tracy Heberle	Box 1333; Forsyth, MT
Mrs. Collene Hill	Box 588; Forsyth, MT
Mrs. Sharon Lee	Box 579; Forsyth, MT

Polls will be open at 12:00 Noon. Once opened, the polls shall be kept open continuously until 8:00 p.m., except that whenever all the registered electors have voted, the polls shall be closed immediately.

BE IT FURTHER RESOLVED, that the Clerk of this school district is hereby directed to notify said election judges of their appointment not less than 30 days before the election.

BE IT FURTHER RESOLVED, that the Clerk of this school district is hereby directed to prepare ballots to be used in the election.

BE IT FURTHER RESOLVED, that the Clerk of this school district is hereby directed to notify the Rosebud County Clerk & Recorder of this election, the date of holding said election, and request her to close registration, and prepare poll books.

BE IT FURTHER RESOLVED that if it is later determined that any portion of the election is not required; the Board of Trustees authorizes the Clerk of this school district to cancel that portion of the election in accordance with 13-1-304 and 20-3-313, MCA.

Trustee Ginger Roll seconded the motion for the adoption of the resolution. All trustees present voted in favor of the motion. Motion carried.

Attest:

Layton Salsbery
Chairman, Board of Trustees
School District #4 and
Forsyth High School District #4

Robert J. Martelle
District Clerk/Business Manager
School District #4 and
Forsyth High School District #4

**RESOLUTION TO CALL FOR TRUSTEE ELECTION
FOR HIGH SCHOOL DISTRICT NO. 4, ROSEBUD COUNTY**

BE IT THEREFORE RESOLVED that on Tuesday, May 5, 2015, a School Election is called.

Trustee Donald John Cameron introduced the following resolution and moved its passage and adoption.

WHEREAS, this school board has determined that an election of the registered electors for High School District No. 4, Rosebud County be held at the Ingomar School for the purpose of electing one (1) trustee, for a three (3) year term.

The following electors of this district who are qualified to vote at such election are appointed to act as judges at the election.

Name	Address
Mrs. Patti Erickson	Ingomar, MT
Mrs. Johnna Newman	Ingomar, MT
Mrs. Susan Webber	Ingomar, MT

Polls will be open at 12:00 Noon. Once opened, the polls shall be kept open continuously until 8:00 p.m., except that whenever all the registered electors have voted, the polls shall be closed immediately.

BE IT FURTHER RESOLVED, that the Clerk of this school district is hereby directed to notify said election judges of their appointment not less than 30 days before the election.

BE IT FURTHER RESOLVED, that the Clerk of this school district is hereby directed to prepare ballots to be used in the election.

BE IT FURTHER RESOLVED, that the Clerk of this school district is hereby directed to notify the Rosebud County Clerk & Recorder of this election, the date of holding said election, and request her to close registration, and prepare poll books.

BE IT FURTHER RESOLVED that if it is later determined that any portion of the election is not required; the Board of Trustees authorizes the Clerk of this school district to cancel that portion of the election in accordance with 13-1-304 and 20-3-313, MCA.

Trustee Gerald Killen seconded the motion for the adoption of the resolution. All trustees present voted in favor of the motion. Motion carried.

Attest:

Layton Salsbery
Chairman, Board of Trustees
School District #4 and
Forsyth High School District #4

Robert J. Martelle
District Clerk/Business Manager
School District #4 and
Forsyth High School District #4

**RESOLUTION TO CALL FOR ELEMENTARY GENERAL FUND ELECTION
FOR SCHOOL DISTRICT NO. 4, ROSEBUD COUNTY**

BE IT THEREFORE RESOLVED that on Tuesday, May 5, 2015, a School Election is called.

Trustee Gerald Killen introduced the following resolution and moved its passage and adoption.

WHEREAS, this school board has determined that an election of the registered electors for School District No. 4 be held at the Forsyth High School Multipurpose Room for the purpose of voting on the question of whether the Board of Trustees of School District No. 4, shall be authorized to make the following special levy for the purpose:

Of providing funds to support the General Fund for the proper maintenance and operation of the school programs for the 2015 - 2016 school year beginning July 1, 2015.

The amount of the levy will be determined based on Legislative action if any.

The following electors of this district who are qualified to vote at such election are appointed to act as judges at the election.

Name	Address
Mrs. Tracy Heberle	Box 1333; Forsyth, MT
Mrs. Collene Hill	Box 588; Forsyth, MT
Mrs. Sharon Lee	Box 579; Forsyth, MT

Polls will be open at 12:00 Noon. Once opened, the polls shall be kept open continuously until 8:00 p.m., except that whenever all the registered electors have voted, the polls shall be closed immediately.

BE IT FURTHER RESOLVED, that the Clerk of this school district is hereby directed to notify said election judges of their appointment not less than 30 days before the election.

BE IT FURTHER RESOLVED, that the Clerk of this school district is hereby directed to prepare ballots to be used in the election.

BE IT FURTHER RESOLVED, that the Clerk of this school district is hereby directed to notify the Rosebud County Clerk & Recorder of this election, the date of holding said election, and request her to close registration, and prepare poll books.

BE IT FURTHER RESOLVED that if it is later determined that any portion of the election is not required; the Board of Trustees authorizes the Clerk of this school district to cancel that portion of the election in accordance with 13-1-304 and 20-3-313, MCA.

BE IT FURTHER RESOLVED that if it is later determined that the election needs to be re-scheduled due to delays in the adoption of school funding legislation by the Montana Legislature; the Board of Trustees authorizes the Clerk of this school district to cancel the election in accordance with 13-1-304, MCA. The election will then be re-scheduled in accordance with 20-20-105(2), MCA.

Trustee Dennis Kopitzke seconded the motion for the adoption of the resolution. All trustees present voted in favor of the motion. Motion carried.

Attest:

Layton Salsbery
Chairman, Board of Trustees
School District #4 and
Forsyth High School District #4

Robert J. Martelle
District Clerk/Business Manager
School District #4 and
Forsyth High School District #4

**RESOLUTION TO CALL FOR HIGH SCHOOL GENERAL FUND ELECTION
FOR SCHOOL DISTRICT NO. 4, ROSEBUD COUNTY**

BE IT THEREFORE RESOLVED that on Tuesday May 5, 2015, a School Election is called.

Trustee Ginger Roll introduced the following resolution and moved its passage and adoption.

WHEREAS, this school board has determined that an election of the registered electors for Forsyth High School District No. 4 be held at the Forsyth High School Multipurpose Room and the Ingomar School for the purpose of voting on the question of whether the Board of Trustees of Forsyth High School District No. 4, shall be authorized to make the following special levy for the purpose:

Of providing funds to support the General Fund for the proper maintenance and operation of the school programs for the 2015-2016 school year beginning July 1, 2015.

The amount of the levy will be Thirty One Thousand, Five Hundred Ninety Five Dollars and Thirty Cents (\$31,595.30)

The following electors of this district who are qualified to vote at such election are appointed to act as judges at the election.

Name	Address
Mrs. Tracy Heberle	Box 1333; Forsyth, MT
Mrs. Collene Hill	Box 588; Forsyth, MT
Mrs. Sharon Lee	Box 579; Forsyth, MT
Mrs. Patti Erickson	Ingomar, MT
Mrs. Johnna Newman	Ingomar, MT
Mrs. Susan Webber	Ingomar, MT

Polls will be open at 12:00 Noon. Once opened, the polls shall be kept open continuously until 8:00 p.m., except that whenever all the registered electors have voted, the polls shall be closed immediately.

BE IT FURTHER RESOLVED, that the Clerk of this school district is hereby directed to notify said election judges of their appointment not less than 30 days before the election.

BE IT FURTHER RESOLVED, that the Clerk of this school district is hereby directed to prepare ballots to be used in the election.

BE IT FURTHER RESOLVED, that the Clerk of this school district is hereby directed to notify the Rosebud County Clerk & Recorder of this election, the date of holding said election, and request her to close registration, and prepare poll books.

BE IT FURTHER RESOLVED that if it is later determined that the election needs to be re-scheduled due to delays in the adoption of school funding legislation by the Montana Legislature; the Board of Trustees authorizes the Clerk of this school district to cancel the election in accordance with 13-1-304, MCA. The election will then be re-scheduled in accordance with 20-20-105(2), MCA.

Trustee Gerald Killen seconded the motion for the adoption of the resolution. All trustees present voted in favor of the motion. Motion carried.

Attest:

Layton Salsbery
Chairman, Board of Trustees
School District #4 and
Forsyth High School District #4

Robert J. Martelle
District Clerk/Business Manager
School District #4 and
Forsyth High School District #4

Citizen Complaint

The Chairman moved the meeting into Executive Session at 7:58 p.m. to discuss a personnel matter after determining that the right of individual privacy exceeded that of the public's right to know. The District Clerk was excused from the Executive Session. The meeting returned to regular session at 9:46 p.m.

Motion from Executive Session

Dennis Kopitzke moved, seconded by Gerald Killen, to accept the administrative recommendation. All trustees present voted in favor of the motion. Motion carried.

Administrative Team Reports

K – 6 Principal

Dixie Seleg presented the K – 6 Principal's report. Among the items that she discussed were: Swimming lessons at the City pool, science and art projects done by the students, Science Curriculum, Health and PE Curriculum, emergency drills, MBI activities, CRT testing and Smarter Balance training.

7 – 12 Principal

Shelly Weight presented the 7 – 12 Principal's report. Among the items that she discussed were: testing schedules for the ACT and Smarter Balance tests, School Improvement Program activities, Youth Risk Behavior Survey, Connections projects, activity accomplishments (the Wrestling Team took 3rd at state, the Girls' Basketball Team took First at District and Divisionals and will be going to State), Some of the 7 – 12 staff will need to attend MBI training as part of the School Improvement.

Special Meeting

Mrs. Weight asked if the Trustees would consider a Special Meeting to deal with a student issue. After discussion, the consensus was to hold a Special Meeting on Wednesday, March 18, 2015 at 8:00 p.m. to address the issue.

District Clerk/Business Manager

Robert Martelle reported that some of the exterior lighting projects have been completed. New laptops for the High School laptop lab have been ordered. New servers are needed for the accounting system and the student information system. They will be ordered as soon as the specs are determined. A review of the Lunch Program will be conducted by the OPI on April 15 and 16. A call was received from the Montana Community Foundation notifying the school that there is only sufficient funding for one more full scholarship for a 2015 graduate. There will be funding for a partial scholarship for a 2016 graduate. The funds will then be exhausted. This generous scholarship has helped several Forsyth graduates.

Superintendent

Dinny Bennett reported on the various staff openings. He will be attending several meetings in the near future including the SE Administrators, Academic Olympics and the MTSBA Day of Advocacy as well as the spring Superintendents' Conference.

Next Meeting

The next regular meeting will be held Tuesday, April 7, 2015. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

Adjournment

The Chairman declared the meeting adjourned at 9:13 p.m.

Respectfully submitted,

Robert J. Martelle
District Clerk/Business Manager

Layton Salsbery
Chairman of the Board

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