

June 6, 2017
REGULAR MEETING

The Board of Trustees of School District #4 and Forsyth High School District held a Regular Meeting on June 6, 2017, at 7:00 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman, School District #4 & Forsyth High School District
Gerald Killen, Vice-Chairman, “ “
Jeanette Krueger, Trustee “ “
Clay Redding, Trustee “ “
Amy Fulton, Trustee “ “

Absent:

Donald John Cameron, Trustee “

Also Present:

Dinny Bennett, Superintendent
Stephanie Schnug, District Clerk/Business Manager
Dixie Seleg, K – 6 Principal
Shelly Weight, 7-12 Principal
Craig Knoche, Activities Director

Guests: Jan Banks, Dana Sievers

The Chairman called the meeting to order at 7:05 p.m.

The Chairman led the group in the Pledge of Allegiance.

Public Participation: None

Revise/Review Agenda: None

Consent Agenda

A Thank you card was presented by Layton Salsbery and read aloud by Stephanie Schnug, District Clerk.

Gerald Killen moved, seconded by Jeanette Krueger, to approve the consent agenda consisting of the following:

- June bills in the amount of \$759,719.65 including warrants #45037 through #45131.
- Minutes for the May 9, 2017 regular meeting and May 15, 2017 Special Meeting.
- Warrant lists from 05/01/17 through 05/31/17 including the following:
 - Claims 44989-45070 \$ 475,883.02*
 - Payroll 311352-311415 \$ 272,012.12
 - [*Includes direct deposit check 45049 \$ 103,798.52]

- Activity Cash Report

- Correspondence

- a. Susan Treible Resignation – 3-12 Vocal Music Teacher
- b. Gary Rudolph Resignation – Maintenance/Bus Driver
- c. Karen Losing Resignation – Bus Driver
- d. Ryan Tooke Resignation – JH Assistant Girls Basketball Coach
- e. Kaybree Cole Resignation – JH Assistant Track Coach
- f. Craig Knoche Resignation – HS Assistant Track Coach
- g. Heaven Beals Resignation – HS Assistant Track Coach

Upon call for a vote, all trustees present voted in favor of the motion. Motion carried.

Student

Executive Session

The Chairman moved the meeting into Executive Session at 7:07 p.m. to discuss a student issue after determining that the right of individual privacy exceeded that of the public's right to know.

The meeting returned to regular session at 7:27 p.m.

Personnel

New Business

Hire School Counselor

After the resignation of Amanda Bundy, applications were accepted and interviews were conducted for the School Counselor Position. Dinny Bennett recommended the Board of Trustees hire Susan Treible as the School Counselor for the 2017-2018 school year. Gerald Killen moved, seconded by Amy Fulton, to hire Susan Treible as the School Counselor for the 2017-2018 school year. All trustees present voted in favor of the motion. Motion carried.

Hire Fourth Grade Teacher

Interviews were conducted to fulfill the 4th grade teacher position for the 2017-2018 school year. Four applications were received and Dixie Seleg and Shelly Weight interviewed two of the candidates. Dixie Seleg recommended Janell Mischel for 4th grade teacher for the 2017-2018 school year. Jeanette Krueger moved, seconded by Amy Fulton, to hire Janell Mischel as 4th grade teacher for the 2017-2018 school year. All trustees present voted in favor of the motion. Motion carried.

Hire Spring Coaches

Craig Knoche presented the following coaches to be hired for the Spring 2017-2018 sports season.

High School Golf: Gina Sorenson, Head Coach
Rob Sorenson, Assistant Coach

High School Track: Heather Johnstone, Head Coach

High School Tennis: Melanie Martens, Head Coach

Middle School Track: Steve Pulver, Head Coach

Craig Knoche recommended that the Board of Trustees approve the hiring of the coaches presented for the Spring 2017-2018 sports season. Jeanette Krueger moved, seconded by Amy Fulton, to approve the hiring of the coaches presented for the Spring 2017-2018 sports season. All trustees present voted in favor of the motion. Motion carried.

District

Old Business

7 – 12 Student/Parent Handbook – Final Reading

Shelly Weight reviewed the changes and updates made to the 7-12 Student/Parent Handbook. It is recommended that the 7-12 Student/Parent Handbook be approved on the second and final reading. Clay Redding moved, seconded by Gerald Killen, to approve the handbook on the second and final reading. All trustees present voted in favor of the motion. Motion carried.

Riverside Park Restroom Project

Dinny Bennett reviewed the presentation that was given by Dennis Kopitzki, City of Forsyth, and Richard Thompson, Public Works Director, at the regular May board meeting. The City of Forsyth had committed to rebuild/renovate the bathrooms at Riverside Park. The City of Forsyth has budgeted \$60,000 for the project and are asking Forsyth Schools for financial or in-kind support. Discussion followed regarding the school district's use of the facilities and the location of the facilities and the availability of funds for the project. Discussion followed in regards to offering assistance in way of student clubs and organizations donating time and labor for the project rather than monetary donation. This option will be presented to The City of Forsyth by Dinny Bennett. There was no recommendation for the Board of Trustees to act upon at this time.

Board Committees

The following is a list of the Board Committees for the 2017-2018 school year.

**FORSYTH PUBLIC SCHOOLS
BOARD OF TRUSTEES
COMMITTEES
2017 – 2018**

**BUDGET
COMMITTEE**
Gerald Killen
Clay Redding
Amy Fulton

**NEGOTIATIONS
COMMITTEE**
Layton Salsbery
Gerald Killen
Clay Redding

**CALENDAR
COMMITTEE**
Jeanette Krueger

**INTERVIEW
COMMITTEE**
Layton Salsbery

**INSURANCE
COMMITTEE**
Amy Fulton
Donald John Cameron

**COUNTY
TRANSPORTATION
COMMITTEE**
Gerald Killen
Marty Cox

**MIDDLE SCHOOL USE
COMMITTEE**
Amy Fulton
Clay Redding

**NON-TEACHING
SL BANK
COMMITTEE**
Jeanette Krueger
Charly Bermes
Steve Pulver

**CERTIFIED
SL BANK
COMMITTEE**
Amy Fulton

**PROFESSIONAL
DEVELOPMENT**
Donald John Cameron

New Business

Activities Handbook-First Reading

Craig Knoche presented the Activities handbook with the proposed changes for the 2017-2018 school year. Discussion followed regarding fees, physicals and forms, discipline and attendance. Clay Redding moved, seconded by Amy Fulton, to approve the handbook on the first reading. All trustees present voted in favor of the motion. Motion carried. Second reading will be at the regular July meeting.

Staff/Coaches/Sponsors Handbook

Craig Knoche presented the Coaches/Sponsors handbook for the 2017-2018 school year. Discussion followed proposed changes. The Staff Handbook was not presented; it will be presented at the regular July meeting. Clay Redding moved, seconded by Amy Fulton, to approve the handbook on the first reading. All trustees present voted in favor of the motion. Motion carried. Second reading will be at the regular July meeting.

Classified Staff Salary Matrix

The Superintendent and Business Manager discussed the proposed changes to the Classified Staff Salary Matrix. They requested approval of the changes to become effective with the July 2017 payroll. Clay Redding moved, seconded by Gerald Killen, to approve the changes to the salary matrix. All trustees present voted in favor of the motion. Motion carried.

House Bill 647

Dinny Bennett presented the effects that House Bill 647 will have on the 2018 fiscal year budget. Discussion followed regarding the elimination of the School Clock Grant and Natural Resource Development Payment and how that will affect the Mills to the tax payers. This was presented as information purposes only.

Appoint Authorized Representative

Due to the retirement of Robert Martelle, it is necessary to appoint a designee to act as the Authorized Representative in order to continue receiving grants. It was recommended that The Board of Trustees appoint Dinny Bennett as the designee to act as the Authorized Representative. Clay Redding moved, seconded by Gerald Killen, to appoint Dinny Bennett as the designee to act as the Authorized Representative. All trustees present voted in favor of the motion. Motion carried.

Transportation Agreement – Melstone

The Business Manager presented a transportation agreement with the Melstone Schools for 2017 – 2018 and recommended that it be approved. Clay Redding moved, seconded by Amy Fulton, to approve the transportation agreement as presented. All trustees present voted in favor of the motion. Motion carried.

Administrative Team Reports

K – 6 Principal

Dixie Seleg presented the K – 6 Principal's report. The elementary student had a very busy month and end of school year with Muffins for Moms, Music and Band concerts, field trips, PTSA sponsored swim days, Senior Walk, and 6th grade sponsored Carnival. The end of year awards ceremony presented 18% of the students with High Honors and 30% with Honors. Mrs. Seleg has been busy interviewing teachers and Paraprofessionals.

7– 12 Principal

Shelly Weight presented the 7 – 12 Principal's report. The School Improvement Committee had a meeting with parents to discuss they survey that was conducted. A new Facebook page (Forsyth 7-12 School) has been started to increase communication. The school discipline report has been completed. Seniors completed their semester testing and 26 Seniors graduated. Student Council conducted a school tour for the new incoming 7th graders. Student scheduling sheets were completed during check out, a syllabus template was given to the teachers for them to complete and have posted to the website. Other end of year activities included; flower ceremony and staff meeting for teachers, tornado drill, 6th-8th grade dance, ACT Aspire testing, Scavenger Hunt and Awards Ceremony.

Activities Director

Craig Knoche presented the Activity Director's report. Activity scheduling is on track to be finished for the regular July meeting. Open gyms and open field schedules have been posted. During the second week of Summer Weightlifting Program, there is an average of 30 students participating. There are several positions available for coaching.

District Clerk/Business Manager

Stephanie Schnug presented the Business Manager's report. Teacher final payroll has been completed. Certified contracts were sent to the buildings on May 18, and are due in the Business Office by June 7 at 4:00p.m. Spring orders have gone out, the new Route Bus arrives on June 7, the new Activity Bus should arrive in 3-4 weeks. Stephanie will be attending the MASBO new Clerk and Summer Conference at Fairmont Springs next week. Tasks in progress are; end of year, applying for the REAP Grant, budget cleanup, and roll over for 2018.

Superintendent

Dinny Bennett presented the Superintendent's report. Thank you to Mrs. Weight, Mrs. Seleg, Mr. Knoche and the entire staff for a great school year. Update on the Annexation of Rosebud Schools. Call to Christy Suites at The Independent Press to correct the headline for the Special Board Meeting in May. Request to move the regular July meeting date.

Next Meeting

The next regular meeting will be held Friday, July 14, 2017. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

Adjournment

The Chairman declared the meeting adjourned at 9:15p.m.

Respectfully submitted,

Stephanie Schnug
District Clerk/Business Manager

Layton Salsbery
Chairman of the Board