

**May 09, 2017**  
**REGULAR MEETING**

The Board of Trustees of School District #4 and Forsyth High School District held a Regular Meeting on May 09, 2017, at 7:00 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman, School District #4 & Forsyth High School District  
Gerald Killen, Vice-Chairman, “ “  
Jerry Hagadone, Trustee “ “  
Donald John Cameron, Trustee “

Absent:

Doug Roberts, Trustee “ “  
Jeanette Krueger, Trustee “ “

Also Present:

Dinny Bennett, Superintendent  
Stephanie Schnug, District Clerk/Business Manager  
Dixie Seleg, K – 6 Principal  
Shelly Weight, 7-12 Principal  
Craig Knoche, Activities Director

Guests: Dennis Kopitzke, Shane Cole, Unreadable Name, Unreadable Name, Charly Bermes, Andrea Pederson, Shelly Chandler, Tanner Gambill, Stephanie Wells, David Bierlein, Dana Sievers, Jan Banks, Erica Bidwell, Richard Thompson, Rob Johnstone, Tracy Zard, Steve Pulver, Molly Fay, Rian Pinkerton, Kelsey Oblender, Tim Fulton, Curt Gambill, Trisha Payer

The Chairman called the meeting to order at 7:07 p.m.

The Chairman led the group in the Pledge of Allegiance.

**Public Participation:** Tanner Gambill stated his opinion for the need of volunteer coaches in the district. No further discussion. Gerald Killen stated that he and Layton Salsbery attended the Rosebud Schools Regular Board Meeting on Monday May 8, 2017. Gerald Killen reported that The Rosebud Schools Board of Trustees voted to go non-operational. No further discussion.

**Revise/Review Agenda:** Craig Knoche asked to have the Activity Handbook and the Staff/Coaches/Sponsors handbook moved to the regular June meeting. They will be complete at that time.

**Consent Agenda**

Jerry Hagadone moved, seconded by Donald John Cameron, to approve the consent agenda consisting of the following:

- May bills in the amount of \$323,435.94 including warrants #44977 through #45036.
- Minutes for the April 11, 2017 regular meeting.
- Warrant lists from 04/01/17 through 04/30/17 including the following:
  - Claims           44924-44988                   \$ 340,432.72\*
  - Payroll         311313-311351                   \$ 56,087.12
  - [\*Includes direct deposit check 44981       \$ 105,418.81]
- Activity Cash Report
- Correspondence
  - a.     Thank You Card
  - b.     Troy Ruff Resignation - HS Girls Basketball Coach
  - c.     Kenda Fornshell Resignation - HS Ass't Girls Basketball Coach
  - d.     Chris Wester Resignation - MS Ass't Boys Basketball Coach
  - e.     Andrea Breeze Resignation - Elementary Teacher
  - f.     Sarah Polich Resignation - Paraprofessional

Upon call for a vote, all trustees present voted in favor of the motion. Motion carried.

**District**

**Old Business**

**K-6 Student-Parent Handbook- Final Reading**

The K – 6 Principal presented the 2017 – 2018 Student-Parent Handbook for final reading. Mrs. Seleg discussed the suggested changes from the April Board Meeting. Mr. Bennett recommended to approve the K-6 Student/Parent Handbook on the second and final reading. Gerald Killen moved, seconded by Jerry Hagadone, to approve the handbook on the second and final reading. All trustees present voted in favor of the motion. Motion carried.

**LED Lighting Retrofit**

Steve Pulver reiterated the costs from Don’s Electric Inc. for LED lighting retrofit for the high school, middle school, and vocational buildings in the district that were discussed at the April 11, 2017 board meeting. The district has applied for an incentive grant from MDU to assist with the retrofit expenses. The incentive amounts were discussed. Discussion followed on the longevity of the availability of the MDU incentives. The costs are as follows:

High School	\$26,884.00
MDU Incentive	-\$ 6,979.25
Middle School	\$ 5,958.00
MDU Incentive	-\$ 1,639.00
Vocational Building	\$13,110.00
MDU Incentive	-\$ 3,515.00

Steve Pulver recommends the Board of Trustees approve the lighting retrofit as proposed for the district. Donald John Cameron moved, seconded by Gerald Killen, to approve the ting retrofit as proposed. All trustees present voted in favor of the motion. Motion carried.

**Canvass Trustee Elections**

The District Clerk/Business Manager presented the following election results to the Board of Trustees. She recommended that the Board review the results and accept the elections judges' tallies.

**FORSYTH PUBLIC SCHOOLS  
TRUSTEE ELECTION RESULTS  
May 2, 2017**

Two Elementary/High School Trustee Position for Three Year Term:

	Number of Votes
Kristopher Bermes	81
Monty Harris	196
Clay Redding	299
Layton Salsbery	244

One Elementary/High School Trustee Position for Two Year Term:

Amy Fulton	239
Doug Roberts	196

**Voter Turnout**

	Registered	Voted	Percent
Forsyth/Area	1567	441	28.14%

Gerald Killen moved, seconded by Jerry Hagadone, to accept the judges' tallies regarding the Trustee Election. All trustees present voted in favor of the motion. Motion carried.

**Recess for Recognition of Outgoing Trustee**

The Chairman declared a recess at 7:23 p.m. to present Jerry Hagadone with a certificate and future plaque of appreciation for his 12 years of service on the Board of Trustees.

Mr. Hagadone left after the presentation.

The meeting resumed at 7:29 p.m.

## **New Business**

### **Swearing-In New Trustees**

Charly Bermes, a Notary Public, gave the oath of office to Clay Redding and Layton Salsbery. Certificates of Election were signed.

### **Board Reorganization**

#### **Chairman**

Donald John Cameron nominated Layton Salsbery as Chairman. Gerald Killen seconded the nomination. There being no further action. Layton Salsbery is the Chairman.

#### **Vice-Chairman**

Donald John Cameron nominated Gerald Killen as Vice Chairman. Clay Redding seconded the nomination. All trustees present voted in favor of the motion. Motion carried. Gerald Killen is the Vice-Chairman.

### **Appoint District Clerk/Business Manager**

The Superintendent discussed the requirement to appoint a District Clerk/Business Manager and recommended that Stephanie Schnug be appointed to that position. Gerald Killen moved, seconded by Donald John Cameron, to appoint Stephanie Schnug to the position of District Clerk/Business Manager. All trustees present voted in favor of the motion. Motion carried.

### **Board Committee Assignments**

A list of the current committee assignments was presented to the trustees for review. It was determined that due to the change in members and absences, the committee assignments would be addressed at the next meeting.

Shelly Weight asked for a Trustee to be present at the next Professional Development Committee meeting.

Dana Sievers provided information regarding the requirement of a Trustee to be on the Professional Development Committee. This will be added to the Board Committee Assignments.

### **Appoint Representative to Big Country Educational Cooperative**

It was recommended that Dinny Bennett be appointed as the District's representative to the Big Country Educational Cooperative. Gerald Killen moved, seconded by Clay Redding, to accept the recommendation. All trustees present voted in favor of the motion. Motion carried.

### **Accreditation Report**

Dinny Bennett presented the 2016-2017 Accreditation Report from the Office of Public Instruction. Discussion followed on the reported deficiencies. The issues noted in the report will be corrected in the next school year.

### **MTSBA Dues**

The Superintendent reported that the dues for the Montana School Boards Association are \$3,904.00 plus \$10.20 for Trustee Insurance or a total of \$3,914.20 for the 2017 – 2018 fiscal year which is \$65.20 higher than the current year. Mr. Bennett recommended that the dues be paid. Donald John Cameron moved, seconded by Clay Redding, to pay the MTSBA dues for 2017 – 2018. All trustees present voted in favor of the motion. Motion carried.

### **MHSA Dues**

The Superintendent discussed the Montana High School Association Dues for 2017 – 2018. The dues consist of a \$250 fee for each MHSA activity sponsored, catastrophic insurance premium in the amount of \$360 and concussion insurance premium in the amount of \$120. The total amount of the dues and premiums is \$3,980.00 which is the up \$15.00 from the current year. Mr. Bennett recommended that the dues be paid. Gerald Killen moved, seconded by Clay Redding, to pay the MHSA dues as recommended. All trustees present voted in favor of the motion. Motion carried.

### **7 – 12 Student/Parent Handbook – Final Reading**

Shelly Weight reviewed the changes and updates made to the 7-12 Student/Parent Handbook. Discussion on the length of pocket knives allowed at the high school. Discussion on the location and supervision of In-School Suspension. It is recommended that it be approved on the first reading. Second reading of the handbook and its changes will be at the regular June meeting. Gerald Killen moved, seconded by Clay Redding, to approve the handbook on first reading. All trustees present voted in favor of the motion. Motion carried.

### **Riverside Park Restroom Project**

Dennis Kopitzki, City of Forsyth, and Richard Thompson, Public Works Director, presented the Board of Trustees a commitment to rebuild/renovate the bathrooms at Riverside Park. The City of Forsyth has budgeted \$60,000 for the project and are asking Forsyth Schools for financial or in-kind support. The City of Forsyth is working with Jason Ackerman and waiting for a bid from him. The City of Forsyth is willing to work with the school district on suggestions for the rebuild/remodel. This was presented for informational purposes only and will be addressed again at the regular June meeting.

### **Attendance Agreement (Forsyth District Student)**

An attendance agreement has been received from Melstone Schools for transportation purposes for Carson Hein. In order for the Melstone Schools to claim the student as an eligible rider for transportation purposes, the Board of Trustees of the Forsyth Public Schools must grant their approval. It was recommended that the Board of Trustees approve the attendance agreement for the listed student. Gerald Killen moved, seconded by Donald John Cameron, to approve the attendance agreement for the listed student. All trustees present voted in favor of the motion. Motion carried.

### **Appoint Curriculum Directors**

The Superintendent discussed the requirement to have a curriculum director. Dixie Seleg and Shelly Weight have been sharing that duty. He recommended that they be appointed to the position for the 17-18 school year. Gerald Killen moved, seconded by Clay Redding,

to appoint Dixie Seleg and Shelly Weight as curriculum directors as recommended. All trustees present voted in favor of the motion. Motion carried.

**Hire Certified Staff**

The Superintendent presented a list of certified staff and recommended that they be hired for the 17-18 school year. The list is as follows:

**Tenured Staff:**

Tara Anderson	Deani Goyette	Craig Knoche
Jan Banks	Steffani Grogan	Kim Knoche
Erica Bidwell	Beth Hall	Susan Quinlan
Kathleen Birkle	Karen Harms	Jayne {Nelson} Sievers
Kaybree Cole	KariLea Hutchins	Susan Treible
Joan Engle	Dana {Sievers}Icopini	Mark Wanner
Molly Fay	Amy Jones	Carolyn Wilson

**Non-Tenured Staff:**

Ty Baumeister	Johanna Tooke
Kelsey Bird	Tara Derenburger
Cindy Wright	Tammy Raymond
Tonya Wetherelt	Wendy Killebrew
Shane Cole	Kayla {Stevens} Stephenson

Donald John Cameron moved, seconded by Gerald Killen, to hire the certified staff for the 16-17 school year as recommended. All trustees present voted in favor of the motion. Motion carried.

**Hire Classified Staff**

The Superintendent presented a list of non-certified staff and recommended that they be hired for 17-18. The list is as follows:

**Office Staff**

Terri Brown  
Mandy Bonomo  
Charly Bernes  
Michele Ayers

**Aides/Paraprofessionals**

Kayla Fulton	Mindy Macioroski
Lori Lincoln	Melanie Martens
Mary Kay Bonomo	Patti Holmes
Debby DeCock	

**Maintenance**

Steve Pulver  
Mary Cox  
Gary Rudolph

**Custodians**

Lonni Pulver  
Yvonne Mogle  
Salome Antonio

**Food Service**

Wendy Shreeve  
Pauline Rudolph  
Ruth Smith  
Lisa Yazzie

**Bus Drivers**

James Dutton  
Roy Brown  
~~Karen Losing~~  
Gary Rudolph

**ABLE**

Barbara Warner  
Shelly Nelson-Friez

The resignation of Karen Losing came in after the printing of the board packet and it was accepted at the beginning of this board meeting.

Gerald Killen moved, seconded by Clay Redding to hire the non-certified staff, with the exception of Karen Losing, for 17-18 as recommended. All trustees present voted in favor of the motion. Motion carried.

### **Hire Summer Weight Room Coach**

The Activities Director recommended that Tanner Gambill be hired as the summer weight room coach for the summer of 2017. The District Clerk added that this recommendation should be contingent on the receipt of an approved background check. Discussion followed regarding the request from Tanner Gambill to appoint Stephanie Wells as a volunteer coach for the weight room to assist with female athletes. The volunteer coach request will need to be addressed at a future board meeting. Donald John Cameron moved, seconded by Clay Redding, to hire Tanner Gambill as recommended. All trustees present voted in favor of the motion. Motion carried.

### **Hire Coaches**

Craig Knoche recommends Rian Pinkerton for Junior High Head Boys Basketball Coach and Ryan Tooke for Junior High Head Girls Basketball Coach for the 2017-2018 season. Gerald Killen moved, seconded by Clay Redding, to hire the listed individuals as coaches as recommended. All trustees present voted in favor of the motion. Motion carried.

### **Administrative Team Reports**

#### **K – 6 Principal**

Dixie Seleg presented the K – 6 Principal's report. Kenco came into the district and provided security camera training. April 21<sup>st</sup> was National Kindergarten day, next year's kindergarten students were invited to spend ½ the day. On April 27<sup>th</sup> attended the Special Education Administration workshop. On May 4-5 attended a Schoolmaster workshop with Michele Ayers. There have been lots of end of the year activities that included; Arbor Day Celebration, Bikes for Books, Conservation District visit, field trips, and special event visits. In the weeks ahead look for music concerts, Muffins for Moms, play day and end of year carnival.

#### **7– 12 Principal**

Shelly Weight presented the 7 – 12 Principal's report. ACT Aspire testing continues; ACT Prep classes have concluded with the juniors testing on April 19. School Improvement/Professional Development committee is reviewing common lesson planning programs. All committees are meeting to give professional development ideas to be voted on by the faculty. The Safety Compliance Report from the Montana Department of Labor had been received and the corrections are being worked on by Steve Pulver. Intruder in the building drill was conducted on April 20, and they were able to utilize the ALICE training protocol. The junior high dance was held on April 21. Fifty student traveled to Miles City for the Eva Kor, Auschwitz survivor, presentation. Parents and community members are invited to work on School Improvement on May 16<sup>th</sup>. The Civil Rights report has been completed for 7-12. Attended the Teach MT hiring fair in Bozeman. Future events include, Road cleanup and Arbor day celebration, Student Council Belt Event bowling tournament on April 28<sup>th</sup>, semester testing begins on May 17<sup>th</sup> for seniors and May 24<sup>th</sup> for the rest of the students. The Valedictorian and

Salutatorian are too close at this time, with 2/100's, the nameplates for the plaques will be ordered after graduation.

**Activities Director**

Craig Knoche presented the Activity Director's report. Scheduling for spring sports have begun. There are many coach/sponsor positions to fill. Encouraging individuals to go through the correct chain of command when inquiring about camps, open gyms, and facilities use.

**District Clerk/Business Manager**

Stephanie Schnug presented the Business Manager's report. Clarification was requested on the monies left in the 2014-2015 class account, this is interest that had accrued prior to the fund being used in full. Mandy Bonomo moved the money to the scholarship fund. Clarification was requested on the dates for the Multi-District Agreement. After speaking with Bob Martelle and reviewing the Montana School Laws, came to the consensus that the agreements must be renewed every three years, but reviewed annually. Payne West came to the school at the FEA request to explain the changes to the insurance plans for next year. Teacher contracts are being completed. Carl Perkins Audit has been completed as well as the Retirement Plans audit.

**Superintendent**

Dinny Bennett presented the Superintendent's report. Will be attending MQEC meeting in Helena next week and will have updates on Legislation and Education. Robert Martelle has instilled a \$1000 leadership scholarship.

**Next Meeting**

The next regular meeting will be held Tuesday, June 6, 2017. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

There will be a special meeting held May 15, 2017 to discuss Weightroom Volunteer request.

**Adjournment**

The Chairman declared the meeting adjourned at 8:50 p.m.

Respectfully submitted,

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Stephanie Schnug  
District Clerk/Business Manager

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Layton Salsbery  
Chairman of the Board