

**November 7, 2017
REGULAR MEETING**

The Board of Trustees of School District #4 and Forsyth High School District held a Regular Meeting on November 7, 2017, at 7:00 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman, School District #4 & Forsyth High School District
Gerald Killen, Vice Chairman, “ “
Jeanette Krueger, Trustee “ “
Amy Fulton, Trustee “ “
Donald John Cameron, Trustee “ “

Absent:

Clay Redding, Trustee “ “

Also Present:

Dinny Bennett, Superintendent
Stephanie Schnug, District Clerk/Business Manager
Shelly Weight, 7-12 Principal
Dixie Seleg, K-6 Principal
Craig Knoche, Activities Director

Guests: Ryan Tooke, Erica Bidwell, Kim Knoche, Alexis Bell, Reana Pederson, Kira Thompson, Sage McDaniel, Amanda Brewer, Shay Donley, Annalea Sikes

The Chairman called the meeting to order at 7:00 p.m.

The Chairman led the group in the Pledge of Allegiance.

Public Participation: None

Revise/Review Agenda: None

Consent Agenda

Gerald Killen moved, seconded by Donald John Cameron, to approve the consent agenda consisting of the following:

- October bills in the amount of \$352,443.20 including warrants #45415 through #45466.
- Minutes for the October 10, 2017 Regular Meeting.
- Warrant lists from 10/01/2017 through 10/31/2017 including the following:
 - Claims 45365-45422 \$ 316,146.53*
 - Payroll 311521-311553 \$ 44,312.07
 - [*Includes direct deposit check 45417 \$ 92,138.58]
- Activity Cash Report

- Correspondence

- a. Kyle Fulton Resignation – MS Assistant Wrestling Coach

Upon call for a vote, all trustees present voted in favor of the motion. Motion carried.

Student

FCCLA Request to Travel Out of State

The FCCLA members updated the Board of Trustees on their success at the National FCCLA Conference held last July in Nashville, Tennessee. Mrs. Knoche and members of the FCCLA Chapter talked about their successes so far this year. In addition, they discussed the State Leadership Rally held in Bozeman this fall and the District meeting hosted by the Forsyth chapter in October. In anticipation of several candidates qualifying for Nationals based upon the results of past state competitions; the FCCLA chapter requested the Board of Trustees approval to travel to Atlanta, Georgia for Nationals in June 2018. Jeanette Krueger moved, seconded by Donald John Cameron, to approve travel to Nationals in Atlanta, Georgia in June 2018. All trustees present voted in favor of the motion. Motion carried.

Personnel

New Business

Hire Substitute Bus Driver

James Dutton has expressed interest in working as a substitute route and activity bus driver. Mr. Dutton has completed all the necessary paperwork. Mr. Bennett recommended that the Board of Trustees hire James Dutton for a substitute route and activity bus driver for the 2017-2018 school year. Gerald Killen moved, seconded by Amy Fulton, to hire James Dutton for a substitute route and activity bus driver for the 2017-2018 school year. All trustees present voted in favor of the motion. Motion carried.

Hire Substitute Custodian

It is necessary to hire substitutes for non-certified positions. Morgan Krebs expressed interest in being a substitute for the custodial crew. Miss Krebs has completed all the necessary paperwork. Dinny Bennett recommended that the Board of Trustees hire Morgan Krebs as a Substitute Custodian for the 2017-2018 school year. Amy Fulton moved, seconded by Gerald Killen, to hire Morgan Krebs as a Substitute Custodian for the 2017-2018 school year. All trustees present voted in favor of the motion. Motion carried.

Hire Coaches

After reviewing applications and conducting interviews, Craig Knoche recommended the Board of Trustees hire the following for various coaching positions for the 2017-2018 seasons:

HS Assistant Wrestling Coach -	Kyle Fulton
JH Assistant Wrestling Coach -	Chad Potts
JH Boys Basketball Assistant Coach -	Easton Sikes

Gerald Killen moved, seconded by Jeanette Krueger, to hire the recommended list of coaches for the 2017-2018 seasons. All trustees present voted in favor of the motion, with the exception of one abstention for the hiring of HS Assistant Wrestling coach. Motion carried.

Appoint Volunteer Coaches

Craig Knoche recommended the Board of Trustees appoint the following for Volunteer Coaches for the 2017-2018 Season.

David Bierlein -	HS Girls Basketball
Brady Ruff -	HS Girls Basketball
Rocky Schwagler -	HS Girls Basketball
Andrew Buck -	Speech and Drama

Discussion followed in regards to the policy of Volunteer Coaches traveling with the team. Donald John Cameron moved, seconded by Amy Fulton, to appoint the for mentioned individuals as Volunteer Coaches for the 2017-2018 Season. All trustees present voted in favor of the motion. Motion carried

District

Old Business

Policy Review/Update – Final Reading

The Policy 3416, Administering Medications Policy, was presented to the Board of Trustees for the first reading at the regular October Board Meeting. The policy is being presented for second and final reading. Dinny Bennett recommended the Board of Trustees approve Policy 3416 on the second and final reading. Discussion followed on emergency administration. Donald John Cameron moved, seconded by Gerald Killen, to approve Policy 3416 on the second and final reading. All trustees present voted in favor of the motion. Motion carried.

HS Wrestling/Girls Basketball CO-OP with Rosebud

The Board of Trustees was informed at the regular October meeting that Rosebud High School had expressed interest in a cooperative agreement with Forsyth High School in Wrestling. Dinny Bennett provided an update after communicating with Rosebud High School. There was no commitment from any girls for the basketball program making the co-op unequitable. Therefore, the co-op will not be arranged. This was provided for informational purposes only.

Group Day Care Center - Update

Mr. Ryan Tooke provided an update to the Board of Trustees on the progress of a possible day care center. Mr. Tooke met with a group of businesses interested in the day care center on November 3rd. The State Health Inspector visited the location on November 13, 2017. Discussion followed on the Fire Marshall's visit from November 1, 2017. Updates will be presented as they become available. Provided for information purposes only.

New Business

Attendance Agreements – Forsyth Students

The Business Manager presented attendance agreements for Forsyth High School students who are attending the Colstrip Schools. There is no transportation for these students and there is no cost to the Forsyth District.

NAME	PARENT/GUARDIAN	GRADE
Vance, Laney	Vance, Rodney	12
Clark, Kale	Clark, Joe & Haley	K
Clark, Jayden	Clark, Joe & Haley	4
Clark, Gracie	Clark, Joe & Haley	2

No action was necessary; this was presented for informational purposes only.

Attendance Agreements – Forsyth Students

The Business Manager presented attendance agreements for Forsyth High School students who are attending the Melstone Schools. In order for the Melstone Schools to count these students as eligible transportees, the Forsyth Board of Trustees need to approve the agreements. There is no cost to the Forsyth District. It was recommended that the following attendance agreements be approved:

NAME	PARENT/GUARDIAN	GRADE
Hein, Carson	Hein, Teri	11
Grebe, Brody	Grebe, Jason	11
Griswold, Harry	Stroh, Karen & Michael	11
Griswold, Joe	Stroh, Karen & Michael	12
Roskelley, Holden	Roskelley, Rebecca	11
Roskelley, Kaigen	Roskelley, Rebecca	10

Donald John Cameron moved, seconded by Jeanette Krueger, to approve the attendance agreements as recommended. All trustees present voted in favor of the motion. Motion carried.

School Law and Technology Symposium

The Superintendent discussed the School Law and Technology Symposium sponsored by the Montana School Boards Association. The training is very valuable and any trustees who would like to attend should notify Mr. Bennett or Mandy Bonomo so that registration can be processed.

2017-2018 Winter Athletic Schedules

Craig Knoche presented the game schedules for High School Boys and Girls Basketball, Junior High Boys Basketball, Speech and Drama, High School Wrestling, and Junior High Wrestling. It was recommended that the Board of Trustees approve the Winter Athletic Schedules as presented. Gerald Killen moved, seconded by Amy Fulton, to approve the Winter Athletic Schedules as presented. All trustees present voted in favor of the motion. Motion carried.

New Clubs

Craig Knoche presented to the Board of Trustees the start-up of a pep club and the re-instating of the “F” club. Neither of the clubs would need a monetary value or have the need to raise funds. Discussion followed on the purpose of these clubs. Dinny Bennett recommends to approval of the clubs as presented, with the Activity Director overseeing the clubs. Gerald Killen moved, seconded by Jeanette Krueger, to approve the start-up of the clubs as recommended. All trustees present voted in favor of the motion. Motion carried.

Superintendent Evaluation

Chairman, Layton Salsbery, distributed the Superintendent Evaluation Form to the Board of Trustees with instructions that the completed evaluation form is due December 5, 2017.

Administrative Team Reports

K-6 Principal

Dixie Seleg presented the K – 6 Principal’s report. The elementary student participated in National Fire Prevention Week, October 9-12th. On October 18th the fourth grade class was invite to record PSA announcements for KIKC radio. The Rosebud County Health Department nurses provided allergy information to the elementary staff. October 27th celebrated the end of the first quarter, 13% of the students earned high honors, 37% earned honors, and 17% earned perfect attendance awards. Conferences and the book fair were held on October 31 and November 1. There was a 99% turnout. Mrs. Seleg completed TEAMS reports the end of October. The Fire Marshall visited on November 1st. November 6th the students and staff enjoyed an amazing Reptile Assembly. Mrs. Seleg participated in the PESA meetings on November 7-8. Congratulations to Jayme Nelson on a new baby boy, and Amy Jones on new baby girl.

7– 12 Principal

Shelly Weight presented the 7 – 12 Principal’s report. The middle school and high school students have begun reciting The Pledge of Allegiance daily. Congratulations to Cade Johnstone being named a National Wendy’s High School Heisman award winner. The Veteran’s Day Celebration was held in the high school auditorium on November 10. Senior nights for football and volleyball went very well. Junior high and High school Parent/Teacher conferences were held on October 30 and November 1st. The report cards were handed out at conference time, there was a 60% turnout. The Make-a-Wish fundraiser brought in \$300.00. The Carl Perkins Grant has been completed and submitted. The ACT and SAT comparisons are complete. Testing data was handed out to the Board of Trustees for review.

Activities Director

Craig Knoche presented the Activity Director’s report. Regular season on Volleyball and Football have finished up. Forsyth High School hosted District Volleyball on October 26-27, then moved onto Divisionals in Red Lodge and finished 5th. Forsyth High School Football will host Ennis for the Semi-finals. FCCLA hosted the district meeting. District Music Festival will be November 13-14. High School Girls Basketball and High School Wrestling has started practice.

District Clerk/Business Manager

Stephanie Schnug presented the Business Manager’s report. Mrs. Schnug attended MCEL in Billings on November 19-20 and attended some very informative meetings. The Terms of Employment System (TOES) reporting was completed to assist the building principals with their reporting.

Superintendent

Dinny Bennett presented the Superintendent’s report. Big compliments to Mr. Knoche and Mandy Bonomo on successful District Volleyball Tournament. Thank You to our community for the generous donations for the hospitality room. The vacancies in the district are filled with long term substitutes and going very well. The Carl Perkins Grant has been submitted, as well at the TEAMS/TOES reports. The new Activity Bus vinyl decorations have been completed. Mr. Bennett will attend the Wrestling meeting in Helena. Mr. Bennett will get in touch with the Board of Trustees in regards to a Special Meeting for hiring a substitute to cover maternity leave. Mr. Bennett has submitted his name for the Class B Board of Directors, he will keep everyone updated as information comes available.

Next Meeting

The next regular meeting will be held Tuesday, December 12, 2017. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

Adjournment

The Chairman declared the meeting adjourned at 8:37 p.m.

Respectfully submitted,

Stephanie Schnug
District Clerk/Business Manager

Layton Salsbery
Chairman of the Board