

**December 12, 2017  
REGULAR MEETING**

The Board of Trustees of School District #4 and Forsyth High School District held a Regular Meeting on December 12, 2017, at 7:00 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman, School District #4 & Forsyth High School District		
Gerald Killen, Vice Chairman,	“	“
Jeanette Krueger, Trustee	“	“
Amy Fulton, Trustee	“	“
Clay Redding, Trustee	“	“
Donald John Cameron, Trustee	“	“

Absent:

Also Present:

Dinny Bennett, Superintendent  
Stephanie Schnug, District Clerk/Business Manager  
Shelly Weight, 7-12 Principal  
Dixie Seleg, K-6 Principal  
Craig Knoche, Activities Director

Guests: Steffani Grogan, Beth Hall

The Chairman called the meeting to order at 7:00 p.m.

The Chairman led the group in the Pledge of Allegiance.

**Public Participation:** None

**Revise/Review Agenda:** None

**Consent Agenda**

Gerald Killen moved, seconded by Donald John Cameron, to approve the consent agenda consisting of the following:

- November bills in the amount of \$301,197.32 including warrants #45467 through #45527.
- Minutes for the November 7, 2017 Regular Meeting and November 21, 2017 Special Meeting.
- Warrant lists from 11/01/2017 through 11/30/2017 including the following:

-Claims	45423-45473	\$ 252,435.27*
-Payroll	311554-311585	\$ 34,397.20
	[*Includes direct deposit check 45469	\$ 98,644.37]
- Activity Cash Report

Upon call for a vote, all trustees present voted in favor of the motion. Motion carried.

**Personnel**

**New Business**

**Hire Substitutes**

It is necessary to hire substitutes for certified and non-certified positions. The following individuals have applied for substitute positions in the district.

Mandi McDanold  
Judy Hotter  
Kelsey Oblender  
Linda Jackson

Dinny Bennett recommended the Board of Trustees hire the listed individuals for certified and non-certified substitute positions, pending any necessary paperwork and background check, for the 2017-2018 school year. Jeanette Krueger moved, seconded by Amy Fulton, to hire the listed individuals for certified and non-certified substitute positions, pending any necessary paperwork and background check, for the 2017-2018 school year. All trustees present voted in favor of the motion. Motion carried.

**District**

**Old Business**

**Group Day Care Center - Update**

Dinny Bennett was unable to attend the December Group Day Care Meeting. No updates had been received at the time of the meeting. Updates will be presented as they become available. Provided for information purposes only.

**Superintendent Evaluation**

Layton Salsbery, Chairman of the Board, informed the Board of Trustees all individual Superintendent Evaluations have been returned to him and he will have them compiled for the January Regular Meeting. For informational purposes only.

**Legislative Special Session Update**

Montana Legislature concluded their Special Session in November 2017. Stephanie Schnug, Business Manager, presented to the Board of Trustees a summary of changes that will affect the school district in the coming biennium and following years. While it is known Forsyth School District will see some cuts to the budget, it will not be known the extent of those cuts until June 2018. Discussion followed on which funding accounts will be effected. Provided for informational purposes only.

**New Business**

**Technology Purchases**

Steffani Grogan discussed the need to purchase replacement computers for the Elementary Building computer lab and the High School Library. The computers in those locations are scheduled for replacement, but will be rotated into classrooms and the oldest classroom computers will be disposed of as surplus in the future. The cost for 50 computers with Win10 Pro is \$46,125.00. Funding for the purchase will be from the Elementary and High School Technology Funds. Dinny Bennett recommended that the Board of Trustees approve the purchase on the 50 Dell computers for the Elementary Building computer lab and the High School Library for the discussed amount. Various discussion followed

regarding cost and warranty. Gerald Killen moved, seconded by Amy Fulton, to approve the purchase of computers as discussed. All trustees present voted in favor of the motion. Motion carried.

### **Administrative Team Reports**

#### **K-6 Principal**

Dixie Seleg presented the K – 6 Principal’s report. Miss Montana visited on November 15th, her message was “How to work hard for your dreams.” The elementary held their annual Cat/Griz food drive, they collected 1,550 food items and the “Cats” won the competition. On November 21<sup>st</sup> the Huntley Lions Club came and provided vision screening for all elementary students. The MBI committee provided students with decorated cookies and hot chocolate. The January PIR day will be Google Classroom. Corey Taylor, a student teacher, will be in the 2<sup>nd</sup> grade with Mrs. Cole. The Christmas Program will be on December 14<sup>th</sup> in the High School Auditorium.

#### **7– 12 Principal**

Shelly Weight presented the 7 – 12 Principal’s report. Sarah Polich has completed her student teaching with Ms. Killebrew and she has accepted a position in Belgrade. The Veteran’s Day Celebration was on November 10<sup>th</sup> and went very well. Miss Montana visited the students in the high school on November 15th. The Accreditation Committee is preparing for the meeting coming up in April. On November 16th there was a community pep assembly to send off the High School Football to State Competition and on the morning of the 17<sup>th</sup> a fire drill was conducted at the time the football players left for a school wide send off. The AdvancEd surveys are complete and data is being compiled. The Student Council Belt Event was the Turkey Hunt. There is a new trophy case in the lobby displaying academic achievements. The testing data has been updated in the website.

#### **Activities Director**

Craig Knoche presented the Activity Director’s report. Winter sports have started. Forsyth High School hosted the 47<sup>th</sup> Annual Matador Tournament on December 8-9. Speech and Drama will be co-hosting a meet with Colstrip on December 16<sup>th</sup> in Colstrip. The Junior High/High School choir and Band concert will be on December 18<sup>th</sup> in the auditorium.

#### **District Clerk/Business Manager**

Stephanie Schnug presented the Business Manager’s report. The business office is finishing up all end of year payroll reports and getting ready to send out W-2’s and 1099’s. The County Transportation Department has approved the cancellation of the Route 1 and the two individual transportation contracts. The state has sent an approval for the 2016 audit response. We will be using the time that the students are on break to go through the administration office files and storage room for organization.

#### **Superintendent**

Dinny Bennett presented the Superintendent’s report. Forsyth Activities hosted three post season football games. The trip to Phillipsburg for the State Competition was completely compensated for mileage and per diem. Mr. Bennett attended the Technology and Law Symposium with Mr. Salsbery and Mrs. Grogan. Lots of information and updates were provided, especially on cyber-hacking.

**Next Meeting**

The next regular meeting will be held Tuesday, January 9, 2018. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

**Adjournment**

The Chairman declared the meeting adjourned at 7:38 p.m.

Respectfully submitted,

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Stephanie Schnug  
District Clerk/Business Manager

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Layton Salsbery  
Chairman of the Board