

**March 6, 2018
REGULAR MEETING**

The Board of Trustees of School District #4 and Forsyth High School District held a Regular Meeting on March 6, 2018, at 7:00 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman, School District #4 & Forsyth High School District
Gerald Killen, Vice Chairman, “ “
Amy Fulton, Trustee “ “
Clay Redding, Trustee “ “

Absent:

Donald John Cameron, Trustee “ “
Jeanette Krueger, Trustee “ “

Also Present:

Dinny Bennett, Superintendent
Stephanie Schnug, District Clerk/Business Manager
Shelly Weight, 7-12 Principal
Dixie Seleg, K-6 Principal
Craig Knoche, Activities Director

Guests: Bob Rusdahl, Erica Bidwell, Ryan Tooke, Steve Pulver

The Chairman called the meeting to order at 7:13 p.m.

The Chairman led the group in the Pledge of Allegiance.

Public Participation: Bob Rusdahl addressed the Board of Trustees to express his appreciation and compliments to the teachers and coaches of Forsyth School District. Mr. Rusdahl offered his fund raising services to the district.

Revise/Review Agenda: None

Consent Agenda

Clay Redding moved, seconded by Amy Fulton, to approve the consent agenda consisting of the following:

- February bills in the amount of \$302,496.56 including warrants #45646 through #45705.
- Minutes for the February 13, 2018 Regular Meeting.
- Warrant lists from 02/01/2018 through 02/28/2018 including the following:
 - Claims 45599-45660 \$ 312,010.41*
 - Payroll 311656-311722 \$ 47,046.10
 - [*Includes direct deposit check 45653 \$ 99,859.30]
- Activity Cash Report

-Correspondence

- a. Daryl Fulton Resignation-Academic Assistance Paraprofessional
- b. Mary Kay Bonomo Resignation – Title I Paraprofessional
- c. Thank You Card

Upon call for a vote, all trustees present voted in favor of the motion. Motion carried.

Personnel

New Business

Hire Administrators

It is the time of the year that the Board of Trustees re-hire Forsyth’s Elementary and High School Administrators for the 2018-2019 school year. Mr. Bennett recommends the Board of Trustees re-hire the following administrators for the 2018-2019 school year.

- K-6 Principal: Dixie Seleg
- 7-12 Principal: Shelly Weight
- K-12 Activities Director: Craig Knoche (.8)
- K-12 Activities Director: Dinny Bennett (.2)

Gerald Killen moved, seconded by Clay Redding, to re-hire the above administrators for the 2018-2019 school year. All trustees present voted in favor of the motion. Motion carried.

District

Old Business

Hire Architect – Middle School Roof

At the February regular board meeting, approval was given to search for an architect to oversee the restoration of the middle school building roof. Proposals were collected, and based on the information received, Mr. Bennett presented to the Board of Trustees information from Stevenson Design, Inc. Stevenson Design Inc. presented a proposal for \$13,720.00. This firm has working relationships with contractors in the area. Mr. Pulver expressed his confidence with Stevenson Design, Inc. Mr. Bennett recommended the Board of Trustees approve the hiring of Stevenson Design, Inc. as the architect to oversee the restoration of the middle school building roof. Discussion followed on the details of the proposal. Clay Redding moved, seconded by Amy Fulton, to approve the hiring of Stevenson Design, Inc. as the architect to oversee the restoration of the middle school building roof. All trustees present voted in favor of the motion. Motion carried.

Group Day Care Center - Update

Mr. Tooke provided an update to the Board of Trustees on the progress of the Lil’ Buds Day Care, Inc. There have been two applicants for the Director of the daycare center, interviews will be done this week. Darrell Grogan is working on the financials of the 501c3. Darrell Grogan has submitted a grant application to the Community Foundation of Northern Rosebud County. The bylaws and the Board of Directors has been completed. Mr. Bennett presented the Board of Trustees with the estimated rent charge for the use of the two classrooms, cost of the updates and repairs, and the start-up charges. Mr. Tooke explained Rosebud Health Care Center’s financial responsibilities. Discussion followed on the details of the costs for updates and repairs. Updates will be presented as they become available. Provided for information purposes only.

New Business

Renovation of Middle School Classrooms

As previously discussed the Lil' Buds Day Care, Inc. is interested in two classrooms with in the middle school building. There are improvements that are needing to be done prior to the use of the classrooms, specifically the heating and ventilation system. It is estimated the district's cost of the update to be \$10,000.00. Discussion followed on the details of the renovations and the timeline for such. Mr. Bennett recommends the Board of Trustees approve the renovations as discussed. Clay Redding moved, seconded by Amy Fulton, to approve the renovations as discussed in the amount of \$10,000.00. All trustees present voted in favor of the motion. Motion carried.

School Security Update

With the tragic events recently unfolding in the Florida High School and similar threats in the neighboring schools, school security is a big concern. Mr. Bennett addressed the Board of Trustees regarding the adjustments that have been done to ensure student safety in our schools. The Elementary and High School front doors are locked at all times and a buzz in system has been installed. The building secretaries have the ability to view who is at the door. The Administration /Vo-Ag/Music building is in the process of installing the similar system. Mr. Bennett and Mr. Salsbery have had discussions in regards to the idea of arming teachers in our schools. There is no plan for this at current time. On Wednesday, March 14, high schools across America are planning a National School Walkout to raise awareness about issues of school safety and the impact of gun violence. If the students at Forsyth High School wish to participate, there will be no objection from the administrators and staff. Discussion followed regarding the arming of teachers. Provided for informational purposes only.

Multidistrict Agreement Review

Mrs. Schnug reported that the multi-district agreement needs to be reviewed. Current statute requires that the agreement be renewed at least every three years and be reviewed annually. The Business Manager reviewed the purpose and procedures of the Multidistrict Agreement use. For informational purposes only.

Senate Bill 307 Resolution

SB 307 Resolution

It is necessary to disclose the District's estimated intent for Permissive Levy taxes for the next fiscal year. The Board of Trustees must approve and pass a resolution for SB 307 which allows the district to increase or decrease permissive levies. Mrs. Schnug presented to the Board of Trustees estimated figures based on the preliminary budget numbers that were provided by Montana Office of Public Instruction. These figures are just estimates; final figures will be determined when the final budget is completed in August 2018. Discussion followed that the Building Reserve permissive levy is included this year to assist with costs of updating the buildings for school safety. It is recommended that the Board of Trustees approve SB 307 permissive levies as presented including the Building Reserve permissive levy.

Forsyth School District #4
NOTICE OF INTENT TO INCREASE NONVOTED LEVIES
March 15, 2018

The Forsyth School District is committed to financial transparency. Senate Bill 307 (SB307), requires the District to provide notice of its intent to increase non-voted levies in the ensuing fiscal year. However, understanding the District's budgets requires considering all levy-supported funds. As a result, the proposed notice contains projections for all of the District's levy-supported funds:

TOTAL - ALL FUNDS USING PRIOR YEAR TAXABLE VALUE:									
ELEMENTARY									
Fund	2017-18 Actual Levies		2018-19 Projections		Change \$	Change Mills	Est. Annual Tax Impact \$100K home	Est. Annual Tax Impact \$200K home	
	\$	Mills	\$	Mills					
General - BASE	\$ 271,199	43.18	\$ 247,570	39.42	\$ (23,629)	-3.76	\$ (5.08)	\$ (10.16)	
General - OverBASE	\$ 377,656	60.13	\$ 411,719	65.55	\$ 34,062	5.42	\$ 7.32	\$ 14.64	
Transportation	\$ 91,298	14.54	\$ 85,024	13.54	\$ (6,274)	-1	\$ (1.35)	\$ (2.70)	
Bus Depreciation	\$ 27,651	4.4	\$ 27,651	4.4	\$ -	0	\$ -	\$ -	
Tuition	\$ 15,000	2.39	\$ 15,000	2.39	\$ -	0	\$ -	\$ -	
Adult Ed	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ -	
Technology	\$ 45,000	7.17	\$ 45,000	7.17	\$ -	0	\$ -	\$ -	
Flexibility	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ -	
Debt Service	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ -	
Building Reserve Permissive	\$ -	0	\$ 10,000	1.59	\$ 10,000	1.59	\$ 2.15	\$ 4.30	
Building Reserve Voted	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ -	
Grand Total	\$ 827,804	131.81	\$ 841,964	134.06	\$ 14,160	2.25	\$ 3.04	\$ 6.08	
TOTAL - ALL FUNDS USING PRIOR YEAR TAXABLE VALUE:									
HIGH SCHOOL									
Fund	2017-18 Actual Levies		2018-19 Projections		Change \$	Change Mills	Est. Annual Tax Impact \$100K home	Est. Annual Tax Impact \$200K home	
	\$	Mills	\$	Mills					
General - BASE	\$ 155,768	23.03	\$ 140,706	20.8	\$ (15,062)	-2.23	\$ (3.01)	\$ (6.02)	
General - OverBASE	\$ 345,681	51.11	\$ 350,154	51.77	\$ 4,473	0.66	\$ 0.89	\$ 1.78	
Transportation	\$ 48,973	7.24	\$ 46,243	6.84	\$ (2,729)	-0.4	\$ (0.54)	\$ (1.08)	
Bus Depreciation	\$ 27,651	4.09	\$ 27,651	4.09	\$ -	0	\$ -	\$ -	
Tuition	\$ 11,500	1.7	\$ 11,500	1.7	\$ -	0	\$ -	\$ -	
Adult Ed	\$ 29,594	4.38	\$ 23,648	3.5	\$ (5,946)	-0.88	\$ (1.19)	\$ (2.38)	
Technology	\$ 45,000	6.65	\$ 45,000	6.65	\$ -	0	\$ -	\$ -	
Flexibility	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ -	
Debt Service	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ -	
Building Reserve Permissive	\$ -	0	\$ 10,000	1.48	\$ 10,000	1.48	\$ 2.00	\$ 4.00	
Building Reserve Voted	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ -	
Grand Total	\$ 664,167	98.2	\$ 654,903	96.83	\$ (9,264)	-1.37	\$ (1.85)	\$ (3.70)	

The District intends to use the permissive Building Reserve levies listed above for building enhancements and maintenance repairs to ensure school safety. The Tuition Levy is intended to subsidize the Special Education Funding. Due to the continued reduction of state funds, it is necessary to levy for Tuition and Adult Education.

These estimates are the District's best estimates at the current time. They are based on the current year's taxable value, as required by the proposed law in SB307. **If the District's taxable value increases as expected, the mill and taxpayer cost increases will be less than presented here.** These estimates are preliminary and changes are expected before the final budgets are set in August. Please contact the District Business Office at (406) 346-2796 or sschnug@forsyth.k12.mt.us if you have questions or need additional information.

Layton Salsbery, Board of Trustees Chairman

Stephanie Schnug, Business Manager

Gerald Killen moved, seconded by Clay Redding, to approve the SB 307 Resolution including the Building Reserve permissive levy. All trustees present voted in favor of the motion. Motion carried.

Administrative Team Reports

K-6 Principal

Dixie Seleg presented the K – 6 Principal’s report. The third grade class has now been split into two classrooms. Mr. Wanner put on a great Winter Olympic Themed Dogie Ticket Reward Party. Great job, the kids really enjoyed it. Mrs. Seleg has been very busy with IEP meetings and staff evaluations. There are 11 preschoolers in the speech program. The Parent Voice Survey results are in, there were 40 surveys completed and returned. Mrs. Seleg shared some survey results with the Board of Trustees. Parents were invited to visit their child’s classroom and join in various activities with the students. During “I Love to Read Month,” Mr. Bennett and high school students came to read with the students. March 22nd is Kindergarten Screening day, 26 new students are signed up. Four applications have been received for the open PE position and three have been received for the open Teacher positions. Interviews will be conducted in the coming weeks.

7– 12 Principal

Shelly Weight presented the 7 – 12 Principal’s report. Mrs. Weight has been working on updating the job descriptions as Mr. Bennett requested. The parent Survey was put out and there were increases in almost every section. Mrs. Weight shared some survey results with the Board of Trustees. Mrs. Weight has been working on the AdvancEd evaluation. Staff evaluations will be done by the end of the quarter. The mission statement was reviewed by students and staff. The standardized testing schedule has been set. Lanell Kaup will be filling in as the substitute in the Academic Assistance Program. Mrs. Weight assisted as a judge in the FFA Sales and Service, Forsyth placed 1st and Congratulations Brandon Schnug for placing 1st in Individual Sales.

Activities Director

Craig Knoche presented the Activity Director’s report. Boys and Girls District Basketball Tournament was in Colstrip on February 14th-17th. The Girls’ Basketball team participated in the Divisional Tournament in Billings on March 1st-3rd. Winter sports are complete. Spring sports are set to begin March 12. The Spring Sports Schedules are unclear at meeting time.

District Clerk/Business Manager

Stephanie Schnug presented the Business Manager’s report. Matt Hardy with PayneWest Insurance came and met in regards to next years’ insurance renewals. Mrs. Schnug attended the MASBO Regional Meeting and Budget Symposium in Miles City on March 28th and April 1st. The SB 307 Resolution was completed. Election preparation is in full swing, there is 1- 3year Trustee position available for the Outlying High School District (Ingomar) and 1-3year Trustee position for School District #4. There will be no General Levy Election as we are already operating at maximum budget.

Superintendent

Dinny Bennett presented the Superintendent’s report. Mr. Bennett participated in “I Love to Read Month” and spent 4 days reading at the Elementary School. Mr. Bennett will be attending the Sprint Superintendent Meeting in Helena in March. Mr. Bennett requested the Regular April Board Meeting be changed from April 10, as he will be out of town for a MHSA Meeting. Discussion followed regarding available dates.

Next Meeting

The next regular meeting will be Thursday, April 12, 2018. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

Adjournment

The Chairman declared the meeting adjourned at 8:57 p.m.

Respectfully submitted,

Stephanie Schnug
District Clerk/Business Manager

Layton Salsbery
Chairman of the Board