

**April 12, 2018
REGULAR MEETING**

The Board of Trustees of School District #4 and Forsyth High School District held a Regular Meeting on April 12, 2018, at 7:00 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman, School District #4 & Forsyth High School District		
Gerald Killen, Vice Chairman,	“	“
Amy Fulton, Trustee	“	“
Clay Redding, Trustee	“	“
Donald John Cameron, Trustee	“	“
Jeanette Krueger, Trustee	“	“

Absent:

Also Present:

Dinny Bennett, Superintendent
Stephanie Schnug, District Clerk/Business Manager
Shelly Weight, 7-12 Principal
Dixie Seleg, K-6 Principal
Craig Knoche, Activities Director

Guests: Shane Cole, Susan Quinlan, Ryan Tooke

The Chairman called the meeting to order at 7:00 p.m.

The Chairman led the group in the Pledge of Allegiance.

Public Participation: None

Revise/Review Agenda: None

Consent Agenda

Donald John Cameron moved, seconded by Gerald Killen, to approve the consent agenda consisting of the following:

- March bills in the amount of \$299,912.12 including warrants #45706 through #45770.
- Minutes for the March 6, 2018 Regular Meeting.
- Warrant lists from 03/01/2018 through 03/31/2018 including the following:
 - Claims 45661-45714 \$ 299,153.35*
 - Payroll 311723-311753 \$ 33,373.31
 - [*Includes direct deposit check 45708 \$ 101,080.99]
- Activity Cash Report

-Correspondence

- a. Charly Bernes Resignation – Payroll Clerk
- b. Amy Quinlan Resignation – Maintenance Assistant
- c. Tammy Raymond Resignation – Special Education Teacher
- d. Kelsey Oblender Resignation – HS Head Volleyball Coach
- e. Shawn Hollowell Resignation – HS Head Football Coach and
HS Head Boys Basketball Coach
- f. Heaven Beals Resignation – JH Head Volleyball Coach
- g. Shane Cole Resignation – JH Head Football Coach
- h. Thank You Card

Upon call for a vote, all trustees present voted in favor of the motion. Motion carried.

Personnel

New Business

Hire Certified Staff

After reviewing applications and conducting interviews, the interview committee is recommending the following teachers to be hired for the 2018-2019 school year:

Elementary Teacher (2 nd grade)	Kaylee Knoche
Elementary Teacher (3 rd grade)	Jude Cauble
Elementary Teacher (6 th grade)	Alzada Drane
Band/Choir Teacher (Grades 5-12)	Matthew Radue

Mrs. Seleg and Mrs. Weight recommend the Board of Trustees hire the teachers as presented for the 2018-2019 school year. Discussion followed in regards to the interviews and recommendations. After discussion it was decided to split the recommendations for motion. Amy Fulton moved, seconded by Jeanette Krueger, to hire Kaylee Knoche, Jude Cauble, and Alzada Drane as teachers for the Elementary School for the 2018-2019 school year pending acceptable background checks. All trustees present voted in favor of the motion. Motion carried.

Amy Fulton moved, seconded by Jeanette Krueger, to hire Matthew Radue as Grades 5-12 Band/Choir Teacher for the 2018-2019 school year pending acceptable background checks. Five trustees present voted in favor of the motion, one trustee voted not in favor. With a five to one vote the motion carried

Hire Track Coach

To finish filling the High School Track coaching staff, Mr. Knoche recommended the Board of Trustees hire Rob Johnstone as High School Track Assistant Coach. Clay Redding moved, seconded by Amy Fulton, to approve the hiring of Rob Johnstone as High School Track Assistant Coach. All trustees present voted in favor of the motion. Motion carried.

**District
Old Business**

Group Day Care Center - Update

Mr. Tooke provided an update to the Board of Trustees on the progress of the Lil' Buds Day Care, Inc. The Lil' Buds Day Care has hired a Director, Patricia Schwartz. A grant of \$3,500.00 was applied for and received from The Community Foundation of Northern Rosebud County. The startup costs for the day care is approximately \$38,000.00. All initial costs and payroll are covered by Rosebud Healthcare Center. Updates will be presented as they become available. Provided for information purposes only.

Elections Update

As of April 6, the number of candidates filing a "Declaration of Intent and Oath of Candidacy" is equal to the number of open trustee positions to be elected. It is expected at the regular May Board Meeting the Trustee Election will be declared Election by Acclamation. There will be no need to hold a Trustee Election. According to the Preliminary Budget Data for 2018-2019 school year that was received from OPI, our Elementary Proposed Adopted Budget and the Highest Budget with a Vote are the same amount, we will not be running an Elementary Mill Levy Election. The High School Proposed Adopted Budget and the Highest Budget with a Vote are a difference of \$6,935.59. After discussion it was determined to not run a High School Mill Levy Election either. For informational purposes only.

Calendar Committee

The calendar committee was activated in February and later met to develop three different calendar options. Mrs. Weight explained the "A, B, & C" options to the Board of Trustees. She explained the majority of the staff voted for Option A. Discussion followed on the layout of the calendar. It was recommended the Board of Trustees approve the Option A Calendar for the 2018-2019 school year. Clay Redding moved, seconded by Amy Fulton, to approve Option A Calendar for the 2018-2019 school year. All trustees present voted in favor of the motion. Motion carried.

Middle School Roof – Call For Bids

Stevenson Design, Inc. was hired at the regular March meeting as the architect to oversee the restoration of the middle school building roof. Mr. Bennett presented the information and estimate from Stevenson Design, Inc. to the Board of Trustees. Mr. Bennett recommended the Board of Trustees approve to call for bids for the middle school roof restoration. Discussion followed regarding the bidding process and timeline. Clay Redding moved, seconded by Gerald Killen, to approve to call for bids for the middle school roof restoration. All trustees present voted in favor of the motion. Motion carried.

Business Manager/Clerk Evaluation

The Board of Trustees were given 2 copies of the Evaluation for the Business Manager. The Trustees need to complete the evaluation and return it to Layton Salsbery in the SASE no later May 2nd. The evaluation will be reviewed and discussed at the Regular May Board Meeting.

Accreditation Report

Mr. Bennett reviewed the 2017-2018 School Accreditation Status report that was received from The Office of Public Instruction with the Board of Trustees. For informational purposes only.

Extended 2017-2018 Calendar

There were two days where schools were closed due to severe weather that will need to be made up in the current school calendar. Mr. Bennett presented to the Board of Trustees the days to be added as April 27th, a scheduled vacation day, and May 25th, 2018. It was recommended the Board of Trustees approve adding the listed days to the schedule to meet the required aggregate hours. Clay Redding moved, seconded by Amy Fulton, to approve April 27th and May 25th as added days to the schedule. All trustees present voted in favor of the motion. Motion carried.

Transportation Agreement – Colstrip

Mrs. Schnug presented a request from the Colstrip Schools to allow that district to enter the Forsyth District to pick up students to attend school in Colstrip. She recommended that the request be denied. Donald John Cameron moved, seconded by Clay Redding, to deny the request presented by the Colstrip Schools. All trustees present voted in favor of the motion. Motion carried.

Big Country Educational Cooperative renewal of Inter-Local Agreement

Every three years the cooperative agreement between the Big Country Educational Cooperative and its member districts must be renewed. The Big Country Educational Cooperative provides speech, school psychologist, occupational therapy, and physical therapy services to its member districts. Mr. Bennett recommended the Board of Trustees review and renew the inter-local agreement of the Big Country Educational Cooperative. Gerald Killen moved, seconded by Jeanette Krueger to renew the inter-local agreement with Big Country Educational Cooperative.

Administrative Team Reports

K-6 Principal

Dixie Seleg presented the K – 6 Principal's report. The March 12th district PIR day was spent learning about PLC's (Professional Learning Communities), the staff will utilize PLC time next school year. Mrs. Seleg with the help of Mrs. Weight was very busy with interviews for the open positions in the Elementary school. There are several staff movements within the building. March 22nd was Kindergarten Screening and 35 kids are currently registered for next year. Those new kindergarteners were invited to spend a half-day at school on March 29th. Mrs. Seleg attended the Title I conference on March 27-28th and learned a great deal to pass along to the new Title I teacher. On March 28th the Elementary School held their Dogie Achievement Assembly, 60% of the students have all A's and B's and 42% of the students' grades increased or stayed the same as the previous quarter. Mrs. Seleg attended the School Administrators of Montana Principals Conference at Fairmont Hot Springs. The 4th and 6th Grade Science Fair was held on April 6th in the Middle School Gym. The 3rd grade classes will have a Wax Museum on April 19th, all are invited to attend.

7– 12 Principal

Shelly Weight presented the 7 – 12 Principal’s report. On March 7th, Forsyth High School was the scene of a Mock Accident. This was a FCCLA project and included training for various Emergency Services Departments as well. Mrs. Weight with the help of Mrs. Seleg conducted many interviews for various teaching positions. Mrs. Weight has completed another 8 teacher evaluations. On March 20th Bill Briggs and Anthony White Dirt of Chief Dull Knife College, came and gave a presentation for Indian Education. The AdvancED Accreditation review will be on April 15-17, 2018. Mrs. Weight, Faculty, Staff and Parents will meet with the team. Mrs. Weight is completing the presentation for the evaluators describing Forsyth High School and the School Improvement Journey. The District Technology meeting was held on March 22nd. The Junior High Dance was on March 23rd. Prom was held on April 7th in the High School gym. The drug dog visited on April 3rd, there were no infractions or alerts. The High School Pre-Festival Concert was on April 9th. Smarter Balanced testing is almost finished for 7th and 8th graders, Thank You to Deani Goyette, Steffani Grogan, and Susan Treible. ACT Test for Juniors was held on March 20th, the make-up day will be April 24th. ACT Aspire testing will start April 19th for 7-10 grades. Spring orders have been forwarded to Mr. Bennett for approval. The FFA Chapter received a very nice compliment from a Billings Community Member. The individual expressed how impressed she was with the respect and exemplary behavior while dining at a local Taco Johns Restaurant in Billings. Way to represent your Forsyth FFA Chapter and Forsyth Schools.

Activities Director

Craig Knoche presented the Activity Director’s report. Spring sports have begun “exercising”, with the weather restrictions not much practicing is able to be done outdoors. The Forsyth BPA members achieved Gold Status at their State event. All members of the Forsyth FCCLA have qualified for the Nationals Competition. Mr. Knoche attended the Eastern B Wrestling meeting in Miles City.

District Clerk/Business Manager

Stephanie Schnug presented the Business Manager’s report. Mrs. Schnug has been working through the Elections Calendar this month. There will be no Trustee Election or General Levy Election this year as previously reported. Mrs. Schnug attended the MTSBA Budget Symposium on March 27th in Miles City. The Nutrition Services audit was on March 29th. Mrs. Schnug and Charly Bermes participated in the Criminal Background Services audit on April 10th. REAP Grant applications have been completed and submitted. Mrs. Schnug updated the Board of Trustees on the plans for filling the vacancy for the payroll clerk.

Superintendent

Dinny Bennett presented the Superintendent’s report. Mr. Bennett was honored to be asked to be a judge for the 4th and 6th grades Science Fair, Great Job to all. Mr. Bennett has begun his board position with MHSA and has resigned from the MQEC board. Mr. Bennett mentioned the employment opportunities available with the district. The Spring Superintendents Conference included a workshop on PLC’s, very good information came

with that. At the Regional MASS Meeting, the Chief of Police did a presentation on Technology and Teenagers and what they are facing.

Next Meeting

The next regular meeting will be Tuesday, May 8, 2018. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

Adjournment

The Chairman declared the meeting adjourned at 8:38 p.m.

Respectfully submitted,

Stephanie Schnug
District Clerk/Business Manager

Layton Salsbery
Chairman of the Board