

June 12, 2018
REGULAR MEETING

The Board of Trustees of School District #4 and Forsyth High School District held a Regular Meeting on June 12, 2018, at 7:00 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman, School District #4 & Forsyth High School District
Gerald Killen, Vice Chairman, “ “
Amy Fulton, Trustee “ “
Clay Redding, Trustee “ “
Donald John Cameron, Trustee “ “
Jeanette Krueger, Trustee “ “

Absent:

Also Present:

Dinny Bennett, Superintendent
Stephanie Schnug, District Clerk/Business Manager
Shelly Weight, 7-12 Principal
Dixie Seleg, K-6 Principal
Craig Knoche, Activities Director

Guests: Chris Purkett, Jennifer Anderson, Shane Cole, Kaybree Cole, Erica Bidwell, Kelsey Bird, KariLea Hutchins, Trisha Payer, Susan Quinlan, Rian Pinkerton, Tanner Gambill, Stephanie Gambill, Steffani Grogan, Jan Banks, Wendy Killebrew, Ryan Tooke, Allie Drane, Danae Pinkerton

The Chairman called the meeting to order at 7:03 p.m.

The Chairman led the group in the Pledge of Allegiance.

Public Participation:

Chris Purkett addressed the Board of Trustees with his concerns on the schedule change for the early dismissal on Tuesdays to accommodate the PLC training.

Revise/Review Agenda: None

Consent Agenda

Gerald Killen moved, seconded by Jeanette Krueger, to approve the consent agenda consisting of the following:

- June bills in the amount of \$448,409.99 including warrants #45845 through #45917.
- Minutes for the May 8, 2018 Regular Meeting.
- Warrant lists from 05/01/2018 through 05/31/2018 including the following:
 - Claims 45780-45855 \$ 460,952.23*
 - Payroll 311795-311851 \$ 264,953.47
 - [*Includes direct deposit check 45846 \$ 106,721.05]

- Activity Cash Report

-Correspondence

- a. Melanie Martens Resignation – Elementary Paraprofessional
- b. Joan Engle Resignation – Elementary Teacher
(Effective May 23, 2019)
- c. Susan Quinlan Resignation – Elementary Teacher
(Effective May 23, 2019)
- d. Tonya Wetherelt Resignation – English/Spanish Teacher
- e. Tanner Gambill Resignation – Summer Weight Room Coach
- f. Lynda Montgomery Resignations – JH Assistant Girls Basketball
Coach and JH Assistant Track Coach

Upon call for a vote, all trustees present voted in favor of the motion. Motion carried.

Personnel

Old Business

New Business

Hire Spring Coaches

Mr. Knoche presented the Board of Trustees the following individuals for recommended hiring for the Spring 2018-2019 sports season.

High School Golf: Gina Sorenson, Head Coach
Rob Sorenson, Assistant Coach

High School Tennis: Melanie Martens, Head Coach

High School Track: Heather Johnstone, Head Coach
Rob Johnstone, Assistant Coach
Ty Baumeister, Assistant Coach

Discussion followed regarding the intent of return of an individual on the list.

Gerald Killen moved, seconded by Donald John Cameron to accept Mr. Knoche's recommendation to hire the individuals as listed for the Spring 2018-2019 sports season. All trustees present voted in favor of the motion. Motion carried.

Hire Coaches

Mr. Knoche presented the following individuals as coaches for hire for the 2018-2019 sports seasons.

Junior High Track Head Coach – Lynda Montgomery

Junior High Girls Basketball Head Coach – Lynda Montgomery

Summer Weight Room Coach - David Bierlein

Clay Redding moved, seconded by Amy Fulton to accept Mr. Knoche's recommendation and hire the individuals as listed for the 2018-2019 sports season. All trustees present voted in favor of the motion. Motion carried.

Maintenance Supervisor Position

At one point, the Maintenance Supervisor and Transportation Director positions were held by one person. The Maintenance Supervisor position left vacant from Steve Pulver's resignation has been difficult to fill due to the shortage of applicants.

Mr. Bennett recommended that these positions again be combined and that Marty Cox, Transportation Director, assume the Maintenance Supervisor position and duties. Clay Redding moved, seconded by Donald John Cameron to accept Mr. Bennett's recommendation to combine the Maintenance Supervisor and Transportation Director's positions and have Marty Cox assume the Maintenance Supervisor position and duties. All trustees present voted in favor of the motion. Motion carried.

District

Old Business

Group Day Care Center - Update

Mr. Tooke provided an update to the Board of Trustees on the progress of the Lil' Buds Day Care, Inc. The Board of Directors have decided to move forward with a center versus a group. The difference is in the maximum amount of children allowed, and with a center that depends on the number of providers employed, as where with a group the limit is 12 children period. The anticipated start date is August 1, 2018. There have been 17 spots reserved so far. It is the centers intention to incorporate a pre-school curriculum at a later time. Updates will be presented as they become available. Provided for information purposes only.

Middle School Roof – Contract

Mr. Bennett reviewed the contract that was received from Empire Roofing with the Board of Trustees. The contract lays out the responsibility between the owner, the contractor and the architect. Discussion followed regarding the asbestos removal. A request was made to hold a teleconference at a later date to discuss the questions and approval of the contract. Mr. Bennett will contact Mr. Pulver, Mike Stevenson, and Jeff Weldon regarding the questions. A teleconference will be held 1 week from the current meeting date, June 19, 2018 at 7:00p.m. Administrative recommendation will be addressed at that time.

7-12 Student/Parent Handbook – Final Reading

Shelly Weight reviewed the changes that were recommended at the regular May Board Meeting. Mrs. Weight asked if there were any questions on the changes. Discussion followed on the "Field Trip" language. Discussion followed on behavioral issues and the student's eligibility to attend field trips. Discussion followed on the need of the Field Trip section as the content is also covered on the Curricular and School Activities section. Mr. Cameron asked for clarification on the Tuesday early out schedule for PLC training. After discussion, Mr. Salsbery asked to table the approval of the handbook until after the PLC group gives their presentation from the conference they attended. All trustees present agreed.

Professional Learning Community Update

Mrs. Weight and Mrs. Seleg took their respective building’s teams to a Professional Learning Community (PLC) conference in Las Vegas, NV June 6-8, 2018. Ms. Wendy Killebrew, Mrs. Jan Banks, Mrs. Steffani Grogan, and Miss Alzada Drane gave a detailed report of their experiences. Discussion followed regarding the process of how the day and time for the PLC training was determined. Provided for Informational purposes only.

Return to 7-12 Student/Parent Handbook – Final Reading

Discussion followed on the Board of Trustees goals. Gerald Killen moved, seconded by Clay Redding, to approve the 7-12 Student/Parent Handbook on second and final reading. All trustees present voted in favor of the motion. Motion carried.

Activities Handbook – Final Reading

Craig Knoche presented the Activities handbook with the requested changes from the first reading at the regular May board meeting. Clay Redding moved, seconded by Gerald Killen, to approve the Activities Handbook on the second and final reading. All trustees present voted in favor of the motion. Motion carried

Coaches/Sponsors Handbook – Final Reading

Craig Knoche presented the Coaches/Sponsors Handbook with the requested changes from the first reading at the Regular May board meeting. Clay Redding moved, seconded by Amy Fulton, to approve the Coaches/Sponsors Handbook on the second and final reading. All trustees present voted in favor of the motion. Motion carried.

Board Committees- Continued

At the regular May Board Meeting, the Board Committees list was presented. It was discussed that the Board Members should review the list and if any changes needed to be done, those would be addressed at the June Board Meeting. Discussion followed on the changes. Attached is a list of the board committee assignments.

**FORSYTH PUBLIC SCHOOLS
BOARD OF TRUSTEES
COMMITTEES
2018– 2019**

**BUDGET
COMMITTEE**
Gerald Killen
Clay Redding
Amy Fulton

**NEGOTIATIONS
COMMITTEE**
Layton Salsbery
Gerald Killen
Clay Redding

**CALENDAR
COMMITTEE**
Jeanette Krueger

**INTERVIEW
COMMITTEE**
Layton Salsbery
Amy Fulton

**INSURANCE
COMMITTEE**
Amy Fulton
Donald John Cameron

**COUNTY
TRANSPORTATION
COMMITTEE**
Gerald Killen
Marty Cox

MIDDLE SCHOOL USE COMMITTEE	NON-TEACHING SL BANK COMMITTEE	CERTIFIED SL BANK COMMITTEE
Amy Fulton Clay Redding	Jeanette Krueger Rachel Heberle Marty Cox	Amy Fulton

**PROFESSIONAL
DEVELOPMENT**

Donald John Cameron

New Business

Faculty and Staff Handbook – First Reading

Mrs. Weight and Mrs. Seleg presented the Faculty and Staff Handbook changes to the Board of Trustees for first reading. It was determined to change the wording under Field Trips to match the 7-12 Student/Parent Handbook. Clay Redding moved, seconded by Gerald Killen, to approve the Faculty and Staff Handbook on first reading. All trustees present voted in favor of the motion. Motion carried. Second and final reading of the handbook will be at the regular July meeting .

Transportation Agreement – Melstone

Mrs. Schnug presented a transportation agreement with the Melstone Schools for 2018 – 2019 and recommended that it be approved. Donald John Cameron moved, seconded by Clay Redding, to approve the transportation agreement as presented. All trustees present voted in favor of the motion. Motion carried.

MTSBA Policy Manual Contract

In reviewing various policies of the policy manual, it is clear many of the policies are very outdated. The MTSBA has a service program in which they do the work bringing the policy manual to current. The program includes a maintenance program to monthly update the district with any new policies. Mr. Bennett explained an agreement stating the process, responsibilities and total cost of this program. Discussion followed regarding question as to what our current MTSBA dues cover. Chairman, Layton Salsbery requested to table the item until further investigation can be made. This item will be revisited at the regular July board meeting.

Summer Building Use- Middle School

Chairman, Layton Salsbery opened the floor for discussion with the trustees on the availability of the building to groups during the summer. Discussion followed regarding requests that had been made in the past. Members from the audience discussed reasons and support for having programs able to use the facility in the summer. Mr. Bennett provided explanation on the process and policies for use of the Middle School Gym. Donald John Cameron moved, seconded by Amy Fulton, to activate the Middle School Use

Committee to find a solution on how to utilize the Middle School Gym efficiently. All trustees present voted in favor. Motion carried.

School Discipline – Bullying

Donald John Cameron requested to table this item until the Regular July Board Meeting in the interest of time. All trustees present agreed.

Administrative Team Reports

K-6 Principal

Dixie Seleg presented the K – 6 Principal’s report. The Spring band and choir concerts were very well attended, Thank you Mrs. Hall for all your hard work and dedication. Bikes and Kindles were sponsored and by the Hirem Lodge #52 for comprehension awards. The 2018 Senior Class made their annual walk through the elementary school. Mrs. Bird previously wrote a Community Foundation of Northern Rosebud County grant for two new water fountains for the elementary school. A penny war fund raiser was held to help raise money to assist the grant. A total of \$1,500.00 was raised by the students, Well Done! The sixth grade class visited the high school and toured with the upper classmen on May 18th. The Olympic Play Day was held on May 23rd. The PTSA paid for all the swim days. Public Health conducted a Safety Carnival on May 25th. The Academic Assembly was held on May 25th. 43% of the students received Honors, 17% received High Honors, and 37% of the students maintained or improved their grades from the previous quarter. Smarter Balance test scores are in and they are above the state standards.

7– 12 Principal

Shelly Weight presented the 7 – 12 Principal’s report. The ACT Aspire test results are in, the class with the highest scores was the 2018 Freshman class. The college ACT scores measure college readiness, Marcus Rothwell and Brandon Schnug were the two Juniors that are ready in all 5 areas, and Brandon Schnug had the highest composite score of the scores that have been received, Congratulations to all. There has been a limited amount of quality applications received for the available Certified and Classified positions. The 6th grade class toured the building to prepare for next year. Graduation went very well on May 20th. Thank you to Steve Pulver for building the ramp, Layton Salsbery for handing out diplomas, and Craig Knoche for all the help with set up. Semester testing went well, the junior high had their final dance of the year. The Junior High and High School Award Ceremony was on May 25th. The teachers had a Teacher Appreciation social.

10:00 Rule

Mr. Salsbery interrupted the meeting to mention that the meeting had moved past the 10:00 completion rule and asked if anyone wanted to motion to move on and complete the meeting or should the meeting be in recess and reconvene the next evening. Clay Redding moved, seconded by Amy Fulton, to continue past the 10:00 timeframe and complete the meeting. All trustees present voted in favor. Motion carried.

Activities Director

Craig Knoche presented the Activity Director’s report. Divisional Tennis encountered some weather issues and had to move their tournament from Baker to Glendive. Forsyth Tennis finished 1st in the Division, first time since 1995, Congratulations! District Track

was in Baker on May 12th, Congratulations to the Boys team for taking 1st. State Golf was at Eagle Rock on May 14-16th. Congratulations to Katie Friez. State Tennis was in Great Falls May 16-19th. State Track was in Laurel on May 25-26, the Boys team places 1st. Seven of our HS Football players played in the All-Star game in Butte, Caleb Knoche and Lex Heberle were captains. Mr. Knoche attended the Class B meetings in Choteau. FCCLA will be traveling to Atlanta, GA for Nationals.

District Clerk/Business Manager

Stephanie Schnug presented the Business Manager’s report. The administration office has been short staffed for a few weeks. Rachel Heberle started in the office on June 4th. Training is going well. The Eastern Montana Honor Band played a concert in the auditorium prior to their departure to Orlando. Mrs. Hall and the other band directors did an amazing job with the band. Thank you to Mrs. Banks for cooking dinner prior to the concert.

Superintendent

Dinny Bennett presented the Superintendent’s report. Mr. Bennett has been working with Marty Cox and Lonni Pulver in preparation for Steve Pulver’s retirement from the district. Mr. Pulver and his crew refinished the middle school floor before he retires, and Brucco will refinish the HS gym floor this week. Mr. Bennett attended the Class B State meeting in Choteau with Mr. Knoche. Mr. Bennett updated the Board of Trustees that during his superintendent meetings, other schools are mentioning their teacher shortages as well, it is a state wide issue.

Next Meeting

The next regular meeting will be Tuesday, July 10, 2018. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

Adjournment

The Chairman declared the meeting adjourned at 10:32 p.m.

Respectfully submitted,

Stephanie Schnug
District Clerk/Business Manager

Layton Salsbery
Chairman of the Board