

**July 10, 2018  
REGULAR MEETING**

The Board of Trustees of School District #4 and Forsyth High School District held a Regular Meeting on July 10, 2018, at 7:00 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman, School District #4 & Forsyth High School District		
Gerald Killen, Vice Chairman,	“	“
Amy Fulton, Trustee	“	“
Clay Redding, Trustee	“	“
Donald John Cameron, Trustee	“	“
Jeanette Krueger, Trustee	“	“

Absent:

Also Present:

Dinny Bennett, Superintendent  
Stephanie Schnug, District Clerk/Business Manager  
Dixie Seleg, K-6 Principal

Guests: Kaybree Cole, Shane Cole, Amy Jones, Ryan Tooke, Jayme Nelson, Joan Engle, Kelsey Bird, Terri Hein, Trisha Payer, Danae Pinkerton, Susan Quinlan

The Chairman called the meeting to order at 7:04 p.m.

The Chairman led the group in the Pledge of Allegiance.

**Public Participation: None**

**Revise/Review Agenda: None**

**Consent Agenda**

Gerald Killen moved, seconded by Clay Redding, to approve the consent agenda consisting of the following:

- July bills in the amount of \$259,019.38 including warrants #45918 through #46009.
- Minutes for the June 12, 2018 Regular Meeting and June 19, 2018 Special Meeting.
- Warrant lists from 06/01/2018 through 06/30/2018 including the following:
 

-Claims	45856-45957	\$ 262,494.39*
-Payroll	311852-311896	\$ 51,102.52
	[*Includes direct deposit check 45919	\$ 25,488.81]
- Activity Cash Report

**-Correspondence**

- a. Dana Icopini Sievers Resignation – 8<sup>th</sup> Grade Sponsor
- b. Lynda Montgomery Resignation – Special Education Aide
- c. Thank You Card

Upon call for a vote, all trustees present voted in favor of the motion. Motion carried.

**Personnel**

**Old Business**

**New Business**

**Hire Classified Staff**

Mr. Bennett reviewed with the Board of Trustees applications that were received for the part-time Kitchen Assistant position and the full time Maintenance Assistant position. Mrs. Seleg and Wendy Shreeve interviewed Amy Quinlan for the kitchen assistant position. Mrs. Seleg explained the position is a part time position for five hours per day. Amy would be working in the kitchen while keeping her position as a route bus driver for the district. Mr. Bennett and Marty Cox interviewed Ronald Mans II for the Maintenance Assistant position. Mr. Bennett and Mrs. Seleg recommended the Board of Trustees approve hiring Mr. Mans as the Maintenance Assistant and Ms. Quinlan for the Kitchen Assistant positions. Discussion followed on experience and background check status. Donald John Cameron moved, seconded by Amy Fulton to approve hiring Mr. Mans as the Maintenance Assistant and Ms. Quinlan for the Kitchen Assistant positions. All trustees present voted in favor of the motion. Motion carried.

**Hire Spring Coaches**

Mr. Bennett presented the Board of Trustees the following individual for hire for the Fall 2018 sports season.

Jerry Harris – High School Head Football Coach

Mr. Knoche interviewed Jerry Harris and recommended the Board of Trustees agree to hire him for the High School Head Football Coach for the Fall 2018 season. Jeanette Krueger moved, seconded by Donald John Cameron to accept Mr. Knoche's recommendation and agree to hire Jerry Harris for the High School Head Football Coach for the Fall 2018 season. All trustees present voted in favor of the motion. Motion carried.

**District**

**Old Business**

**Group Day Care Center - Update**

Mr. Bennett provided an update to the Board of Trustees on the progress of the Lil' Buds Day Care, Inc. The egress window has been installed. The ventilation system updates are in progress. There will be a keypad entry installed within the week. The anticipated start date is August 1, 2018. Updates will be presented as they become available. Provided for information purposes only.

**Middle School Roof – Update**

Mr. Bennett has spoken with Mike Stevenson in regards to an update on the project. Empire Roofing has begun to order the material for the project. An exact start date has not been established. Updates will be presented as they become available. Provided for information purposes only.

**Faculty and Staff Handbook – Final Reading**

Mrs. Seleg reviewed the changes recommended at the first reading during the Regular June Board Meeting. Mr. Bennett recommended to approve the Faculty and Staff Handbook on second and final reading. Gerald Killen moved, seconded by Amy Fulton, to approve the Faculty and Staff Handbook on second and final reading. All trustees present voted in favor of the motion. Motion carried.

**School Discipline – Bullying**

Mr. Salsbery opened the floor for discussion on the subject of school discipline and bullying. No mention of specific people or circumstances will be made. Mrs. Seleg and her staff, that was in attendance, addressed the Board of Trustees with the Elementary School’s procedure on handling student issues. Mr. Bennett distributed a typed letter from Mrs. Weight that explained the process of dealing with student issues in the Junior High and High School. Discussion followed from the floor. Provided for informational purposes only.

**New Business**

**Technology Pre-Approval for Purchases**

Part of the District’s Technology Plan adopted by the Board of Trustees requires rotation of computers on a periodic basis. In addition, the Common Core Curriculum and the related technology and testing components require more updated computers. Steffani Grogan, Technology Coordinator, is asking for pre-approval for purchases so the best price option can be utilized when it becomes available.

The computers that are up for rotation are 35 teacher stations. The computers are Dell Brand and estimate \$800.00 each. The existing computers will be rotated throughout the district to replace computers that are even older.

The district will need a new server this year to accommodate the Schoolmaster Program. This will be a Dell brand and estimated at \$5,000.00.

A Windows operating server will be needed and an additional 30 Office 2016 licenses. These should come to approximately \$1,500.00

A total amount of \$34,500.00 is being asked to be pre-approved for future purchase. Funding for the purchase will come from the Elementary and High School Technology Funds.

It is recommended the Board of Trustees pre-approve the purchase of computers, server, and licenses in accordance to the Technology Plan. Donald John Cameron moved, seconded by Amy Fulton, to pre-approve the technology purchases with-in the amounts

indicated. In the event the totals are in excess of the pre-approved amounts, approval will need to be brought before the Board of Trustees again. All trustees present voted in favor of the motion. Motion carries.

### **Administrative Team Reports**

#### **K-6 Principal**

Dixie Seleg presented the K – 6 Principal’s report. The list of students needing Title assistance is being compiled using the Dibels and Smarter Balance Test scores. Mrs. Seleg has been working on the Art Curriculum. The repairs for the building have been worked on with the assistance of Mrs. Pulver, Mr. Cox and their crews. An application has been received for the vacant Title Paraprofessional position. Mrs. Seleg is working on the schedule for the early PIR Day. As per many requests, the Elementary school will be setting up a Facebook Page and Remind App to assist with communication.

#### **District Clerk/Business Manager**

Stephanie Schnug presented the Business Manager’s report. The Business Office has been very busy with Spring Orders and training of new staff.

#### **Superintendent**

Dinny Bennett presented the Superintendent’s report. The buildings around the district are in the final stages of being cleaned and having repairs completed. The Middle School gym floor and the High School gym floor refinishing has been completed. Mr. Bennett will be attending the County Transportation Meeting on July 17, at 9:00 a.m. An electrical transformer is in need of being replaced at the High School. A new concrete pad will be poured. The power will be out for the entire building and no internet access will be available for up to four days. The Administration Office will be closed July 23-27 for cleaning and maintenance, this will hopefully coincide with the High School transformer replacement.

#### **Next Meeting**

The next regular meeting will be Tuesday, August 7, 2018. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

#### **Adjournment**

The Chairman declared the meeting adjourned at 8:30 p.m.

Respectfully submitted,

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Stephanie Schnug  
District Clerk/Business Manager

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Layton Salsbery  
Chairman of the Board