

**August 7, 2018  
REGULAR MEETING**

The Board of Trustees of School District #4 and Forsyth High School District held a Regular Meeting on August 7, 2018, at 7:00 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman, School District #4 & Forsyth High School District		
Gerald Killen, Vice Chairman,	“	“
Amy Fulton, Trustee	“	“
Clay Redding, Trustee	“	“
Donald John Cameron, Trustee	“	“
Jeanette Krueger, Trustee	“	“

Absent:

Also Present:

Dinny Bennett, Superintendent  
Stephanie Schnug, District Clerk/Business Manager  
Shelly Weight, 7-12 Principal  
Dixie Seleg, K-6 Principal

Guests: Karen Harms, Karilea Hutchins, Kaybree Cole, Shane Cole, Danae Pinkerton, Jennifer Anderson, Erica Bidwell, Susan Quinlan, Serena Barta, Trisha Payer, Jayme Nelson, Kelsey Bird

The Chairman called the meeting to order at 7:02 p.m.

The Chairman led the group in the Pledge of Allegiance.

**Public Participation: None**

**Revise/Review Agenda: None**

**Consent Agenda**

Gerald Killen moved, seconded by Jeanette Krueger, to approve the consent agenda consisting of the following:

- August bills in the amount of \$167,052.49 including warrants #46010 through #46071.
- Minutes for the July 10, 2018 Regular Meeting.
- Warrant lists from 07/01/2018 through 07/31/2018 including the following:

-Claims	45958-46018	\$ 147,330.56*
-Payroll	311897-311912	\$ 27,587.26
	[*Includes direct deposit check 46013	\$ 17,897.74]
- Activity Cash Report

-Correspondence

- a. Dinny Bennett Resignation – (.25) Activity Director
- b. Heather Johnstone Resignation – Head HS Track Coach
- c. Roy Brown Resignation – Bus Driver
- d. Stephanie Gambill Resignation – HS Girl's Basketball Coach
- e. Amy Quinlan Resignation – Kitchen Assistant and Bus Driver

Upon call for a vote, all trustees present voted in favor of the motion. Motion carried.

**Student**

The Chairman moved the meeting into Executive Session at 7:04 p.m. to discuss the Student Issue after determining that the right of individual privacy exceeded that of the public's right to know.

The meeting returned to regular session at 7:09 p.m.

Donald John Cameron moved, seconded by Amy Fulton to accept the administrative recommendation on the matter. All trustees present voted in favor of the motion. Motion carried.

**Personnel**

**Old Business**

**New Business**

**Hire Physical Science Teacher**

After receiving an application and conducting an interview, the interview committee has chosen Eric Herndon for the Physical Science teaching position for the 2018-2019 school year: Mrs. Weight recommended the Board of Trustees approve hiring Mr. Herndon as the 7-12 Physical Science Teacher for the 2018-2019 school year. Mr. Bennett recommended that Mr. Herndon be given 7 years with a Master's Degree on the Salary Schedule. Gerald Killen moved, seconded by Clay Redding to approve hiring Mr. Herndon as the 7-12 Physical Science Teacher and give him 7 years with a Master's Degree on the Salary Schedule. All trustees present voted in favor of the motion. Motion carried.

**Hire Coaches/Sponsor**

After receiving applications and conducting interviews, the following sponsor and coaches were recommended for the 2018-2019 school year. Mr. Knoche recommended the Board of Trustees agree to hire:

Pep Band- Matt Radue  
Instrumental Music- Matt Radue  
Choir- Matt Radue

HS Head Volleyball- Mindy Hubbard

JH Head Volleyball- KariLea Hutchins  
JH Asst. Volleyball- Cindy Wright

Mr. Knoche also received a late application for the HS Asst. Volleyball Coach and recommended Kayla Fulton. Discussion followed in regards to the JH Football team being coached by the HS Football Coaches separately from HS Football practice. Clay Redding moved, seconded by Gerald Killen to accept Mr. Knoche's recommendation to hire the Coaches and Sponsor as presented including Kayla Fulton for the 2018-2019 school year. All trustees present voted in favor of the motion. Motion carried.

### **Appoint Volunteer Coach**

Mr. Knoche addressed the Board of Trustees and explained due to extenuating circumstances this item request is being withdrawn.

### **Hire Full Time Activity Director**

Craig Knoche and Dinny Bennett have been sharing the activity director position while Craig also held a coaching position. With Craig Knoche not occupying any coaching positions for the 2018-2019 school year, the need to split the activity director position with Dinny Bennett is no longer necessary. Dinny Bennett recommended that the Board of Trustees approve hiring Craig Knoche as full time activity director for the 2018-2019 school year. Gerald Killen moved, seconded by Donald John Cameron to accept Mr. Bennett's recommendation to hire Craig Knoche as full time activity director for the 2018-2019 school year. Five trustees voted in favor of the motion, with one abstention. Motion carried.

### **District**

#### **Old Business**

#### **Group Day Care Center - Update**

Mr. Bennett provided an update to the Board of Trustees on the progress of the Lil' Buds Day Care, Inc. The Open House was held on August 7, 2018. Tentative opening date is August 13, 2018. All projects have been completed. Two additional employees have been hired for the Day Care. Discussion followed on number of children and classroom use. Updates will be presented as they become available. Provided for information purposes only.

#### **Middle School Roof – Update**

Mr. Bennett has spoken with Chad Sutter with Stevenson Design, Chad has spoken with Empire Roofing. The start date has been pushed back to the third week of September. Updates will be presented as they become available. Provided for information purposes only.

## **New Business**

### **Activities Director Stipend**

Records indicated the last increase in the Activities Director's stipend, with a Co-AD in position, was addressed in 2013-14 with intentions to revisit the amount in future years. With the increase of responsibilities since then and duties being assumed by one person again, it is recommended that the stipend be increased \$1,000 bringing the yearly stipend to \$9,000. The increased stipend would be effective for the 2018-2019 school year. Mr. Bennett recommended that the Board of Trustees approve the increase as stated for the duties of Forsyth Activities Director. Gerald Killen moved, seconded by Amy Fulton to accept Mr. Bennett's recommendation to increase as stated for the duties of Forsyth Activities Director. Five trustees voted in favor of the motion, with one abstention. Motion carried.

### **MCEL**

Dinny Bennet informed the Board of Trustees that The Montana Conference of Educational Leadership (MCEL) will be held in Missoula, MT October 17-19, 2018. Rooms have been reserved for those who will be attending. The Trustees should review the information and individually inform the Administrative Staff whether he/she wish to attend the conference.

### **Budget Hearing**

The Business Manager reported that the budget is not yet ready for presentation and adoption and requested that the meeting be continued to August 24, 2018. Upon discussion, it was determined that the meeting would be August 24, 2018 at 7:00 p.m. Donald Cameron moved, seconded by Clay Redding to continue the Budget Hearing until August 24, 2018. All trustees present voted in favor. Motion carried.

### **2018-2019 Athletic Schedules**

Craig Knoche presented the game schedules for High School Football, High School Volleyball, and High School Basketball. The High School Wrestling and Junior High schedules are still being finalized. Mr. Knoche recommended that the Board of Trustees approve the Athletic Schedules as presented. Gerald Killen moved, seconded by Clay Redding, to approve the Athletic Schedules as presented. All trustees present voted in favor of the motion. Motion carried.

## **Administrative Team Reports**

### **K-6 Principal**

Dixie Seleg presented the K – 6 Principal's report. Mrs. Seleg and Mrs. Weight held interviews for the Title Paraprofessional position. Mrs. Seleg worked closely with Jordan O'Donnell to organize the early PIR day for Google Classroom. Mrs. Seleg has been working on the Music and PE schedule and with the new Title Staff. Mrs. Seleg and Mrs. Ayers return to the office this week.

### **7-12 Principal**

Mrs. Weight along with Mrs. Seleg has been busy holding interviews to fill positions before the start of school. Mrs. Weight has worked very hard on the 7-12 schedule for the 2018-2019 school year. Mrs. Weight attended the SAM Leadership Conference on August 1<sup>st</sup>.

**District Clerk/Business Manager**

Stephanie Schnug presented the Business Manager’s report. Mrs. Schnug has been working on completing the 2017-2018 Trustee’s Financial Report and the 2018-2019 Budget. Thank you to Bob Martelle for coming in and lending your expertise. Thank you to Mandy Bonomo and Rachel Heberle for your assistance and support.

**Activities Director**

Craig Knoche presented the Activity Director’s report. FCCLA attended the National Conference in Atlanta, GA in July. Caleb Knoche represented Forsyth High School in the Shriners Game. Impact testing will be done in the HS Library this week. Mr. Knoche attended the MCA meetings in Great Falls. There was a Meet and Greet for Jerry Harris, High School Head Football Coach, on August 6<sup>th</sup> at 6:00pm. Junior High Football starts August 20<sup>th</sup>. There has been interest in a Cross Country Team Co-Op. Discussion followed on the rotation of purchasing of new uniforms for the teams.

**Superintendent**

Dinny Bennett presented the Superintendent’s report. The summer cleaning and floor work has been completed. The Administration Office cleaning and construction has been completed. A wall in the Superintendent’s office needed to be replaced. The flooring in the Middle School hall and Elementary hall has been replaced. Both gym floor refinishes have been completed. Yvonne, HS Custodian has completed a great deal of painting around the district. Marty Cox is adapting and adjusting well to his new title and duties. An electrical transformer had to be replaced at the High School by MDU. Mr. Bennett has been working on E-Grants for Title I, Title II, and Title IV. The workshops have been scheduled for new teachers and substitutes. The first day of school is August 22<sup>nd</sup>.

**Next Meeting**

The next special meeting will be Friday, August 24, 2018. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

The next regular meeting will be Thursday, September 6, 2018. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

**Adjournment**

The Chairman declared the meeting adjourned at 8:09p.m.

Respectfully submitted,

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Stephanie Schnug  
District Clerk/Business Manager

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Layton Salsbery  
Chairman of the Board