

**September 6, 2018  
REGULAR MEETING**

The Board of Trustees of School District #4 and Forsyth High School District held a Regular Meeting on September 6, 2018, at 7:00 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman, School District #4 & Forsyth High School District		
Gerald Killen, Vice Chairman,	“	“
Amy Fulton, Trustee	“	“
Clay Redding, Trustee	“	“
Donald John Cameron, Trustee		“
Jeanette Krueger, Trustee	“	“

Absent:

Also Present:

Dinny Bennett, Superintendent  
Stephanie Schnug, District Clerk/Business Manager  
Shelly Weight, 7-12 Principal  
Dixie Seleg, K-6 Principal

Guests: Joan Engle, Trisha Payer, Jennifer Anderson

The Chairman called the meeting to order at 7:00 p.m.

The Chairman led the group in the Pledge of Allegiance.

**Public Participation: None**

**Revise/Review Agenda: None**

**Consent Agenda**

Jeanette Krueger moved, seconded by Gerald Killen, to approve the consent agenda consisting of the following:

- September bills in the amount of \$165,533.54 including warrants #46072 through #46127.
- Minutes for the August 7, 2018 Regular Meeting and August 24, 2018 Special Meeting.
- Warrant lists from 08/01/2018 through 08/31/2018 including the following:

-Claims	46019-46078	\$ 180,921.88*
-Payroll	311897-311912	\$ 18,249.59
[*Includes direct deposit check 46073		\$ 33,835.17]
- Activity Cash Report

-Correspondence

- a. Rob Johnstone Resignation – HS Assistant Track Coach
- b. Thank You Card
- c. Donations

Upon call for a vote, all trustees present voted in favor of the motion. Motion carried.

**Personnel**

**Old Business**

**New Business**

**Hire Coaches**

Applications had been received for Assistant Speech and Drama Coach and Assistant JH Football Coach. After having met with Craig Knoche, Activities Director, Mr. Knoche recommended Andrew Buck as the Assistant Speech and Drama Coach and Dylan Lentsch as the JH Assistant football coach for the 2018-19 season. It is recommended that the Board of Trustees approve hiring the coaches as presented for the 2018-19 season.

Gerald Killen moved, seconded by Jeanette Krueger to approve hiring Andrew Buck as the Assistant Speech and Drama Coach and Dylan Lentsch as the JH Assistant Football Coach for the 2018-19 season. All trustees present voted in favor of the motion. Motion carried.

**Hire Substitute Staff**

It is necessary to hire substitutes for certified and non-certified positions. The following is a list of individuals who have applied and completed all necessary paperwork and requirements for various substitute positions.

Certified/Classified Subs

Bidwell, Shaunessy  
Brunner, Patricia  
Cope, Sharon  
Dahlman, Jean  
Hotter, Judy  
Jones, Tracie  
Kaup, Lanell  
Kennedy, Mike  
Meyer, Carla  
McDanold, Mandi  
Mork, Don  
Morris, Courtney  
Pinkerton, Jennifer  
Simmons, Jan  
Sorenson, Elsie  
Sorenson, Gina  
Stahl, Kenzie

Warner, Barb  
Wetherelt, Tonya  
Williams, Steve

Driver/Kitchen Subs

Barta, Bev  
Zard, Kyle

Mr. Bennett recommended that the Board of Trustees hire the listed substitutes for the 2018-2019 school year. Discussion followed on the listed individuals. Amy Fulton moved, seconded by Jeanette Krueger, to hire the listed substitutes for the 2018-2019 school year. All trustees present voted in favor of the motion. Motion carried.

**District**

**Old Business**

**Group Day Care Center - Update**

Mr. Bennett provided an update to the Board of Trustees on the progress of the Lil' Buds Day Care, Inc. The daycare is up and running and enrolling more children. The Director for Lil' Buds Daycare has changed. Rosebud Healthcare Center is providing the staff for the daycare at this time. The daycare has been awarded the Dennis Washington Grant for \$3,500.00. Updates will be presented as they become available. Provided for information purposes only.

**Middle School Roof – Update**

Mr. Bennett has spoken with the Architect, Mike Stevenson. Clarification on the processes of submitting bills between Stevenson Design and Empire Roofing has been done. Discussion followed on the timeline and contract dates. Updates will be presented as they become available. Provided for information purposes only.

**MCEL**

Dinny Bennet reminded the Board of Trustees that The Montana Conference of Educational Leadership (MCEL) will be held in Missoula, MT October 17-19, 2018. Rooms have been reserved for those who will be attending. The Trustees should inform the Administrative Staff whether he/she wish to attend the conference.

**New Business**

**Attendance Agreements (Non-Forsyth District Students)**

The Business Manager presented the following attendance agreement for students that are not residents of the Forsyth District but wishes to attend the Forsyth Schools for the 2018-2019 school year and recommended that it be approved. Donald John Cameron moved, seconded by Gerald Killen, to approve the attendance agreement as recommended. All trustees present voted in favor of the motion. Motion carried.

The following attendance agreements were approved by this action:

Allison, Xavier	1 <sup>st</sup>	Miles City
Willson, Colton	4	Rosebud
Fraker, Karissa	4	Rosebud
Fraker, Cort	7	Rosebud

Fraker, Molly	11	Rosebud
Fraker, Ashlee	9	Rosebud
Schiffer, Joseph	7	Rosebud
Schiffer, Cassandra	10	Rosebud
Larsen, Kenan	1	Rosebud
Larsen, Shellbie	4	Rosebud
Reilly, Payne	7	Rosebud
Reilly, Camron	11	Rosebud
Reilly, Adaline	9	Rosebud
Reilly, Sheldon	3	Rosebud
Keefer, Roxanne	11	Rosebud
Potts, Nola	4	Rosebud
Potts, Abraham	6	Rosebud
Robinette, Jasmine	5	Rosebud
Jackson, Andrew	8	Rosebud
Vance, Haley	11	Rosebud
Montgomery, Ailee	11	Rosebud
Montgomery, Jade	9	Rosebud
Montgomery, Madeline	8	Rosebud
Jones, Henry	K	Rosebud
Nelson, Isabel	2	Hysham
Nelson, Colter	K	Hysham
Long Jr., Michael	6	Hysham
Butell, Brooklyn	10	Hysham
Pinkerton, Coy	3	Hysham
Pinkerton, Casey	11	Hysham
Pinkerton, Crey	K	Hysham
Mork, McKenzie	12	Hysham
Asay, Keilyee	3	Hysham
Asay, Chase	1	Hysham
Lackman, Joe	10	Hysham
Stevens, Jesse	K	Hysham
Icopini, Harper	3	Hysham
Icopini, Morgan	2	Hysham
Simpson, Sadie	11	Colstrip

### **Policy Review**

In efforts to update and keep current district policies, the bullying policy was provided to the Board of Trustees for review. The Billings School district policy is also enclosed as an example of another school's language. Discussion followed on the importance of updating the language with progressive consequences. The policy will be updated and presented to the Board of Trustees at a future date. Provided for informational purposes only at this time.

### **Administrative Team Reports**

#### **K-6 Principal**

Dixie Seleg presented the K – 6 Principal's report. On August 13, 2018, an early PIR day, G-Suite Training was presented by Jordan O'Donnell. Mrs. Seleg along with Mrs. Weight conducted the New Teacher Training and the Substitute Workshop on August 16<sup>th</sup>. The

Elementary School Open House was on August 21<sup>st</sup>. Two PLC Trainings have been conducted on the Early Out Tuesdays. There was no attendance on the Community PLC Meeting. Mrs. Seleg has been busy organizing title records, conducting fire drills, and completing IEP's. Patriot's Day will be on September 11<sup>th</sup>. Mrs. Seleg along with Wendy Shreeve will attend the School Nutrition Update in Miles City on September 19<sup>th</sup>. The Huntley Lion's Club will be coming to perform vision screening for the children. On September 24<sup>th</sup> the staff will be attending a PIR Day in Colstrip on Professional Learning Communities. To date the Elementary School has 175 students.

### **7-12 Principal**

Mrs. Weight presented the 7-12 Principal's report. The 2018-2019 Master Schedule was based on what students asked for. The ACT Aspire/Smarter Balance testing was used for math class placement. ACT Test Scores for Juniors and Seniors was used to determine enrollment into college courses. Mrs. Weight explained the difference between Dual Enrollment and Early Start Program. The Connections Groups will meet once a week and during that time the implementation of additional Academic Assistance is available. Mrs. Weight reviewed curriculum during the PIR day. The Mentoring Program has 6 new teachers. The mentors are current and past/retired staff. Mrs. Weight will introduce new teachers and staff on the 7-12 Facebook page. The High School enrollment is currently 108 with the Junior High having 44. The Special Programs enrollment has eleven Student Tutors at the Elementary, two students in Work Release, six students taking online college courses, twenty-two students in Montana Digital Academy classes, and twenty-nine students in Academic Assistance and Title. The 2018-2019 Student Council Student Body Officers are; Katie Friez, President; Anna Lea Sikes, Vice-President; McKenzie Mork, Treasurer; and Destiny Hein, Secretary.

### **Activities Director**

Craig Knoche presented the Activity Director's report. All four Fall sports programs are off and running. High School Football has 20 players, High School Volleyball has 22 players, Junior High Football has 14 players, and Junior High Volleyball has 20 players. The students are very involved this season. Finding officials for games is becoming a problem. There are 2000 coaches in MCA and only 130 officials.

### **District Clerk/Business Manager**

Stephanie Schnug presented the Business Manager's report. Mrs. Schnug has completed and submitted the Trustees Financial Report and The Budget for 2018-2019. The Budget has successfully been approved by the County Commissioners. Mrs. Schnug and Mrs. Heberle have been getting new teachers and staff situated in the insurance company systems and payroll system. Mrs. Schnug will attend the Nutrition Administration Update Meeting on September 19<sup>th</sup> in Miles City.

### **Superintendent**

Dinny Bennett presented the Superintendent's report. The Chamber of Commerce held the Teacher Appreciation BBQ on August 22<sup>nd</sup>, there was about 70 people in attendance. The district had some trees trimmed and removed, Thank You Hesser Tree Service. Mr. Bennett has completed the E-Grants for Title I, Title II, and Title IV. Mr. Bennett will be attending the Fall Superintendent's Conference on September 17-18. Mr. Bennett had been nominated for Superintendent of the Year.

**Next Meeting**

The next regular meeting will be Tuesday October 9, 2018. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

**Adjournment**

The Chairman declared the meeting adjourned at 7:46 p.m.

Respectfully submitted,

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Stephanie Schnug  
District Clerk/Business Manager

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Layton Salsbery  
Chairman of the Board