

FORSYTH SCHOOL DISTRICT

STUDENTS

Page 1 of 3

ENTRANCE, PLACEMENT AND TRANSFER

3110

Entrance, Date and Age

~~No pupil may be enrolled~~ **The trustees will enroll a child** in the kindergarten or first grade whose fifth (5th) or sixth (6th) birthday does not occur on or before the tenth (10th) day of September of the school year in which the child registers to enter school **is to enroll but is not yet 19 years of age. Parents may request a waiver of the age requirement. All waivers are granted in the sole discretion of the District.** A student child who meets the six- (6)-years-old requirement, but who has not completed a kindergarten program, will be tested and placed at the discretion of the administration. ~~A birth certificate and an immunization record are required for admission to the District~~ **The District requires proof of identity and an immunization record for every child to be admitted to District schools.** ~~The District will not assign or admit any child who has reached his/her nineteenth (19th) birthday on or prior to September 10th of the year in which the child is to enroll.~~ **The trustees may at their discretion, assign and admit a child to a school in the district who is under 6 years of age or an adult who 19 years of age or older if there are exceptional circumstances that merit waiving the age provision.**

School Entrance

1. The District requires that a child's parents, legal guardian, or legal custodian present **proof of identity of the child**¹ to the school, within ~~four (4)~~ **forty (40)** days of enrollment, ~~proof of identity of the child (birth certification or certified transcript) as well as proof of residence in the District. Students who are not residents of the District may apply for admission pursuant to Policy 3141.~~
2. **To be admitted to District schools**, in accordance with the Montana Immunization Law, a student child ~~will not be admitted who has not~~ **must have** been immunized against *varicella*, diphtheria, pertussis, tetanus, poliomyelitis, rubella, mumps, and measles (except that pertussis vaccination is not required for person seven [7] years or older) **in the manner and with immunizing agents approved by the department.** ~~If the student qualifies for conditional attendance or an exemption is filed as defined by Montana law, immunization may not be required. Immunizations may not be required if a child qualifies for conditional attendance or an exemption is filed as provided by Montana law.~~
3. The District requires that for purposes of enrollment from year to year, a legal parent or guardian must complete and sign an enrollment form for that school year. ~~These forms will be available for completion four days prior to the first day of classes at the beginning of the year. Those forms not completed prior to the first day of school must be completed within the first two days. For new students or transfer students, enrollment must be completed one day prior to the student beginning classes.~~ **The above requirements are not to serve as barriers to immediate enrollment of students designated as homeless or foster children as required by the Every Student Succeeds Act (ESSA) and the McKinney-Vento Act as amended by ESSA.**

FORSYTH SCHOOL DISTRICT

STUDENTS

Page 2 of 3

ENTRANCE, PLACEMENT AND TRANSFER

3110

- 1 For the purposes of this section “proof of identity” means a certified copy of a birth certificate, a certified transcript or similar student records from the previous school, or any documentary evidence that a school district considers to be satisfactory proof identity. 44-2-511(6)(a), MCA.*

The District shall work with the local child welfare agency, the school last attended, or other relevant agencies to obtain necessary enrollment documentation and ensure a student receives education services in the best interests of the child. The Superintendent or designee shall serve as point of contact with all applicable agencies to review records, facilitate services and resolve disputes.

Placement

The goal of the District ~~shall be~~ *goal is* to place students at levels and in settings that will ~~enhance~~ *increase* the probability of student success. Developmental testing, together with other relevant criteria, including, but not limited to, health, maturity, emotional stability, and developmental disabilities, may be considered in the placement of all students. Final disposition of all placement decisions rests with the principal, subject to review by the Superintendent ~~and~~ *or* the Board.

Transfer

District policies regulating the enrollment of students from other accredited elementary and secondary schools are designed to protect the educational welfare of children.

Elementary Grades (K-8): A student transferring into the District will be admitted and placed subject to observation by appropriate teachers and a building principal during a probation period of two (2) weeks. Thereafter, should doubt arise as to initial grade and level placement of a student, school personnel will conduct an educational assessment to determine appropriate grade and level placement.

- 1. Appropriate certificates of school accreditation;*
- 2. Length of course, school day and school year;*
- 3. Content of applicable courses;*
- 4. School building as it relates to credit earned (i.e., lab areas for appropriate science or vocational instruction);*
- 5. Appropriate evaluation of student performance leading toward credit issuance.*

The District will follow Montana Accreditation Rules and Standards, along with local alternate procedures for earning credit, in reviewing requests for transfer of credits. High School principals have authority for approving credit transfers, subject to review by the Superintendent or the Board.

FORSYTH SCHOOL DISTRICT

STUDENTS

ENTRANCE, PLACEMENT AND TRANSFER

3110

Legal Reference:	§ 20-5-101, MCA	Admittance of child to school
	§ 20-5-403, MCA	Immunization requirement - release and acceptance of immunization records
	§ 20-5-404, MCA	Conditional attendance
	§ 20-5-405, MCA	Medical or religious exemption
	§ 20-5-406, MCA	Immunization record
	§ 44-2-511, MCA	School Enrollment Procedure
	ARM 10.16.3122	Local Educational Agency Responsibility For Students with Disabilities
	10.55.601 et seq., ARM	Accreditation Standards: Procedures

Policy History:

Adopted on: 04/98

Revised on: November 2001

¹ *For the purposes of this section “proof of identity” means a certified copy of a birth certificate, a certified transcript or similar student records from the previous school, or any documentary evidence that a school district considers to be satisfactory proof identity. 44-2-511(6)(a), MCA.*