

**April 7, 2022**  
**REGULAR MEETING**

The Board of Trustees of School District #4 and Forsyth High School District held a Regular Meeting on April 7, 2022, at 7:00 p.m. in Room 9 of the Middle School Building with the following in attendance:

Layton Salsbery, Chairman	School District #4 & Forsyth High School District
Jennifer Anderson, Vice Chairman	“ “
Doug Roberts, Trustee	“ “
George Simmons, Trustee	“ “

**Absent:**

David Sorenson, Trustee	“ “
Sheldon Franzel, Trustee	“ “

**Also Present:**

Dinny Bennett, Superintendent  
 Stacy Montgomery, District Clerk/Business Manager  
 Dixie Seleg, K-6 Principal  
 Shelly Weight, 7-12 Principal

**Guests Present:**

Marty Cox, Jill Dana, Ben Reilly, Jennifer McDermott, Brooke Channel, Scott Weber, Karen Harms, Karilea Hutchins, Rian Pinkerton, Brandon Heberle, Chris Hess, Trisha Payer, Erica Bidwell, Amy Fulton

**Guests present via ZOOM meeting:**

Danae Pinkerton, Janell Mischel, Jayme Nelson, Molly Fay, Rachel Heberle, Stephanie Hess, Cavin Steiger, Kenzie Stahl, Kelsey Bird, Beth Hall, Jeanne Maciag, Abby Harris, Ruby Kallenbach, Linda Hubbard, Leslie Weiler, Karly Steiger, Kaybree Cole, Samantha Beyl, Jan Banks, Pam Ash, Cindie Channel, Mindy Price, Cole Cavan, Blake Schwagler, Courtney Morris, Shan Kuntz, Mindy Hubbard, Jerrae Kuntz, Michael Speck, Tim Fulton, Wendy Killebrew, and Jeff Gruizenga

The Chairman called the meeting to order at 7:00 p.m.  
The Chairman led the group in the Pledge of Allegiance.

**Public Participation: none**

**Revise/Review Agenda:**

Change item VII e. to informational only

**Consent Agenda**

Doug Roberts moved, seconded by Jennifer Anderson, to approve the consent agenda consisting of the following,

- April bills in the amount of \$380,244.04 including warrants #48359 through #48419
- Minutes for the: March 8, 2022 Regular Meeting  
March 1, 2022 Special Meeting
- Warrant lists from 03/01/2022 through 03/31/2022 including the following:
 

-Claims	48318-48384	\$ 379,394.21*
-Payroll	313242-313257	\$ 18,369.54

[\*Includes direct deposit check 48366 \$ 116,013.42]

- Activity Cash Report
- Tenisha Hoptowit resignation
- Chad Potts resignation
- Lonnie Pulver resignation

Upon call for a vote, all trustees present voted in favor of the motion. Motion carried.

**Student – No**

**Personnel**

**Old Business - none**

**New Business**

**Consider Rehiring Certified Staff for 2022-23**

The following individuals are being presented for rehire for the 2022-23 school year:

**Tenured K-6:**

Erica Bidwell	KariLea Hutchins	
Kelsey Bird	Amy Jones	Kayla [Stevens] Stephenson
Kaybree Cole	Kaylee Keefer	
Beth Hall	Jayme [Nelson] Sievers	
Karen Harms	Janell Mischel	

**Up for Tenure:**

Tyler Apple

**Non-Tenure:**

Kenzie Stahl  
Karly Steiger

**Tenured 7-12:**

Jan Banks	Wendy Killebrew
Andrew Buck	Kim Knoche
Shane Cole	Lynda Montgomery
Molly Fay*	Matt Radue
Steffani Grogan	Susan Treible*
Eric Herndon	

\*Denotes K-12 Shared Staff

**Up for Tenure:**

Andrea Schacht

**Non-Tenured:**

Amber Icopini            Tina Zent  
Taylor Ramsey

Mr. Bennett recommended that the Board of Trustees approve the rehire of the individuals listed for the 2022-23 school year. George Simmons moved, seconded by Jennifer Anderson to approve the rehire of the individuals listed for the 2022-23 school year. All trustees present voted in favor of the motion. Motion carried.

**Consider Rehiring Classified Staff for 2022-23**

The following individuals are being presented for rehire for the 2022-23 school year:

**Office Staff**

Michelle Ayers  
Mandy Bonomo  
Courtney Morris  
Gina Sorenson

**Aides/Paraprofessionals**

Brooke Channel  
Joby Donnelly  
Patricia Holmes  
Lori Lincoln

Mindy Macioroski  
Mandi McDanold  
Trina Peppersack  
Lorelie Shick

**Maintenance/  
Transportation**

Marty Cox  
Ron Mans Jr  
Ray Lincoln

**Custodians**

Morgan Krebs  
Yvonne Mogle

**Food Service**

Jo Fulton  
Theresa Hutchinson  
Diana Robinette

**Bus Drivers**

Amanda Fisher  
Dan Sand

**ABLE**

Barb Warner  
Shelly Nelson-Friez

Mr. Bennett recommended that the Board of Trustees approve the rehire of the individuals listed for the 2022-23 school year. Doug Roberts moved, seconded by Jennifer Anderson to approve the rehire of the individuals listed for the 2022-23 school year. All trustees present voted in favor of the motion. Motion carried.

**Consider Hiring Technology/Business Teacher**

It was recommended that the Board of Trustees approve hiring Brooke Channel as the Business/Technology teacher for the 2022-23 school year.

Position will be re-opened for lack of motion.

**Consider Hiring Junior High Assistant Track Coach**

After conducting an interview with the applicant, Mindy Macioroski is being recommended as the JH Assistant Track Coach for the 2021-22 season.

Jennifer Anderson moved, seconded by Doug Roberts to hire Mindy Macioroski as JH Assistant Track Coach for the 2021-22 season. All trustees present voted in favor of the motion. Motion carried.

**Consider Hiring Weight Room Supervisor**

After the resignation of the previous Weight Room Supervisor, Steve Roll is being recommended as the Weight Room Supervisor until the end of the school year.

Doug Roberts moved, seconded by George Simmons to hire Steve Roll as Weight Room Supervisor with stipend to be prorated from March 10<sup>th</sup> to the end of the school year. All trustees voted in favor of the motion. Motion carried.

**District**

**Old Business**

**Trustee and Levy Election Update**

Four candidates have applied for the two available trustee position in the High School/Elementary District. The last day for candidates to submit an intent to run has passed as well as the date for the filing intent to be a write-in candidate. Candidates that have filed an intent to run are – Jennifer Anderson, Ethan Bell, Cameron Leonhardt, and George Simmons. These 4 will be placed on the ballot.

The high school mill levy amounts were set at the March regular board meeting. The HS mill levy will be in the amount of \$25,928.28. Mail ballots will be sent out April 18, 2022.

**Consider Approving Insurance Premium for 2022-23**

The Blue Cross Blue Shield quote was received for the 2022-23 school year. There was a 3.5% increase from last year in the single premium. This is an increase of \$27.49. The dental insurance also increased by \$2.17 per individual. It was recommended that the Board of Trustees approve the quote and continue services with Blue Cross Blue Shield

Doug Roberts moved, seconded by Jennifer Anderson to approve the quote and continue services with Blue Cross Blue Shield for the 2022-23 year. All trustees present voted in favor of the motion. Motion carried

**Middle School Boiler Update**

The Montana Coal Board approved our grant application for \$150,000. The remaining balance for the Middle School Boiler upgrade will come from ESSER III and Wind Farm money

For informational purposes only.

**Business Manager/Clerk Evaluation**

The Chairman moved the meeting into Executive Session at 7:48 p.m. to discuss the District Clerk's evaluation after determining that the right of individual privacy exceeded that of the public's right to know.

The meeting returned to regular session at 7:55 p.m.

**New Business –**

**Consider Approving Start of Bid Process for Middle School Boiler**

Jeff Gruizenga, Architect for Con'er Engineering attended via Zoom to discuss the start of the bid process. Proposed timeline would to have a walk through for all interested parties on April 26<sup>th</sup>, with bids being opened on May 4<sup>th</sup>. It was recommended that the Board of Trustees approve Con'er Engineering to start the bid process for the middle school boiler replacement

Doug Roberts moved, seconded by George Simmons to approve Con'er Engineering to start the bid process for the Middle School Boiler Project. All trustees voted in favor of the motion. Motion carried.

**Consider Approving Policy changes – First reading**

The following required policies are presented on first reading

2168 - Distance, Online and Technology – Delivered Learning

2170 – Digital Academy Classes

2170P – Digital Academy Classes

2312 – Copyright

2510 – School Wellness

3121 – Enrollment and Attendance Records

3310 – Student Discipline

It was recommended that the Board of Trustees approve the policies on first reading.

George Simmons moved, seconded by Doug Roberts to approve the listed policies on first reading. All trustees presented voted in favor of the motion. Motion carried.

**Consider Approving Social Science Textbooks Purchase – Grades 7-12**

Forsyth 7-12 is updating their curriculum to the new Montana state standards as required by the Office of Public Instruction. The quote was presented to the Board of Trustees for a total of 40 copies at a cost of \$23,942.15. It was recommended to approve the purchase of the Social Science textbooks

Jennifer Anderson moved, seconded by George Simmons to approve the purchase of the Social Science textbooks as presented. All trustees present voted in favor. Motion carried

**Consider Allowing 8<sup>th</sup> Graders to Participate in High School Sports**

The Board of Trustees needed to consider allowing 8<sup>th</sup> grade participation in High School sports. It was recommended that the Board of Trustees allow 8<sup>th</sup> graders to participate in High School sports.

Doug Roberts moved, seconded by Jennifer Anderson to approve 8<sup>th</sup> grade participation. Doug Roberts then withdrew his motion. Doug Roberts moved, seconded by George Simmons to allow 8<sup>th</sup> grade participation in High School sports with the decision being up to the parent and student. All trustees present voted in favor of the motion. Motion carried.

**Consider Moving Junior High Boys Basketball Season**

Jill Dana will be putting more information together and will present it at the next meeting.

**Consider Approving Sprinkler System for Football Field**

A quote for a Cadman 1500 Water Reel Watering System was received as well as the cost to drill a well.

Reel w/free shipping -	\$8,426.00
Drilling of Well -	\$5,000.00

It was recommended the Board of Trustees approve the Cadman Watering System as presented.

Jennifer Anderson moved, seconded by George Simmons to approve the purchase of the Cadman Watering System as presented. All trustees voted in favor of the motion. Motion carried.

**Consider Approving Re-instatement of Bus Route**

With a larger number of students requiring bus services for the 2022-23 school year and the availability of a new driver, it was recommended that the Board of Trustees consider reinstating Bus Route #3.

Doug Roberts moved, seconded by George Simmons to reinstate Bus Route #3. George Simmons and Doug Roberts voted in favor, Jennifer Anderson abstained. Motion carried

**Consider Approving Purchas of New Route Bus**

The purchase of a new 83 passenger Bluebird bus is being requested. The new bus will be used on Route #4 the cost before trade is \$159,000.00. The district will use the 2001 Bluebird as a trade at a value of \$3,000.00. The net delivered cost of the new bus will be \$156,000.00. It was recommended that the Board of Trustees approve the purchase of the 83- passenger bus.

Jennifer Anderson moved, seconded by Doug Roberts to purchase the 83- passenger bus at net cost of \$156,000.00. All trustees present voted in favor of the motion. Motion carried.

### **Consider Approving Insurance Request**

Mr. Bennett requested the District pay for his health insurance for one year after retiring. The total cost would be \$9,600.00 which would be \$800.00 per month with Mr. Bennett making up the difference of the total premium. George Simmons moved, seconded by Jennifer Anderson to approve paying \$800.00 per month for a year toward Mr. Bennett's health insurance. George Simmons and Doug Roberts approved, Jennifer Anderson abstained. Motion carried.

### **Administrative Team Reports**

#### **K-6 Principal**

Dixie Seleg presented the K – 6 Principal's report.

- Academic Awards for 3<sup>rd</sup> quarter
  - 71% of the student received Honors or High Honors
- March safety drill
  - Tornado drill
- Received a \$500 grant from Town Pump
  - Sponsored by Northwest Petroleum-Educational Alliance Program
    - Support science and math
- Beef to school donation
  - Lunch program received 475 lbs. of burger
  - Beef and processing donated by Lana Hoff
    - Facilitated by Rosebud County Cattlewomen
- Lunch program review was held on March 23<sup>rd</sup>
  - Positive comments:
    - Great variety in menu options
    - Beautiful salad bar offered
    - Very comfortable cafeteria setting
      - Welcoming and friendly staff
    - Great job meeting program requirements
  - Breakfast service and procedures were specifically complimented
    - After the bell, so all students are given the opportunity to access
    - Serving line and charging out are done efficiently and effectively
- Lauryn Dockter-Pfaffinger
  - Student teacher next fall
    - 10 weeks in 3<sup>rd</sup> grade with Mrs. Jones
    - 10 weeks in Special Education with Mrs. Bidwell
- Student absences becoming an issue
  - 20% of the elementary students have missed more than 10 days of school
  - My intention to add language to the elementary handbook
    - Grades 3-6
    - Miss over 20 days you will need to attend summer school to advance to the next grade
      - 2 hours of summer school for every day missed over the 20-day limit
      - If this were in place now, 7 students would be required to attend for a total of 132 hours
  - Demand on teachers to fill this learning gap during regular school hours is becoming too great

## **7-12 Principal**

- ESSER funding report completed with student stats
- 4 teacher evaluations completed
- Tornado drill
- Hiring interviews for teaching and coaching
- 2<sup>nd</sup> copy of School Newspaper has been distributed around town
- 3 IEP's completed
- Planning for the Junior Senior education trip to Cody WY
- PIR Day March 21<sup>st</sup>
  - Curriculum development
  - Discuss the Use of the Great 8 Teaching Strategies since professional development in January
  - School Improvement Goals data collection
  - Motivational Speaker – Gordon Hah, Grading standards
- Continued help with planning and organization of State Student Council in Glendive April 10-12
- ACT testing for Juniors was March 29<sup>th</sup>
- ACT Aspire & Pre-ACT testing for the District is starting
- Wellness Committee Meeting for community survey.
- Prom is Saturday – Grand March at midnight

## **Activities Director**

Jill Dana presented the Activities Director report

- Working on scheduling
- Attended 2 volleyball scheduling meetings
- Spring sports are in full swing – 11 golfer, 10 tennis participants, and 20 HS track and 47 JH track
- Shot clock – looking for donations

## **District Clerk/Business Manager**

Stacy Montgomery presented the Business Manager's report

- Election process in motion
- Submitted grant amendments
- Spring orders will be placed soon
- School Food Review

## **Superintendent**

Mr. Bennett presented the Superintendent's report.

- Check received from Wind Farm project – place in interlocal fund
- Reopening plan for 22-23 needs to be updated
- Lease on football field last paid 2021
- Looking into Board training for June

## **Next Meeting**

The next regular meeting will be Tuesday, May 10, 2022. The meeting will be held in Room 9 of the Middle School Building at 7:00 p.m.

**Adjournment**

The Chairman declared the meeting adjourned at 9:51p.m.

Respectfully submitted,

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Stacy Montgomery  
District Clerk/Business Manager

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Layton Salsbery  
Chairman of the Board